

**Isanti Conservation District**  
**380 Garfield St South**  
**Cambridge, MN 55008**  
**763-689-3224 Ext. 5**

**January 19, 2010**  
**Regular Board Meeting Minutes**

The January Board meeting of the Isanti Conservation District was held in the District office on January 19, 2010. Chairman Calander called the meeting to order at 8:00 a.m.

**ATTENDANCE:**

Board Members Present: Wayne Calander, Ray Marsh, Ryan Carpenter, Brian Devries and Al Koczur  
Staff Present: Mark DeMuth, Annette Swanson and Josh Bork

**SECRETARIES REPORT:**

Minutes of the regular board meeting held December 15, 2009 were reviewed. Motion/Seconded Koczur, Carpenter to approve the minutes as sent out.

Affirmative: Calander, Koczur, Carpenter, Devries and Marsh  
Opposed: None  
Motion Carried.

**TREASURER'S REPORTS:**

The monthly treasurer's report was presented for the Board's review. Motion/Seconded Devries, Marsh to approve the treasurer's report and pay all bills due and payable.

Affirmative: Calander, Koczur, Carpenter, Devries and Marsh  
Opposed: None  
Motion Carried.

**STAFF REPORT:**

Election of Officers for 2010:

Motion/Seconded Koczur, Marsh to retain same positions which were held in 2009:

Chairman: Wayne Calander  
Vice Chairman: Brian Devries  
Treasurer: Al Koczur  
Secretary: Ray Marsh  
Public Relations: Ryan Carpenter

Affirmative: Calander, Koczur, Carpenter, Devries and Marsh  
Opposed: None  
Motion Carried.

**Motion/Seconded Devries, Koczur to name the Peoples Bank of Commerce as the Districts official depository for 2010.**

**Affirmative: Calander, Koczur, Carpenter, Devries and Marsh**

**Opposed: None**

**Motion Carried**

**DeMuth reported to the Board—a letter was received from Isanti County informing the District that the Isanti County’s budget for 2010 has been most difficult and that the District’s amount of funding for 2010 will be \$30,000—which is \$10,000 less than previous year.**

**Motion/Seconded Koczur, Devries due to loss of revenue the Isanti District shall apply for a financial hardship with the MASWCD Finance Committee and Board of Directors to review financial information regarding having to pay a lesser 2009/2010 annual dues.**

**Affirmative: Calander, Koczur, Carpenter, Devries and Marsh**

**Opposed: None**

**Motion Carried**

**Motion/Seconded Koczur, Carpenter to approve the Rural Preserves Property Tax Program (RPPTP) Conservation Management Plan Development. The District Resource Conservationist will provide Conservation Management Plan development for the following fees: \$200: Plan Fee and \$50: Fee for Conservation District’s review and plan approval.**

**Affirmative: Calander, Koczur, Carpenter, Devries and Marsh**

**Opposed: None**

**Motion Carried**

**Motion/Seconded Devries, Carpenter fee payment must be made in full upon approval of Conservation Management Plan for the Rural Preserves Property Tax Program.**

**Affirmative: Calander, Koczur, Carpenter, Devries and Marsh**

**Opposed: None**

**Motion Carried**

**DISTRICT CONSERVATIONIST:**

**Josh Bork, District Conservationist**

**See attached report.**

**ADJOURN:**

**Motion/Seconded Koczur, Devries to adjourn the meeting at 9:25 A.M.**

**Affirmative: Calander, Marsh, Carpenter, Devries and Koczur**

**Opposed: None**

**Motion carried.**

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**Ray Marsh  
Board Secretary**

**Isanti Conservation District**  
**380 Garfield St South**  
**Cambridge, MN 55008**  
**763-689-3224 Ext. 5**

**February 16, 2010**  
**Regular Board Meeting Minutes**

The February Board meeting of the Isanti Conservation District was held in the District office on February 16, 2010. Chairman Calander called the meeting to order at 8:00 a.m.

**ATTENDANCE:**

**Board Members Present:** Wayne Calander, Ray Marsh, Ryan Carpenter, Brian Devries and Al Koczur  
**Staff Present:** Mark DeMuth, Annette Swanson and Josh Bork  
**Others Present:** Jason Weinerman, Chris Lord and Nate Zwonitzer

**SECRETARIES REPORT:**

Minutes of the regular board meeting held January 19, 2010 were reviewed. Motion/Seconded Koczur, Carpenter to approve the minutes as sent out.

**Affirmative:** Calander, Koczur, Carpenter, Devries and Marsh  
**Opposed:** None  
**Motion Carried.**

**TREASURER'S REPORTS:**

The monthly treasurer's report was presented for the Board's review. Motion/Seconded Devries, Marsh to approve the treasurer's report and pay all bills due and payable.

**Affirmative:** Calander, Koczur, Carpenter, Devries and Marsh  
**Opposed:** None  
**Motion Carried.**

**CHRIS LORD, DISTRICT MANAGER-ANOKA CONSERVATION DISTRICT**  
**NATE ZWONITZER, CONSERVATION TECHNICIAN:**

A presentation was given to supervisors and staff on the Metropolitan Landscape Restoration Program. Motion/Seconded Koczur, Devries-Isanti Conservation District support Anoka Conservation District working with partners within Isanti County to complete Stormwater Retrofit Assessments under the Metropolitan Landscape Restoration Program.

**Affirmative:** Calander, Koczur, Carpenter, Devries and Marsh  
**Opposed:** None  
**Motion Carried**

**JASON WEINERMAN, BWSR BOARD CONSERVATIONIST:**

Jason gave a presentation to supervisors and staff-"What and Who is the SWCD Board"  
A refresher to help understand their role as a supervisor.

**STAFF REPORT:**

The district staff will take part in Conservation Management Plan training for the Rural Preserves Property Tax Program. There will be an overview of the program and it will also outline the role and responsibility of the district.

There was discussion in regard to checking on the availability of the sign out at the Isanti County Fair Grounds that the district could use to advertise our tree program. DeMuth will check into the use of the sign.

**DISTRICT CONSERVATIONIST:**

Josh Bork, District Conservationist

See attached report.

**RC&D REPORT:**

January 28, 2010 meeting was held in Aitkin County

Next meeting scheduled for Carlton County

See attached report.

**ADJOURN:**

**Motion/Seconded** Koczur, Marsh to adjourn the meeting at 9:50 A.M.

Affirmative: Calander, Marsh, Carpenter, Devries and Koczur

Opposed: None

Motion carried.

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Ray Marsh  
Board Secretary

**Isanti Conservation District**  
**380 Garfield St South**  
**Cambridge, MN 55008**  
**763-689-3224 Ext. 5**

**March 16, 2010**  
**Regular Board Meeting Minutes**

The March Board meeting of the Isanti Conservation District was held in the District office on March 16, 2010. Chairman Calander called the meeting to order at 8:00 a.m.

**ATTENDANCE:**

**Board Members Present:** Wayne Calander, Ray Marsh, Ryan Carpenter, and Al Koczur

**Staff Present:** Mark DeMuth, Annette Swanson and Josh Bork

**Others Present:** Dana Raines

**Absent:** Brian Devries

**SECRETARIES REPORT:**

Minutes of the regular board meeting held February 16, 2010 were reviewed. Motion/Seconded Koczur, Carpenter to approve the minutes as sent out.

**Affirmative:** Calander, Koczur, Carpenter, and Marsh

**Opposed:** None

**Motion Carried.**

**TREASURER'S REPORTS:**

The monthly treasurer's report was presented for the Board's review. Motion/Seconded Carpenter, Marsh to approve the treasurer's report and pay all bills due and payable.

**Affirmative:** Calander, Koczur, Carpenter, and Marsh

**Opposed:** None

**Motion Carried.**

Motion/Seconded Carpenter, Marsh appointing Al Koczur to represent the District at the Water Plan Task Force meetings held the third Tuesday, every other month.

**Affirmative:** Calander, Koczur, Carpenter, and Marsh

**Opposed:** None

**Motion Carried**

**STAFF REPORT:**

2010 tree sales down about \$20,000 from a year ago this time.

The District website has been updated with all the Annual Reporting Requirements.

To date the District has 60 landowners in Isanti County registered to have Conservation Management Plans written for the Rural Preserves Program.

**DANA RAINES, COORDINATOR-ONANEGOZIE RC&D:**

Dana updated the Board of the types of RC&D assistance available:

1. **Technical Assistance** to develop and coordinate locally identified projects.
2. **Planning Assistance** with planning, strategy development, partnership information and the support needed to see a project or activity through to a successful completion.
3. **Information/Education Activities:** RC&D can conduct multi-county conferences, seminars, tours and demonstrations.
4. **Fiscal Agent:** May act as your organizations fiscal agent.
5. **Grantwriting:** Can assist with the development of funding proposals to foundations, corporations or governmental agencies.
6. **Organizational Support:** Offers broad-based, 7 county support for local projects.

Some of the types of RC&D projects are: Community Development, Land Conservation, Land Management and Water Management.

**DISTRICT CONSERVATIONIST:**

Josh Bork, District Conservationist

See attached report.

**RC&D REPORT:**

Next meeting scheduled for March 25<sup>th</sup> in Pine County

See attached report.

**ADJOURN:**

**Motion/Seconded** Koczur, Marsh to adjourn the meeting at 9:10 A.M.

**Affirmative:** Calander, Marsh, Carpenter, and Koczur

**Opposed:** None

**Motion carried.**

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Ray Marsh  
Board Secretary

**Isanti Conservation District**  
**380 Garfield St South**  
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**April 20, 2010**  
**Regular Board Meeting Minutes**

The April Board meeting of the Isanti Conservation District was held in the District office on April 20, 2010. Vice-Chairman Devries called the meeting to order at 8:00 a.m.

**ATTENDANCE:**

Board Members Present: Ray Marsh, Ryan Carpenter, Brian Devries and Al Koczur

Staff Present: Mark DeMuth, Annette Swanson and Josh Bork

Absent: Wayne Calander

**SECRETARIES REPORT:**

Minutes of the regular board meeting held March 16, 2010 were reviewed. Motion/Seconded Koczur, Marsh to approve the minutes as sent out.

Affirmative: Devries, Koczur, Carpenter, and Marsh

Opposed: None

Motion Carried.

**TREASURER'S REPORTS:**

The monthly treasurer's report was presented for the Board's review. Motion/Seconded Marsh, Carpenter to approve the treasurer's report and pay all bills due and payable.

Affirmative: Devries, Koczur, Carpenter, and Marsh

Opposed: None

Motion Carried.

**STAFF REPORT:**

The May 1, 2010 application deadline date to apply for the Rural Preserve Property Tax Program has been extended to August 16, 2010.

Final date to order District trees is April 23, 2010. Tree distribution dates are April 30, May 1 and May 2. Trees orders can be picked up at the Curling Club building at the Isanti County Fair Grounds.

Jason Weirnerman and Don Buckhout will be attending the next District meeting to explain the Performance Review and Assistance Program that the District will take part in.

Reminded Supervisors that District 2 and District 5 are the Districts that will be in the general election November 2, 2010. The candidate filing period is May 18-June 1, 2010.

**DISTRICT CONSERVATIONIST:**

**Josh Bork, District Conservationist**

**See attached report.**

**RC&D REPORT:**

**Next meeting scheduled for April 22 in North Branch.**

**See attached report.**

**Anoka Sand Plain Conference was attended by Josh Bork and Al Koczur.**

**Al Koczur will attend the Water Plan Task Force meetings when possible.**

**ADJOURN:**

**Motion/Seconded Marsh, Carpenter to adjourn the meeting at 9:00 A.M.**

**Affirmative: Devries, Marsh, Carpenter, and Koczur**

**Opposed: None**

**Motion carried.**

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**Ray Marsh  
Board Secretary**



**Isanti Conservation District**  
**380 Garfield St South**  
**Cambridge, MN 55008**  
**763-689-3224 Ext. 5**

**June 15, 2010**

**Regular Board Meeting Minutes**

The June Board meeting of the Isanti Conservation District was held in the District office on June 15, 2010. Chairman Calander called the meeting to order at 8:00 a.m.

**ATTENDANCE:**

**Board Members Present:** Ray Marsh, Ryan Carpenter, Wayne Calander and Al Koczur

**Staff Present:** Mark DeMuth, Annette Swanson and Josh Bork

**Absent:** Brian Devries

**Others Present:** Don Buckhout

**SECRETARIES REPORT:**

Minutes of the regular board meeting held April 20, 2010 were reviewed. Motion/Seconded Koczur, Marsh to approve the minutes as sent out.

**Affirmative:** Calander, Koczur, Carpenter, and Marsh

**Opposed:** None

**Motion Carried.**

**TREASURER'S REPORTS:**

The monthly treasurer's report was presented for the Board's review. Motion/Seconded Marsh, Carpenter to approve the treasurer's report and pay all bills due and payable.

**Affirmative:** Calander, Koczur, Carpenter, and Marsh

**Opposed:** None

**Motion Carried.**

**STAFF REPORT:**

Motion/Seconded Koczur, Carpenter to apply for FY2010 State of Minnesota Board of Water and Soil Resources Metro WCA Enforcement Grant in the amount of \$5000. The Laws of Minnesota 2009, Chapter 37, Sec. 5, appropriated funds to the Board for metropolitan LGUs to improve response to major wetland violations.

**Affirmative:** Calander, Koczur, Carpenter, and Marsh

**Opposed:** None

**Motion Carried**

Waiving Workers Compensation coverage for elected officials was discussed and tabled until the July District meeting.

**Motion/Seconded** Marsh, Carpenter to enter into Agreement of Ground Water Level Monitoring Program. This agreement is made between the State of Minnesota and the District. The District shall measure the water level (monitor) in a total of 5 Non-Irrigation observation wells at an interval of once monthly. This agreement shall be effective on July 1, 2010 and shall remain in effect until June 30, 2011. The agency shall pay the District \$15.00 for each measurement of an authorized observation well, not to exceed \$600 for the agreement period.

**Affirmative:** Calander, Marsh, Carpenter and Koczur

**Opposed:** None

**Motion Carried**

**Reminders of upcoming meeting:**

July 12, 2010- Water Management Summit-St. Cloud, MN

October 26-28, 2010-BWSR Academy

**DON BUCKHOUT, PERFORMANCE REVIEW AND ASSISTANCE:**

Buckhout explained to Board and staff, the Minnesota Board of Water and Soil Resources (BWSR) has selected the Isanti SWCD for a routine Level II performance review under the performance review and assistance program (PRAP). The PRAP Level II review focuses on the progress that local governmental units have made on their long-range plan goals and objectives. Isanti was selected because we are part-way through our plan implementation cycle. Eventually, BWSR will conduct Level II performance reviews for all 240+ local water management entities in the state.

**DISTRICT CONSERVATIONIST:**

Josh Bork, District Conservationist

See attached report.

**RC&D REPORT:**

Next meeting scheduled for July 22, 2010 at the Mille Lacs County Courthouse in Milaca.

See attached report-May 27, 2010 meeting minutes.

**ADJOURN:**

**Motion/Seconded** Koczur, Carpenter to adjourn the meeting at 9:25A.M.

**Affirmative:** Calander, Marsh, Carpenter, and Koczur

**Opposed:** None

**Motion carried.**

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Ray Marsh

Board Secretary

**Isanti Conservation District**  
**380 Garfield St South**  
**Cambridge, MN 55008**  
**763-689-3224 Ext. 5**

**July 20, 2010**

**Regular Board Meeting Minutes**

The Board meeting of the Isanti Conservation District was held in the District office on July 20, 2010. Chairman Calander called the meeting to order at 8:00 a.m.

**ATTENDANCE:**

**Board Members Present:** Ryan Carpenter, Wayne Calander, Brian Devries and Al Koczur

**Staff Present:** Mark DeMuth, Annette Swanson and Josh Bork

**Absent:** Ray Marsh

**SECRETARIES REPORT:**

Minutes of the regular board meeting held June 15, 2010 were reviewed. Motion/Seconded Koczur, Carpenter to approve the minutes as sent out.

**Affirmative:** Calander, Koczur, Carpenter, and Devries

**Opposed:** None

**Motion Carried.**

**TREASURER'S REPORTS:**

The monthly treasurer's report was presented for the Board's review. Motion/Seconded Devries, Carpenter to approve the treasurer's report and pay all bills due and payable.

**Affirmative:** Calander, Koczur, Carpenter, and Devries

**Opposed:** None

**Motion Carried.**

**STAFF REPORT:**

Motion/Seconded Devries, Koczur to waive workers' compensation coverage for board members for 2011. A resolution to MCIT will be submitted.

**Affirmative:** Calander, Koczur, Carpenter, and Devries

**Opposed:** None

**Motion Carried**

Motion/Seconded Koczur, Carpenter to return unencumbered 2006 Cost-Share program funds.

**Affirmative:** Calander, Devries, Carpenter and Koczur

**Opposed:** None

**Motion Carried**

**Motion/Seconded Carpenter, Devries to be a sponsor for the 2010 Pheasants Forever Banquet and AD in the amount of \$300.00**

**Affirmative: Calander, Devries, Carpenter and Koczur  
Opposed: None  
Motion Carried**

**DISTRICT CONSERVATIONIST:**

**Josh Bork, District Conservationist  
See attached report.**

**RC&D REPORT:**

**Next meeting scheduled for August 19, 2010  
See attached report.**

**ADJOURN:**

**Motion/Seconded Koczur, Carpenter to adjourn the meeting at 9:00A.M.**

**Affirmative: Calander, Devries Carpenter, and Koczur  
Opposed: None  
Motion carried.**

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**Ray Marsh  
Board Secretary**

**Isanti Conservation District**  
**380 Garfield St South**  
**Cambridge, MN 55008**  
**763-689-3224 Ext. 5**

**August 17, 2010**  
**Regular Board Meeting Minutes**

The Board meeting of the Isanti Conservation District was held in the District office on August 17, 2010. Chairman Calander called the meeting to order at 8:00 a.m.

**ATTENDANCE:**

**Board Members Present:** Ryan Carpenter, Wayne Calander and Al Koczur

**Staff Present:** Mark DeMuth, Annette Swanson and Josh Bork

**Absent:** Ray Marsh and Brian Devries

**SECRETARIES REPORT:**

Minutes of the regular board meeting held July 20, 2010 were reviewed. Motion/Seconded Koczur, Carpenter to approve the minutes as sent out.

**Affirmative:** Calander, Koczur and Carpenter

**Opposed:** None

**Motion Carried.**

**TREASURER'S REPORTS:**

The monthly treasurer's report was presented for the Board's review. Motion/Seconded Carpenter, Koczur to approve the treasurer's report and pay all bills due and payable.

**Opposed:** None

**Motion Carried.**

**Affirmative:** Calander, Koczur, and Carpenter

**STAFF REPORT:**

Motion/Seconded Koczur, Carpenter to approve and sign FY 2011 State of Minnesota Board of Water and Soil Resources SWCD Base Grant Agreement. These grants to the SWCDs are to help offset their general operating costs and for the conveyance of easements, and to apply local soil and water conservation practices and water quality practices. Grantee must comply with all the time requirements described in the grant agreement.

**Affirmative:** Calander, Koczur, and Carpenter

**Opposed:** None

**Motion Carried**

**Motion/Seconded Koczur, Carpenter to approve the application received by the board to replace a failed septic system thru the AgBMP (Best management loan program) thru Agstar in Isanti Twp. Sec. 24. These loans provide for projects that reduce existing water quality problems caused by agricultural activities or failing septic systems. The application will be sent on to Kanabec County for further approval.**

**Affirmative: Calander, Carpenter and Koczur**

**Opposed: None**

**Motion Carried**

**DISTRICT CONSERVATIONIST:**

**Josh Bork, District Conservationist**

**See attached report.**

**RC&D REPORT:**

**See attached report.**

**ADJOURN:**

**Motion/Seconded Koczur, Carpenter to adjourn the meeting at 8:50 A.M.**

**Affirmative: Calander, Carpenter, and Koczur**

**Opposed: None**

**Motion carried.**

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**Ray Marsh  
Board Secretary**

**Isanti Conservation District**  
**380 Garfield St South**  
**Cambridge, MN 55008**  
**763-689-3224 Ext. 5**

**September 21, 2010**  
**Regular Board Meeting Minutes**

The Board meeting of the Isanti Conservation District was held in the District office on September 21, 2010. Vice-Chairman Devries called the meeting to order at 8:00 a.m.

**ATTENDANCE:**

**Board Members Present: Ryan Carpenter, Brian Devries and Al Koczur**

**Staff Present: Mark DeMuth, Annette Swanson and Josh Bork**

**Absent: Ray Marsh and Wayne Calander**

**Others Present: Don Buckhout and Larry Southerland**

**SECRETARIES REPORT:**

Minutes of the regular board meeting held August 17, 2010 were reviewed.

**Motion/Seconded Koczur, Carpenter to approve the minutes as sent out.**

**Affirmative: Devries, Koczur and Carpenter**

**Opposed: None**

**Motion Carried.**

**TREASURER'S REPORTS:**

The monthly treasurer's report was presented for the Board's review. **Motion/Seconded Carpenter, Koczur to approve the treasurer's report and pay all bills due and payable.**

**Affirmative: Devries, Koczur and Carpenter**

**Opposed: None**

**Motion Carried**

**STAFF REPORT:**

DeMuth discussed the purchase of a new John Deere Drill with board members. Price of a new drill would be approx. \$30,000. Trade in value for district drill at \$16,000 or have John Deere sell district drill for us at \$20,000.

**Motion/Seconded Koczur, Carpenter to table any decision until October board meeting.**

**Affirmative: Devries, Koczur, and Carpenter**

**Opposed: None**

**Motion Carried**

Carpenter gave a report on attending the Sept. 1, 2010 Metro Conservation Districts Special Meeting and next meeting being set for Sept. 29, 2010.

DeMuth reported to board that the district has applied for a Clean Water Heritage Grant in the amount of \$60,000 to be used for prairie seedings.

A special meeting and tour has been set for October 5<sup>th</sup> at 10:30 am with the district supervisors and Isanti County commissioners at the Isanti County Government Center.

**COUNTY COMMISSIONER-LARRY SOUTHERLAND:**

Updated supervisors that the County Board will be setting budget issues at their December meeting. Presently they are \$330,000 short of a balanced budget. Some issues are a 29% increase in Medical Insurance.

**DON BUCKOUT-COORDINATOR, PERFORMANCE REVIEW & ASSISTANCE PROGRAM:**

Buckhout discussed with the board the draft of the Level II Performance Review Report for the District. The Board of Water and Soil Resources conducts Level II performance reviews to help local government water management entities to be the best they can be in plan implementation and overall operational effectiveness. In 2010 BWSR is conducting Level II performance reviews of eight different local water management entities. The review includes findings and recommendations to enhance the overall operation and effectiveness of the district.

**DISTRICT CONSERVATIONIST:**

Josh Bork, District Conservationist  
See attached report.

**RC&D REPORT:**

See attached report. Next meeting is set for Sept. 23 at the Long Lake Conservation Center.

**ADJOURN:**

**Motion/Seconded Koczur, Carpenter to adjourn the meeting at 9:15 A.M.**

**Affirmative: Devries, Carpenter, and Koczur**

**Opposed: None**

**Motion carried.**

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Ray Marsh  
Board Secretary



**Isanti Conservation District**  
**380 Garfield St South**  
**Cambridge, MN 55008**  
**763-689-3224 Ext. 5**

**October 19, 2010**  
**Regular Board Meeting Minutes**

The Board meeting of the Isanti Conservation District was held in the District office on October 19, 2010. Chairman Calander called the meeting to order at 8:00 a.m.

**ATTENDANCE:**

**Board Members Present:** Ryan Carpenter, Wayne Calander, Ray Marsh and Al Koczur  
**Staff Present:** Mark DeMuth, Annette Swanson and Josh Bork  
**Absent:** Brian Devries

**SECRETARIES REPORT:**

Minutes of the regular board meeting held September 21, 2010 were reviewed. Motion/Seconded Koczur, Carpenter to approve the minutes as sent out.

**Affirmative:** Calander, Koczur, Marsh and Carpenter  
**Opposed:** None  
**Motion Carried.**

**TREASURER'S REPORTS:**

The monthly treasurer's report was presented for the Board's review. Motion/Seconded Marsh, Carpenter to approve the treasurer's report and pay all bills due and payable.

**Affirmative:** Calander, Koczur, Marsh and Carpenter  
**Opposed:** None  
**Motion Carried**

**STAFF REPORT:**

DeMuth discussed the purchase of a new John Deere Drill with board members. Price of a new drill would be approx. \$30,000. Trade in value for district drill at \$16,000 or have John Deere sell district drill for us at \$20,000. Will check on availability and financing. Table any decision until November board meeting.

Supervisors were updated regarding the Rural Preserve Property Tax Program. The County Assessor's office did a mailing to property owners regarding the changes in the Green Acres program.

The proposed 2010 resolution process and balloting were discussed. Each year, the Minnesota Association of Soil and Water Conservation Districts (MASWCD) membership utilizes the resolutions process as a means of voicing concerns or opinions to influence change with regard to natural resource conservation policy and funding issues.

Resolutions are initiated at the local, grassroots level and must pass at the local SWCD board level by a majority vote to move forward to the Area level and on to the State level.

Upon the MASWCD Board's review, the packet goes out to member districts for the statewide pre-balloting process. Each local SWCD supervisor who is a voting member of the association is eligible to vote once on each resolution to approve, disapprove or bring to the floor of the Annual Convention for discussion or amendment. Ballots are sent back to the MASWCD office to be tallied.

Those resolutions which move forward as a result of the pre-balloting process are addressed during the business meeting portion of the MASWCD Annual Convention. Resolutions voted on from the convention floor require a majority vote for passage.

When a resolution passes, either through the pre-balloting process or on the convention floor, it then becomes MASWCD policy to support that resolution.

Reminder: Today October 19-The District Supervisors will hold a special meeting at the Isanti County Government Center with the County Commissioners followed by a tour of District items of interest in the County.

District history was discussed—Original records documenting the origin of the District were copied and handed out to supervisors at meeting. The District became a legal subdivision of the State Government operating under a charter issued by the Secretary of State on July 12, 1963.

**DISTRICT CONSERVATIONIST:**

Josh Bork, District Conservationist  
See attached report.

**RC&D REPORT:**

Next meeting, Thursday October 28<sup>th</sup> in Carlton County.

**ADJOURN:**

**Motion/Seconded Koczur, Marsh to adjourn the meeting at 9:10 A.M.**

**Affirmative: Calander, Carpenter, Marsh and Koczur**

**Opposed: None**

**Motion carried.**

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**Ray Marsh**  
**Board Secretary**

**Isanti Soil and Water Conservation District  
380 Garfield St South  
Cambridge, MN 55008  
763-689-3224 Ext. 5**

**November 16, 2010**

**Regular Board Meeting Minutes**

The Board meeting of the Isanti Conservation District was held in the District office on November 16, 2010. Chairman Calander called the meeting to order at 8:00 a.m.

**ATTENDANCE:**

Board Members Present: Ryan Carpenter, Wayne Calander, Ray Marsh and Al Koczur

Staff Present: Mark DeMuth, Annette Swanson and Josh Bork

Absent: Brian Devries

**SECRETARIES REPORT:**

Minutes of the regular board meeting held October 19, 2010 were reviewed. Motion/Seconded Koczur, Marsh to approve the minutes as sent out.

Affirmative: Calander, Koczur, Marsh and Carpenter

Opposed: None

Motion Carried.

**TREASURER'S REPORTS:**

The monthly treasurer's report was presented for the Board's review. Motion/Seconded Carpenter, Koczur to approve the treasurer's report and pay all bills due and payable.

Affirmative: Calander, Koczur, Marsh and Carpenter

Opposed: None

Motion Carried

**STAFF REPORT:**

DeMuth discussed the purchase of a new John Deere Drill with board members. Price of a new drill would be approx. \$30,000. Trade in value for district drill at \$16,000 or have John Deere sell district drill for us at \$20,000. After discussion it was decided by supervisors not to purchase at this time.

Motion/Seconded Koczur, Marsh to extend State Cost-Share Contract Native Buffer FY-2009-01 an additional 6 months to June 30, 2011 to complete native prairie seeding.

Affirmative: Calander, Koczur, Marsh and Carpenter

Opposed: None

Motion Carried

The 2011 District tree order form has been printed and will be ready for mailing the end of November. This order will be mailed to customers who have purchased from the District over the past five years.

A notice was received from Peoples Bank of Commerce regarding updating the signature cards at the bank. The persons named on the Corporate Authorization Resolution are authorized signers. The signers are: Mark DeMuth, Resource Conservationist, Allan Koczur, District Treasurer and Annette Swanson, Administrative Assistant.

Motion/Seconded Marsh, Carpenter to comply with the Corporate Authorization Resolution at Peoples Bank of Commerce for authorized signers.

Affirmative: Calander, Carpenter, Marsh and Koczur

Opposed: None

Motion Carried

The Data Practices Policy was reviewed and the following was discussed:

- Minnesota data practices laws
- Classification of government data
- Government entity responsibilities
- Rights of access to government data
- Government data requests & responses
- Data subject rights
- Civil remedies and penalties in the Data Practices Act

Motion/Seconded Koczur, Marsh to designate A. Swanson as the Responsible Authority for the Isanti Soil and Water Conservation District. Each government entity must designate an individual (RA) (Minnesota Statutes, section 13.02, subdivision 16, and Minnesota Rules 1205.1000)

Minnesota Statutes, section 13.05, subdivision 13, requires all responsible authority's to appoint or designate a Data Practices Compliance Official (DPCO). A. Swanson the (RA) designates M. DeMuth and A. Swanson as the data practices compliance officials for the Isanti Soil and Water Conservation District.

Affirmative: Calander, Koczur, Marsh and Carpenter

Opposed: None

Motion Carried

#### **DISTRICT CONSERVATIONIST:**

Josh Bork, District Conservationist

See attached report.

#### **RC&D REPORT:**

Next meeting December 3.

See Attached report.

#### **ADJOURN:**

Motion/Seconded Koczur, Marsh to adjourn the meeting at 9:45 A.M.

Affirmative: Calander, Carpenter, Marsh and Koczur

Opposed: None

Motion carried.

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Ray Marsh  
Board Secretary



**Isanti Soil & Water Conservation District  
380 Garfield St South  
Cambridge, MN 55008  
763-689-3224 Ext. 5**

**REGULAR SUPERVISORS MEETING  
ISANTI SWCD DISTRICT OFFICE  
CAMBRIDGE, MN 55008**

**12-21-2010**

**8:00 A. M.**

The regular supervisor's meeting was called to order by Chairman, Wayne Calander.

**ATTENDANCE:**

**Present:** Wayne Calander, Ryan Carpenter, and Al Koczur

**Staff Present:** Mark DeMuth, Annette Swanson and Josh Bork

**Absent:** Brian Devries, Ray Marsh

**SECRETARIES REPORT:**

Minutes of the regular board meeting held November 16, 2010 were reviewed. M/S Koczur, Carpenter to approve the minutes as sent out.

**Affirmative:** Calander, Koczur, and Carpenter

**Opposed:** None

**Motion Carried.**

**TREASURER'S REPORTS:**

The monthly treasurer's report was presented for the Board's review. M/S Carpenter, Koczur to approve the treasurer's report and pay all bills due and payable.

**Affirmative:** Calander, Koczur and Carpenter

**Opposed:** None

**Motion Carried.**

**STAFF REPORT:**

M/S Koczur, Carpenter to return unencumbered 2006 State Cost-Share funds to the Board of Water and Soil Resources.

**Affirmative:** Calander, Koczur, and Carpenter

**Opposed:** None

**Motion Carried.**

M/S Koczur, Carpenter to accept Metro WCA Enforcement Grant Agreement. The Laws of Minnesota 2009, Chapter 37, Sec. 5, appropriated funds to the Board for metropolitan LGUs to improve response to major wetland violations.

**Affirmative:** Calander, Koczur and Carpenter

**Opposed:** None

**Motion Carried.**

Supervisors were informed the 2011 Nursery Stock renewal application is due by 12-31-2010. The certificate fee for 2011 will be \$425.00.

**M/S Koczur, Carpenter** to adopt the Isanti County Comprehensive Local Water Plan as the Comprehensive Plan of the Isanti SWCD for the years of 2011 and 2012.

**Affirmative:** Calander, Koczur and Carpenter

**Opposed:** None

**Motion Carried.**

**DISTRICT CONSERVATIONIST:**

**Josh Bork, District Conservationist**

See attached report.

Bork also reminded the Board of a meeting, January 12 in Carlton to meet with the new State Conservationist, Don Baloun.

**RC&D Report:**

See attached report.

January meeting will be in Aitkin County

**METRO CONSERVATION DISTRICTS:**

Carpenter reported. The Metro Conservation District is a joint powers governmental entity originally comprised of seven Soil and Water Conservation Districts in the Twin Cities metropolitan Area: Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington.

The overall goal is to coordinate efforts and assist with the operations of the member districts and with projects for the mutual benefit of the members. The most recent update of the Joint Powers Agreement establishing the MCD was executed in the summer of 2009. This update was due in part to the metro area boundary change from seven counties to eleven, adding: Chisago, Isanti, Sherburne and Wright. Each of the eleven member districts has a primary and alternate representative on the MCD board.

Carpenter also reported on attending the Area IV Minnesota Association of Soil and Water Conservation Districts (MASWCD)-East Central Region-November 18<sup>th</sup>.

**ADJOURN:**

**M/S Koczur, Carpenter** to adjourn the meeting at 9:30 A.M.

**Affirmative:** Calander, Carpenter and Koczur

**Opposed:** None

**Motion carried.**

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**Ray Marsh**  
**Board Secretary**