

ISANTI SOIL & WATER CONSERVATION DISTRICT
110 Buchanan Street North
Cambridge, MN 55008
763-689-3271

SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
January 19, 2016 8:00 A.M

AGENDA

1. Approve Agenda
2. Annual Business Meeting Items
 - a. Election of officers
 - i. Chair, Vice Chair, Secretary, Treasurer, Public Relations
 - b. Hand meeting to chairperson
3. Approve Board Meeting Minutes
 - a. December 15, 2015
 - b. December 30, 2015
4. Financial Reports
 - a. Treasurers report
 - b. Approve payment of bills
5. Activity Reports
 - a. Staff
 - b. NRCS District Conservationist
 - c. County Commissioners
6. New Business
 - a. 2016 District policies
 - i. Set regular meeting schedule
 - ii. Board per diem rate
 - iii. Mileage reimbursement rate
 - iv. Appoint board member to Co Water Plan Task Force
 - v. 2016 policy handbook
 - vi. Designate official depository
 - vii. Designate approved check signers
 - viii. Pre-approve payments for payroll, insurance, utilities
 - ix. Designate official notice posting location(s)
 - x. 2016 annual plan
 - xi. Isanti SWCD state cost share policies
 - b. 2016 fee schedule
 - c. Resolution to change authorization and account privileges
 - d. 2016 State Cost Share Technical Assistance Option
 - e. County AIS Education: CLIMB Theater education contract

f. Staff Training Attendance Approvals:

- i. Stearns Annual Shoreland Workshop: Feb. 4th, \$30/person (Tiffany/Todd)**
- ii. Drainage & Wetland Conference: Feb. 11th, \$95 (Tiffany)**
- iii. U of M Extension Civic Engagement Cohort: Free (Tiffany)**

7. Old Business

8. Additions

- a.**
- b.**

9. Informational

- a. Blue Lake Monitoring Report**
- b. MN Ag Certification Program: MN Dept. of Ag & Anoka CD**

10. Adjourn



ISANTI SOIL & WATER CONSERVATION DISTRICT
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SUPERVISORS MONTHLY BOARD MEETING

**Isanti SWCD District Office
February 16, 2016 8:00 A.M**

AGENDA

- 1. Approve Agenda**
- 2. Approve Meeting Minutes from January 19th, 2016 regular board meeting**
- 3. Financial Reports**
 - a. Treasurers report**
 - b. Approve payment of bills**
- 4. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation Districts Rep**
- 5. New Business**
 - a. Approve 2016 Clean Water Fund Grant Agreement**
 - b. Long Lake Community Partners Memorandum of Understanding**
 - c. BWSR 2015 grants closeout**
 - d. CWF 14: City of Isanti for RR Ave. project payment, \$18,000**
 - e. Blue Lake LID 2016 Monitoring Contract Approval**
 - f. Authorize hiring tree sale technicians**
- 6. Old Business**
- 7. Additions**
 - a.**
 - b.**
- 8. Informational/Announcements**
 - a. 6th Grade Conservation Day: Friday May 20th**
 - b. MACD Spring Meeting: April 6th**
 - c. MASWCD Legislative Briefing and Day at the Capitol: March 21-22**
- 9. Adjourn**



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

May 17th, 2016 8:00 A.M

AGENDA

1. **Determan 6 Month Performance Evaluation – Closed Door Session approx. 8-9am**
2. **Approve Agenda**
3. **Approve Meeting Minutes from April 19th, 2016 regular board meeting**
4. **Financial Reports**
 - a. **Treasurers report**
 - b. **Approve payment of bills**
5. **Activity Reports**
 - a. **Staff**
 - b. **NRCS District Conservationist**
 - c. **County Commissioners**
 - d. **Metro Conservation Districts Rep**
6. **New Business**
 - a. **Rum River Channel Restoration: Approve Outdoor Heritage Fund Grant Submission**
 - b. **Green Lakeshore Restorations Project: Authorize Requesting Contractor Quotes**
 - c. **Pheasants Forever Farm Bill Biologist: Authorize grant submission**
 - d. **Pay scale development: Guidance on process to use**
7. **Old Business**
8. **Additions**
 - a.
 - b.
9. **Informational/Announcements**
 - a. **Election Filing**
 - b. **MASWCD Resolutions**
 - c. **Program Updates**
10. **Adjourn**



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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
April 19, 2016 8:00 A.M

AGENDA

1. Approve Agenda
2. Approve Meeting Minutes from March 15th, 2016 regular board meeting
3. Financial Reports
 - a. Treasurers report
 - b. Approve payment of bills
4. Activity Reports
 - a. Staff
 - b. NRCS District Conservationist
 - c. County Commissioners
 - d. Metro Conservation Districts Rep
5. New Business
 - a. 50% project payment to Long Lake Association from the CWF16 Community Partners Grant: \$10,043.00
 - b. Washington Conservation District Technical Assistance Contract: \$5,000
 - c. Professional Outreach Services Agreement: Easement Promotion for MN Land Trust: \$2,500
 - d. Volunteer Rate Establishment: \$24/hr
6. Old Business
7. Additions
 - a.
 - b.
8. Informational/Announcements
 - a. NRCS Conservation Client Gateway Program
 - b. Election Filing
 - c. Rum River Watershed Restoration and Protection Strategy Video
9. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

March 15, 2016 8:00 A.M

AGENDA

- 1. Approve Agenda**
- 2. Approve Meeting Minutes from February 16th, 2016 regular board meeting**
- 3. Financial Reports**
 - a. Treasurers report**
 - b. Approve payment of bills**
- 4. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation Districts Rep**
- 5. New Business**
 - a. Pheasants Forever Contract**
 - b. Spectacle Lake Weed Mapping Contract**
 - c. Green Lake Monitoring Contract**
 - d. Approve Purchase of Field Equipment: Capacity Grant**
 - e. BWSR Year End Financials**
 - f. Biennial Budget Request**
- 6. Old Business**
 - a. 2nd Quarter ACD Contract for Services**
- 7. Additions**
 - a.**
 - b.**
- 8. Informational/Announcements**
 - a. 2015 Annual Report**
 - b. MACD Spring Meeting: April 6th**
- 9. Adjourn**



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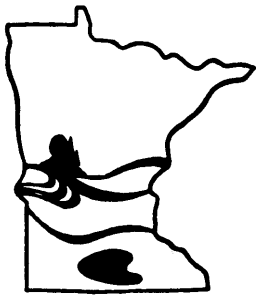
SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

June 21st, 2016 8:00 A.M

AGENDA

- 1. Approve Agenda**
- 2. Approve Meeting Minutes from May 17, 2016 regular board meeting**
- 3. Financial Reports**
 - a. Treasurers report**
 - b. Approve payment of bills**
- 4. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation Districts Rep**
- 5. New Business**
 - a. ACD 3rd Quarter Contract**
 - b. Green Lakeshore Restorations Project:**
 - i. Volunteer Rate Establishment**
 - ii. Technical Approval Authority for Shoreline Restorations**
 - iii. Contractor Selection and landowner agreements**
 - c. Rum River WRAPS Phase 2 Contract**
 - d. Approve FY2017 DNR Groundwater Monitoring Contract**
 - e. Draft 2017 Budget (available at meeting)**
 - f. Pay scale development: update**
- 6. Old Business**
- 7. Informational/Announcements**
 - a. MAWQCP- NEW MONEY available**
 - b. 2017 Clean Water Fund Grants list**
 - c. Program Updates**
 - d. Upcoming meetings/events**
 - i. MACD Summer Tour: June 27th REGISTRATION**
 - ii. Fields To Streams webinar (rural hydrology): July 20th**
 - iii. BWSR Executive Director Discussion Session: July 28th**
- 8. Adjourn**



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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
July 19, 2016 8:00 A.M

AGENDA

1. Approve Agenda
2. Approve Meeting Minutes from June 21st, 2016 regular board meeting
3. Financial Reports
 - a. Treasurers report
 - b. Approve payment of bills
4. Activity Reports
 - a. Staff
 - b. NRCS District Conservationist
 - c. County Commissioners
 - d. Metro Conservation Districts Rep
5. New Business
 - a. MASWCD Outstanding Conservationist Awards
 - b. Contract for Technical Approval for Engineering Projects
6. Old Business
7. Informational/Announcements
 - a. 2017 County Allocation Request
 - b. Program Updates
 - c. Upcoming meetings/events
 - d. Grant & Time Tracking Overview
8. Adjourn



ISANTI SOIL & WATER CONSERVATION DISTRICT
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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

August 16, 2016 8:00 A.M

AGENDA

- 1. Approve Agenda**
- 2. Approve Meeting Minutes from July 19th, 2016 regular board meeting**
- 3. Financial Reports**
 - a. Treasurers report**
 - b. Approve payment of bills**
- 4. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation Districts Rep**
- 5. New Business**
- 6. Old Business**
 - a. MASWCD Outstanding Conservationist Award Selection**
 - b. 100K amendment work plan: details will be available at board meeting**
- 7. Informational/Announcements**
 - a. 2017 County Allocation Request-amendment**
 - b. Program Updates**
 - c. Upcoming meetings/events**
 - d. Grant Work plan/change orders: update on changes over previous month**
- 8. Adjourn**

Optional Tour after meeting: Construction on the Green Lake projects has begun, if there is interest we can carpool up to one of sites to see progress.



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

September 20th, 2016 8:00 A.M

AGENDA

- 1. Approve Agenda**
- 2. Approve Meeting Minutes from August 16th, 2016 regular board meeting**
- 3. Financial Reports**
 - a. Treasurers report**
 - b. Approve payment of bills**
- 4. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation Districts Rep**
- 5. New Business**
 - a. ACD 4th Quarter Contract approval**
 - b. Authorize Conservation Partners Legacy Grant(s)**
 - c. Approve Kulaf and Determan BWSR Academy Registration**
- 6. Old Business**
 - a. Salary Schedule Development**
- 7. Informational/Announcements**
 - a. FY15 Green Lake Retrofits Change Order #2 Review (Information)**
 - b. Water Plan-Groundwater Priority Concern Action Review**
 - c. Upcoming meetings/events: BWSR Academy, October 24-26th**
- 8. Adjourn**

Optional Tour after meeting: Green Lake Retrofit Tour



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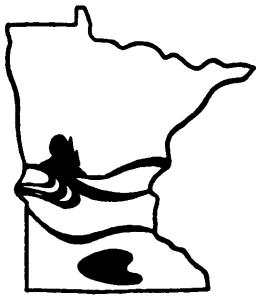
SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

October 18, 2016 8:00 A.M

AGENDA

- 1. Approve Agenda**
- 2. Approve Meeting Minutes from September 20th, 2016 regular board meeting**
- 3. Financial Reports**
 - a. Treasurers report**
 - b. Approve payment of bills**
- 4. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation Districts Rep**
- 5. New Business**
 - a. MASWCD Convention Registrations**
 - b. Approve 2017 Tree Sale Expenditures**
 - c. One Watershed, One Plan**
 - d. Resolution to support Lower St. Croix Basin One Watershed, One Plan Project**
- 6. Old Business**
 - a.**
- 7. Informational/Announcements**
 - a. Water Plan-Groundwater Priority Concern Action Review**
 - b. Other program updates**
 - c. Upcoming meetings/events: Rum River Watershed Unhealthy Lakes Meeting: Oct. 19th, 7-8:30 PM.**
- 8. Adjourn**



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

November 15, 2016 8:00 A.M

AGENDA

1. Approve Agenda
2. Approve Meeting Minutes from October 18th, 2016 regular board meeting
3. 2016 Outstanding Conservationist Presentation
4. Financial Reports
 - a. Treasurers report
 - b. Approve payment of bills
5. Activity Reports
 - a. Staff
 - b. NRCS District Conservationist
 - c. County Commissioners
 - d. Metro Conservation Districts Rep
6. New Business
 - a. Approve adjusted 2016 budget (available at meeting)
 - b. Review DRAFT 2017 Budgets (available at meeting)
 - c. SWCD Buffer Implementation Grant
 - d. Approve Applying for a Minnesota Conservation Corps Apprentice
7. Old Business
 - a. Approve SWCD Pay scale
8. Informational/Announcements
 - a. Rum River WRAPS Update
 - b. Green Lake Retrofits Update
 - c. Upcoming meetings/events: County Board Workshop-Buffer Update, Nov. 28th @ 9:15am.
 - d. Meeting evaluation: What worked? What were the gaps? What could be done to improve the meeting?
9. Adjourn



ISANTI SOIL & WATER CONSERVATION DISTRICT
110 Buchanan Street North
Cambridge, MN 55008
763-689-3224 ext 5

SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

December 20, 2015 8:00 A.M

AGENDA

1. **Staff Performance Evaluations – Closed Door Session approx. 8-9am**
2. **Approve Agenda**
3. **Approve Regular Board Meeting Minutes – November 15, 2016**
4. **Financial Reports**
 - a. **Treasurers Report**
 - b. **Approve Payment of Bills**
5. **Activity Reports**
 - a. **Staff**
 - b. **NRCS District Conservationist**
 - c. **County Commissioners**
 - d. **Metro Conservation Districts Rep**
6. **New Business**
 - a. **Personnel evaluation outcomes or actions**
 - b. **2017 1st Quarter operational assistance with Anoka Conservation District**
 - c. **Rum River Re-meander Conservation Partners Legacy Contract:** contract enclosed, no memo included
 - d. **Rum River Revetments Conservation Partners Legacy Contract (Anoka Projects Only):** contract enclosed, no memo included
 - e. **2017 DNR Observation Well Contract Amendment Approval**
 - f. **2017 BWSR Buffers Contract Approval:** contract enclosed, no memo included
 - g. **NRCS Civil Rights:** please review enclosed
7. **Old Business**
 - a. **Adopt 2017 budget**
 - b.
8. **Informational/Announcements**
 - a. **Program updates/other**
 - b. **Upcoming meetings/events:** Water Plan Meeting-Dec. 20th @ 1PM
 - c. **Meeting evaluation:** What worked? What were the gaps? What could be done to improve the meeting?
9. **Adjourn**