



**ISANTI SOIL & WATER CONSERVATION DISTRICT
380 GARFIELD ST SOUTH
CAMBRIDGE, MN 55008
763-689-3224 EXT 5**

**SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
January 21, 2014 8:00 A.M**

AGENDA

- 1. Approve Agenda**
- 2. Annual Business Meeting Items**
 - a. Election of officers - Chair, Vice-Chair, Treasurer, Secretary**
 - b. Hand meeting to new chairperson**
 - c. District policy items**
 - i. 2014 policy handbook**
 - ii. Set regular meeting schedule**
 - iii. Board per diem**
 - iv. Mileage reimbursement rate**
 - v. Designate official depository**
 - vi. Designate approved check signers**
 - vii. Pre-approve payments for payroll, insurance, utilities**
 - viii. Designate official notice posting location(s)**
 - ix. Capital assets definition**
 - x. 2014 annual plan approval**
 - xi. Isanti SWCD state cost share policies**
- 3. Approve Regular Board Meeting Minutes – December 17, 2013**
- 4. Financial Reports**
 - a. Treasurers Report**
 - b. Bills**
- 5. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. RC&D Update**
- 6. Old Business**
 - a. Grant update – City of Isanti stormwater pond, Metro SWAs**
- 7. New Business**
 - a. Authorize Hiring for Geologic Atlas Assistance**
 - b. Administrative Assistant Work Schedule Modification Request**
 - c. Request to BWSR to use 2014 State Cost Share Base Grant for Technical Assistance**

8. Informational

a.

9. Additions

a.

b.

10. Adjourn

Post-meeting supervisor training: Stormwater Retrofit Assessments



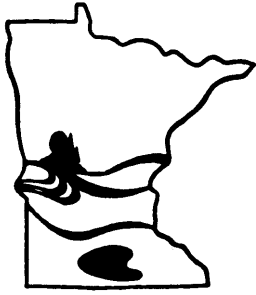
ISANTI SOIL & WATER CONSERVATION DISTRICT
110 Buchanan Street South
Cambridge, MN 55008
763-689-3224 EXT 5

SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
September 16, 2014 8:00 A.M

AGENDA

1. Approve Agenda
2. Approve Regular Board Meeting Minutes – August 19, 2014
3. Financial Reports
 - a. Treasurers Report
 - b. Approve Payment of Bills
4. Activity Reports
 - a. Staff
 - b. NRCS District Conservationist
 - c. County Commissioners
5. New Business
 - a. Repair of District Seed Drill
 - b. Consider Sale of District Truck
 - c. District Financial Audit
 - d. 2015 Tree Sale
 - e. NPEAP Engineering Assistance In-House Hours
6. Old Business
 - a. Aquatic Invasive Species (AIS) Prevention SWCD role
 - b. District Policy Handbook
7. Additions
 - a.
 - b.
8. Informational
 - a.
 - b.
9. Other
 - a.

10. Adjourn



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380 GARFIELD ST SOUTH
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**SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
February 18, 2014 8:00 A.M**

AGENDA

- 1. Approve Agenda**
- 2. Approve Regular Board Meeting Minutes – January 21, 2014**
- 3. Financial Reports**
 - a. Treasurers Report**
 - b. Approve Payment of Bills**
- 4. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
- 5. Old Business**
 - a. Geologic Atlas – temporary technician hiring update**
- 6. New Business**
 - a. Consider WMA Prescribed Burning Bid Results**
 - b. Pheasants Forever for Habitat Fund Administration Agreement**
 - c. MN Conservation Corps Summer Apprentice**
 - d. New Office Signage**
- 7. Additions**
 - a.**
 - b.**
- 8. Informational**
 - a. Metro Area MASWCD Meeting at Cabelas in Rogers April 2, 9:30am**
- 9. Adjourn**



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380 GARFIELD ST SOUTH
CAMBRIDGE, MN 55008
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**SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
March 18, 2014 8:00 A.M**

AGENDA

- 1. Approve Agenda**
- 2. Approve Regular Board Meeting Minutes – February 18, 2014**
- 3. Financial Reports**
 - a. Treasurers Report**
 - b. Approve Payment of Bills**
- 4. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
- 5. Old Business**
 - a. Office Signage**
 - b. Amend 2010 and 2011 Cost Share Agreements for Krause**
 - c. Approve Payback of 2012 Clean Water Funds for Berg Project**
 - d. Other Elink Reporting of Old Grants – Match Problems**
 - e. 2013 WCA Funding From County – Final Reporting and Matching**
 - f. Approve 2014 Clean Water Fund Grant Contract - City of Isanti Stormwater Pond**
 - g. Approve MN Conservation Corps Apprentice Site Agreement**
 - h. WMA Prescribed Burning Project Update & Approve NWTF Grant Agreement**
- 6. New Business**
 - a. Office Chair Purchase Request - Swanson**
 - b. 2013 Audit**
 - c. Consider Application for BWSR PRAP Assistance Grant**
- 7. Additions**
 - a.**
 - b.**
- 8. Informational**
 - a. SWCD election filing period is May 20-June 3**
 - b. Metro Area MASWCD Meeting at Cabelas in Rogers April 2, 9:30am**
 - c. SWCD Funding Initiative**
- 9. Adjourn**



ISANTI SOIL & WATER CONSERVATION DISTRICT
110 Buchanan Street South
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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
April 15, 2014 8:00 A.M

AGENDA

1. Approve Agenda
2. Approve Regular Board Meeting Minutes – March 18, 2014
3. Financial Reports
 - a. Treasurers Report
 - b. Approve Payment of Bills
4. Activity Reports
 - a. Staff
 - b. NRCS District Conservationist
 - c. County Commissioners
5. Old Business
 - a. 2013 Audit – Review Quotes for Services
 - b. District Strategic Planning
 - c. Payback of 2012 Clean Water Funds for Berg Project
 - d. Approve BWSR Grant Final Financial Reports
6. New Business
 - a. BWSR Biennial Budget Request (BBR)
 - b. Consider Farm Bill Assistance Program grant application
 - c. Consider Letter of Support for Lower St. Croix 1 Watershed, 1 Plan application
 - d. Isanti SWCD Policy Handbook
7. Additions
 - a.
 - b.
8. Informational
 - a. SWCD election filing period is May 20-June 3
 - b. Presentation about BWSR Grant Agreements – Jason Weinerman
9. Adjourn



ISANTI SOIL & WATER CONSERVATION DISTRICT
110 Buchanan Street South
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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
May 20, 2014 8:00 A.M

AGENDA

1. Approve Agenda
2. Approve Regular Board Meeting Minutes – April 15, 2014
3. Financial Reports
 - a. Treasurers Report
 - b. Approve Payment of Bills
4. Activity Reports
 - a. Staff
 - b. NRCS District Conservationist
 - c. County Commissioners
5. Old Business
 - a. 2014 tree sale summary
 - b. District Strategic Planning- Jason Weinerman
 - c. MASWCD Leadership Academy
6. New Business
 - a. MASWCD dues
 - b. MASWCD resolution submissions
 - c. Authorize MCC Apprentice Matt Cook to drive District vehicle
 - d. Isanti SWCD Policy Handbook
7. Additions
 - a.
 - b.
8. Informational
 - a. SWCD election filing period is May 20-June 3
 - b. Metro Area MASWCD meeting and tour Thurs, Jun 12 9am. Sherburne History Center. Registration required. Cost \$20.
9. Adjourn



ISANTI SOIL & WATER CONSERVATION DISTRICT
110 Buchanan Street South
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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
June 17, 2014 8:00 A.M

AGENDA

- 1. Approve Agenda**
- 2. Approve Regular Board Meeting Minutes – May 20, 2014**
- 3. Financial Reports**
 - a. Treasurers Report**
 - b. Approve Payment of Bills**
- 4. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
- 5. New Business**
 - a. FY 2015 DNR Groundwater Monitoring Contract**
 - b. Administrative Assistant Position Description Update**
 - c. 2015 Draft Budget**
- 6. Old Business**
 - a. District Strategic Planning- Jason Weinerman**
 - b. Isanti SWCD Policy Handbook**
- 7. Additions**
 - a.**
 - b.**
- 8. Informational**
 - a.**
 - b.**
- 9. Adjourn**



ISANTI SOIL & WATER CONSERVATION DISTRICT
110 Buchanan Street South
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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
July 15, 2014 8:00 A.M

AGENDA

1. Approve Agenda
2. Approve Regular Board Meeting Minutes – June 17, 2014
3. Financial Reports
 - a. Treasurers Report
 - b. Approve Payment of Bills
4. Activity Reports
 - a. Staff
 - b. NRCS District Conservationist
 - c. County Commissioners
5. New Business
 - a. FY 2015 DNR Groundwater Monitoring Contract Revision
 - b. Fee Schedule Update
 - c. Metro Conservation Districts Participation
 - d. 2015 Draft Budget
 - e. Pheasants Forever Sponsorship
6. Old Business
 - a. Isanti SWCD Policy Handbook
 - b. District Strategic Planning- Jason Weinerman
7. Additions
 - a.
 - b.
8. Informational
 - a. MASWCD officer nominations
 - b.
9. Adjourn



ISANTI SOIL & WATER CONSERVATION DISTRICT
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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
August 19, 2014 8:00 A.M

AGENDA

1. Approve Agenda
2. Approve Regular Board Meeting Minutes – July 15, 2014
3. Financial Reports
 - a. Treasurers Report
 - b. Approve Payment of Bills
4. Activity Reports
 - a. Staff
 - b. NRCS District Conservationist
 - c. County Commissioners
5. New Business
 - a. Authorize DNR Conservation Partners Legacy Grant app – WMA Buckthorn
 - b. Authorize BWSR Clean Water Fund Grant app – Green Lake Retrofits
 - c. Aquatic Invasive Species (AIS) Prevention SWCD role
6. Old Business
 - a. Isanti SWCD Policy Handbook
7. Additions
 - a.
 - b.
8. Informational
 - a. MASWCD Workshop – Strengthening Your SWCD, Sept 10-11, in Baxter, MN
 - b. PICKM Lake and River Associations mtg. Sept 15, Captains on Long Lake. 6-8:30pm. Speakers on AIS and shoreland buffers. \$20 per person includes dinner.
9. Other
 - a. District Strategic Planning work session - Jason Weinerman
10. Adjourn



ISANTI SOIL & WATER CONSERVATION DISTRICT
110 Buchanan Street South
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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
October 21, 2014 8:00 A.M

AGENDA

1. Approve Agenda
2. Approve Regular Board Meeting Minutes – September 16, 2014
3. Financial Reports
 - a. Treasurers Report
 - b. Approve Payment of Bills
4. Activity Reports
 - a. Staff
 - b. NRCS District Conservationist
 - c. County Commissioners
5. New Business
 - a. MASWCD Resolutions Ballot
 - b. Water Monitoring Contract with Blue Lake Improvement District
 - c. Regional WCA Shared Services Concept
6. Old Business
 - a. NPEAP Engineering Assistance In-House Hours
 - b. District Policy Handbook
7. Additions
 - a.
 - b.
8. Informational
 - a. Metro Area Conservation Districts meets Thurs, Nov. 13 at 9:30 at Rogers Cabela's 2nd floor conference room
 - b.
9. Adjourn



ISANTI SOIL & WATER CONSERVATION DISTRICT
110 Buchanan Street South
Cambridge, MN 55008
763-689-3224 ext 5

SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
November 18, 2014 8:00 A.M

AGENDA

1. Approve Agenda
2. Strategic Planning Session
3. Approve Regular Board Meeting Minutes – October 21, 2014
4. Financial Reports
 - a. Treasurers Report
 - b. Approve Payment of Bills
5. Activity Reports
 - a. Staff
 - b. NRCS District Conservationist
 - c. County Commissioners
6. New Business
 - a. Swanson Retirement Notice
 - b. New Position Opening Authorization
 - c. Authorize Application for BWSR PRAP Assistance Grant
 - d. 2015 Budget Preliminary Review
 - e. MASWCD Annual Convention Registrations
 - f. Resolution Adopting Co Water Plan as the SWCD Comprehensive Plan
7. Old Business
 - a. Sale of District Truck
 - b. District Policy Handbook
8. Additions
 - a.
 - b.
9. Informational
 - a. Skogman-Fannie Lakes Subwatershed Assessment Completed by ACD
 - b.
10. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

December 16, 2014 8:00 A.M

AGENDA

1. **Staff Performance Evaluations – Closed Door Session approx. 8-9am**
2. **Approve Agenda**
3. **Approve Regular Board Meeting Minutes – November 18, 2014**
4. **Financial Reports**
 - a. **Treasurers Report**
 - b. **Approve Payment of Bills**
5. **Activity Reports**
 - a. **Staff**
 - b. **NRCS District Conservationist**
 - c. **County Commissioners**
6. **New Business**
 - a. **Personnel evaluation outcomes or actions**
 - b. **Contract - 2015 operational assistance with Anoka Conservation District**
 - c. **Contract - Washington and Isanti Co Buckthorn Clean Sweep Project**
 - d. **Grant agreement - BWSR PRAP Assistance**
 - e. **Day at the Capitol participation**
 - f. **Aquatic Invaders Summit Conference registration**
7. **Old Business**
 - a. **Conservation technician recruitment**
 - i. **Paid leave accrual rates**
 - ii. **Recruitment criteria adjustment – veteran’s preference points**
 - b. **Adopt 2015 budget**
 - c. **Strategic planning**
 - d. **District policy handbook**
8. **Additions**
 - a.
 - b.
9. **Informational**
 - a.
10. **Adjourn**