



ISANTI SOIL & WATER CONSERVATION DISTRICT
110 Buchanan Street North
Cambridge, MN 55008
763-689-3271

Mission: to provide technical, financial and educational resources in order to implement practices and projects that preserve, protect and enhance water quality, soil and other natural resources.

SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
January 16, 2017 8:00 A.M

AGENDA

Call meeting to order, Pledge of Allegiance

1. Approve Agenda

2. Public Comment

3. Annual business Meeting Items

- a. Election of officers: Chair, Vice Chair, Secretary, Treasurer
- b. Hand meeting to Chairperson

4. Approve Regular Board Meeting Minutes – December 19, 2017

5. Financial Reports

- a. Treasurers Report
- b. Approve Payment of Bills

6. Activity Reports

- a. Staff
- b. NRCS District Conservationist
- c. County Commissioners
- d. Metro Conservation Districts Rep
- e. BWSR/Legislative Update

7. New Business

a. 2018 District Policies-action item

- i. Set Regular meeting schedule
- ii. Board per diem rate
- iii. Mileage reimbursement rate
- iv. Committee Assignments: Personnel (2), Finance (2), Water Plan (1), Metro CD (1)
- v. 2018 Policy Handbook
- vi. Designate official depository
- vii. Designate approved check signers
- viii. Pre-approve payments for payroll, insurance, utilities
- ix. Designate District Manager as authorized representative

- x. Designate official notice posting location(s)
 - xi. 2018 Annual Plan
 - xii. Cost Share Policies/guidelines
 - xiii. 2018 Billing Rates/Fee Schedule
- b. Draft Memorandum of Agreement-1W1P Lower St. Croix** (available at meeting)
 - c. FY18 Blue Lake Priority Action Plan Grant Agreement**-action item
 - d. Green Lake Subwatershed Assessment Summary** (provided at meeting)
 - e. New Per diem Instructions**

8. Old Business

9. Informational/Announcements

- a. Program updates/other:** 1W1P updates
- b. Upcoming meetings/events:** January 16th @ 3PM Water Plan Meeting; January 17th @TBD County Board Meeting; January 25th @ 7:00 Assocn of Twps meeting;
- c. Meeting evaluation:** What worked? What were the gaps? What could be done to improve the meeting?

10. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
February 20, 2018 8:00 A.M

AGENDA

Call meeting to order, Pledge of Allegiance

- 1. Approve Agenda**
- 2. Public Comment**
- 3. MCIT Sexual Harassment Training (30 minutes)**
- 4. Approve Regular Board Meeting Minutes – January 16, 2017**
- 5. Financial Reports**
 - a. Treasurers Report**
 - b. Approve Payment of Bills**
- 6. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation Districts Rep**
 - e. BWSR/Legislative Update**
- 7. New Business**
 - a. Authorize hiring tree sale technicians**
 - b. Lower St. Croix 1W1P Memorandum of Agreement & Policy Committee Nomination- enclosed MOA, Work Plan, Budget and Timeline for review at meeting.**
 - c. Staff hiring timeline and ranking criteria**
 - d. Updated NRCS Operational Agreement**
 - e. Annual Report- informational available at meeting**
- 8. Old Business**
- 9. Informational/Announcements**
 - a. Program updates/other: Blue Lake Priority Action Plan, 1W1P updates**

- b. Upcoming meetings/events:** MACD Spring Meeting: April 4th, 9AM-3PM;
Geological Atlas Meeting: TBD
- c. Meeting evaluation:** What worked? What were the gaps? What could be done to improve the meeting?

10. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
March 20, 2018 8:00 A.M

AGENDA

Call meeting to order, Pledge of Allegiance

1. Approve Agenda
2. Public Comment
3. District Technician Final Interviews (3 candidates- ~45 min/interview-start at 8:30)
4. Approve Regular Board Meeting Minutes – February 20, 2018
5. Financial Reports
 - a. Treasurers Report
 - b. Approve Payment of Bills
6. New Business
 - a. Lake Services Agreements
 - i. Green Lake LID
 - ii. Blue Lake LID
 - iii. Francis Lake LID
 - iv. Oxford Township
 - b. FY18 Blue Lake CWF Grant Contracts
 - i. Stanford Township Contract CWF18-01
 - ii. Spencer Brook Township Contract CWF18-02 (contract provided at meeting)
 - c. 2017 Financial Statement Review
7. Old Business
 - a. Lower St. Croix 1W1P Policy Committee Appointment
8. Activity Reports
 - a. Staff
 - b. NRCS District Conservationist

- c. **County Commissioners**
- d. **Metro Conservation Districts Rep**
- e. **BWSR/Legislative Update**

9. Informational/Announcements

- a. **Program updates/other:** 1W1P updates
- b. **Upcoming meetings/events:** MACD Spring Meeting: April 4th, 9AM-3PM; Geological Atlas Meeting: April 3rd, 1-3PM; CLIMB Theater Arts and Science Academy, April 4th.
- c. **Meeting evaluation:** What worked? What were the gaps? What could be done to improve the meeting?

10. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
April 17, 2018 8:00 A.M

AGENDA

Call meeting to order, Pledge of Allegiance

- 1. Approve Agenda**
- 2. Public Comment**
- 3. Approve Regular Board Meeting Minutes – March 20, 2018**
- 4. Financial Reports**
 - a. Treasurers Report**
 - b. Approve Payment of Bills**
- 5. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation Districts Rep**
 - e. BWSR/Legislative Update**
- 6. New Business**
 - a. State Cost Share Non-Structural Cost Share options (discussion)**
 - b. District Policy Item Updates**
 - i. State Cost Share Guideline Update- Iron Enhanced Sand Trench's**
 - ii. Designate official depository's (Minnco Credit Union and Peoples Bank and Trust)**
 - c. ACD WL40 Agreement (reimbursed under BLID Agreement)**
 - d. MASWCD Resolutions**
- 7. Old Business**

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8. Informational/Announcements

- a. Program updates/other:** Rum River 1W1P, Oxford Monitoring Report
- b. Upcoming meetings/events:** WCA informational Meeting, April 25th 8:30am; Isanti Rain Garden Workshop: April 19th @ 6-8PM; Isanti County Agricultural Program presentation, April 26th @ 7PM (Assocn of Townships)
- c. Meeting evaluation:** What worked? What were the gaps? What could be done to improve the meeting?

9. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
May 15, 2018 8:00 A.M

AGENDA

Call meeting to order, Pledge of Allegiance

1. Approve Agenda
2. Public Comment- if present
3. Approve Regular Board Meeting Minutes – April 17, 2018
4. Financial Reports
 - a. Treasurers Report
 - b. Approve Payment of Bills
5. Activity Reports
 - a. Staff
 - b. NRCS District Conservationist
 - c. County Commissioners
 - d. LSC 1W1P Policy Committee
6. New Business
 - a. State Cost Share Contract: FY17 SCS-02 Lance Ekvall, Well Sealing\$382.50
 - b. Long Lake Improvement District Monitoring Agreement
 - c. LSC 1W1P Policy Committee- Alternate Member Assignment
 - d. SWCD Tour of Practices
7. Informational/Announcements
 - a. **Program updates/other:** Rum River 1W1P, Rum River Re-meander, Blue Lake CWF grants
 - b. **Upcoming meetings/events:** Water Plan Meeting, May 15th 3pm; Co. Brd Meeting, May 16; MACD Summer Tour, June 20, 9-3:30 pm.
 - c. **Meeting evaluation:** What worked? What were the gaps? What could be done to improve the meeting?
8. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
June 19th, 2018 8:00 A.M

AGENDA

Call meeting to order, Pledge of Allegiance

1. Approve Agenda
2. Public Comment- if present
3. Approve Regular Board Meeting Minutes – May 15, 2018
4. Financial Reports
 - a. Treasurers Report
 - b. Approve Payment of Bills
5. Activity Reports
 - a. Staff
 - b. NRCS District Conservationist
 - c. County Commissioners
 - d. MACD Rep. Report
6. New Business
 - a. FY19 DNR Observation Well Agreement
 - b. Rum River Re-Meander Bid Document Contract: Civil Methods Inc.
 - c. Approve Contract #SCSFY18-01 for multi-species Cover Crop for \$484; Rodney Elmstrand: 45 acres @ \$40/acre
 - d. Approve Contract #SCSFY18-02 for multi-species Cover Crop for \$1,800; Keith Stamm: 12.1 acres @ \$40/acre
 - e. MASWCD Leadership Institute Attendance \$3,500: Determan
7. Informational/Announcements
 - a. **Program updates/other:** Rum River 1W1P, Rum River Re-meander, Blue Lake CWF grants
 - b. **Upcoming meetings/events:** MACD Summer Tour, June 20, 9-3:30 pm.
 - c. **Meeting evaluation:** What worked? What could be done to improve the meeting?
8. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

July 17th, 2018 8:00 A.M

AGENDA

Call meeting to order, Pledge of Allegiance

1. Approve Agenda
2. Public Comment- if present
3. Approve Regular Board Meeting Minutes – June 19th, 2018
4. Financial Reports
 - a. Treasurers Report
 - b. Approve Payment of Bills
5. Activity Reports
 - a. Staff
 - b. NRCS District Conservationist
 - c. County Commissioners
 - d. LSC 1W1P Policy Committee
6. New Business
 - a. FY17 Buffers & FY18 RIM Grants Closeout (Information)
 - b. Resolution #2018-02: Adopt Isanti County Comprehensive Water Plan as Isanti SWCDs 5-Year Comprehensive Plan.
 - c. 2018 Outstanding Conservationist(s)
 - d. Grant Applications: Green Lake Clean Water Fund, Green Lake Watershed Readiness (Federal Grant)
 - e. County Allocation (Information)
7. Old Business
 - a. Mickelson Floodplain Restoration Follow-up
8. Informational/Announcements
 - a. Program updates/other: 2018 Cedar Tree Revetment locations
 - b. Upcoming meetings/events: LSC Stakeholder meeting: August 27th 4-6PM
 - c. Meeting evaluation: What worked? What could be done to improve the meeting?
9. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING

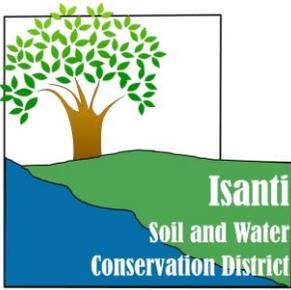
Isanti SWCD District Office
August 21st, 2018 8:00 A.M

Tour of Stanford Lake Public Access following meeting!

AGENDA

Call meeting to order, Pledge of Allegiance

1. Approve Agenda
2. Public Comment- if present
3. Approve Regular Board Meeting Minutes – July 17th, 2018
4. Financial Reports
 - a. Treasurers Report
 - b. Approve Payment of Bills
5. Activity Reports
 - a. Staff
 - b. NRCS District Conservationist
 - c. County Commissioners
6. New Business
 - a. Draft 2019 Budget
 - b. Review Lower St. Croix Priorities -Information
 - c. Authorization to execute contract with M. Paulson for an enhanced shoreline buffer on Blue Lake--CWF18-03
7. Old Business
 - a. Authorization to provide final payment to L. Ekvall a well sealing project—SCS17-02
 - b. Authorization to select contractor for High Meadows Rum River Re-meander Project
8. Informational/Announcements
 - a. Program updates/other:
 - b. **Upcoming meetings/events:** LSC Stakeholder meeting: August 27th 4-6PM;
County Allocation workshop, September 5th 12.
 - c. **Meeting evaluation:** What worked? What could be done to improve the meeting?
9. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

September 18, 2018 8:00 A.M

AGENDA

Call meeting to order, Pledge of Allegiance

- 1. Approve Agenda**
- 2. Public Comment- if present**
- 3. Approve Regular Board Meeting Minutes – August 21st, 2018**
- 4. Financial Reports**
 - a. Treasurers Report**
 - b. Approve Payment of Bills**
- 5. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Committee Reports**
- 6. New Business**
 - a. Review Buffer Compliance Tracking Plan**
 - b. Authorization to execute Contract for Services for Tiger Street Raingardens with Shoreline Landscaping (Blue Lake SWF)**
 - c. Approve FY19 Capacity and Buffer Grant Agreements**
 - d. Approve Rum River Access Agreement for the Re-meander**
 - e. Consider Medvecky Drill Maintenance Payment- info at meeting**
 - f. Authorization to execute Contract for Services for Fanny Lake Twp. Access restoration with Civil Methods Inc.**
- 7. Old Business**
 - a. Rum River Partners CWF Grant Application Review**
 - b. Lake Mille Lacs, Green, and George Shoreline Restorations with benefits to the Rum River Grant Application**
 - c. Review contract amendment CWF18-01: Paulson's Phase 2**

8. Informational/Announcements

a. Program updates/other:

b. Upcoming meetings/events: LSC Stakeholder meeting: Sept 26th 5:30-7:30PM;

c. Meeting evaluation: What worked? What could be done to improve the meeting?

9. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

October 16, 2018 8:00 A.M

AGENDA

Call meeting to order, Pledge of Allegiance

- 1. Approve Agenda**
- 2. Public Comment- if present**
- 3. Approve Regular Board Meeting Minutes – September 18st, 2018**
- 4. Financial Reports**
 - a. Treasurers Report**
 - b. Approve Payment of Bills**
- 5. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Committee Reports**
- 6. New Business**
 - a. Consider revised drill fee schedule and issues**
 - b. T. Zimmermann 6-month evaluation action**
 - c. Authorization to provide final payment for M. Paulson for Lakeshore and Stormwater Restoration(s)- SCS 17-01: \$2,160.08 & CWF 18-01: \$3,827.94**
 - d. Authorization to provide final payment for S. O'Donnell for Lakeshore Restoration- SCS 17-03: \$3,168.00**
 - e. Authorization to provide final payment for K. Stamm for Cover Crops- SCS 18-02: \$1,800.00**
 - f. Authorization to provide final payment for R. Elmstrand for Cover Crops- SCS 18-01: \$484.00**
 - g. MASWCD Annual Convention Registration December 9-11. Registration deadline Nov. 26th, 2018.**
 - h. Review MASWCD 2018 Resolution Ballot: **be prepared to vote on resolutions****
 - i. 2019 Tree Sale Expenditures: Information Only**
 - j. Authorize revised staff evaluation procedures: Info available at meeting.**

7. Old Business

- a. **Re-visit spare tire hoist repairs: ~\$430.00**
- b. **FY17 Capacity Grant Closeout:** information

8. Informational/Announcements

- a. **Program updates/other:**
- b. **Upcoming meetings/events:** Water Plan Meeting, Tuesday Oct. 16th @ 1:30PM;
Fall MACD meeting: Friday Nov. 16th @ Cabela's; LSC Policy Committee, Monday
Oct. 22nd, 4 PM @ Wyoming Library; Personnel Committee meeting date: **TBD**
- c. **Meeting evaluation:** What worked? What could be done to improve the meeting?

9. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

November 20, 2018 8:00 A.M

AGENDA

Call meeting to order, Pledge of Allegiance

- 1. Approve Agenda**
- 2. Public Comment- if present**
- 3. Approve Regular Board Meeting Minutes – October 16, 2018**
- 4. Financial Reports**
 - a. Treasurers Report**
 - b. Approve Payment of Bills**
- 5. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Committee Reports**
- 6. New Business**
 - a. Authorization to Sign Letter of Agreement with Chisago SWCD for Lower St. Croix Watershed Conservation Planning Assistance.**
 - b. Surface Water Assessment Grant (SWAG) Partnership with Chisago SWCD- Information Only.**
 - c. Authorization to enter into agreement with Wenck. Inc. to complete a phosphorus Diagnostic Study for Blue Lake.**
 - d. New Website Tour- Information Only**
- 7. Old Business**
 - a. Lower St. Croix 1W1P Priority Issues**

More on Back

8. Informational/Announcements

- a. Program updates/other:**
- b. Upcoming meetings/events:** Personnel Committee meeting date: Dec. 3rd 1-3 PM;
MASWCD Convention: Dec. 9-11th; MAWQCP, Dec. 12th, 9-11am; Lower St. Croix
Policy Meeting: January 28th, 4-6 PM.
- c. Meeting evaluation:** What worked? What could be done to improve the meeting?

9. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

December 18, 2018 8:00 A.M

Reminder(s):

- 1) The staff will host a board supervisor celebratory brunch following the meeting!
- 2) Please review enclosed documents PRIOR to the meeting

AGENDA

Call meeting to order, Pledge of Allegiance

1. Approve Agenda
2. Public Comment- if present
3. Approve Regular Board Meeting Minutes – November 20, 2018
4. Financial Reports
 - a. Treasurers Report
 - b. Approve Payment of Bills
5. Activity Reports
 - a. Staff
 - b. NRCS District Conservationist
 - c. County Commissioners
 - d. Committee Reports
6. New Business
 - a. Authorization to provide payment to Shoreline Landscaping for Spencer Brook Township Tiger Street Rain Gardens for Blue Lake Clean Water Fund Grant- information available at meeting.
 - b. Personnel evaluation outcomes or actions
 - c. Authorization to amend the Contract for Services between Isanti SWCD and Anoka Conservation district for Enhancing the Rum River Shore Habitat (Conservation Partners Legacy Grant).
7. Old Business
 - a. Adopt 2019 Budget- available at meeting

8. Informational/Announcements

- a. Program updates/other:** Rum 1W1P, Private Forest Management in Rum River Watershed: Landscape Stewardship Plan, Rum Re-meander Project
- b. Upcoming meetings/events:** Lower St. Croix Policy Meeting: January 28th, 4-6 PM.
- c. Meeting evaluation:** What worked? What could be done to improve the meeting?

9. Adjourn