

**ISANTI SOIL & WATER CONSERVATION DISTRICT**  
**Board of Supervisors**  
**Virtual Board meeting**  
**January 19, 2021 8:00 A.M**

**Mission:** To provide guidance; to inspire action; and to bring innovative resources to the table so that people can become leaders in keeping land and water healthy for future generations.

**REGULAR SUPERVISORS MEETING – Zoom Conference Call**  
**January 19, 2021 8:00 A.M.**

Attendance Via Telephone Conference Call

Present: Al Koczur, Jerry Schaubach, Clark Anderson, Dave Medvecky and Valerie Anderson

Staff Present: Tiffany Determan, Linda Gehrking, Todd Kulaf, Matthew Remer

Others Present: Deb Hermel, NRCS

**1. Approve Agenda**

**Motion/Seconded** Koczur/C. Anderson To approve the Agenda.

Roll call vote: Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

**2. Public Comment/ Correspondence**

None

**3. Annual Business Items**

**a. Election of Officers: Chair, Vice Chair, Treasurer, Secretary**

**Chair:** Schaubach

**Motion/Seconded** Koczur/V. Anderson To approve Election of Chair Schaubach.

Roll call vote: Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

**Vice Chair:** Medvecky

**Motion/Seconded** V. Anderson/Koczur To approve Election of Vice Chair Medvecky.

Roll call vote: Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

**Treasurer:** Koczur

**Motion/Seconded** V. Anderson/Medvecky To approve as Election officer Treasurer Koczur stands.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**Secretary:** Determan

**Motion/Seconded** V. Anderson/Koczur To approve as Secretary Determan stands.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

#### **b. Committee Assignments**

**Finance Committee:** Koczur/Schaubach

**Operations Committee:** C. Anderson/V. Anderson

**Personnel Committee:** C. Anderson/Medvecky

**Motion/Seconded** Koczur/C. Anderson To approve Committee Assignments.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**Metro Conservation Districts (MCD) Committee:** Medvecky

**Isanti County Water Plan Committee:** Koczur

**Lower St. Croix 1W1P Committee:** Schaubach/Medvecky

**Rum River 1W1P Committee:** Koczur/Schaubach

#### **c. District Policy Items**

1. **Set Regular meeting schedule and location:** regular meetings shall be the 3<sup>rd</sup> Tuesday of each month at 8:00am at the Cambridge USDA Service Center.
2. **Designate Official Notice Posting Location(s):** Designate the Isanti SWCD website and the bulletin board inside the main entrance of the USDA Service Center as official SWCD notice posting locations. All notices shall be posted in both locations.
3. **Designate Official Depository:** Designate First Bank and Trust located in Cambridge as the official SWCD depository.
4. **Designate Approved Check Signers:** Authorize Koczur, Schaubach, and Determan as authorized check signers.
5. **Authorize Manager the authority to approve payment of the following items:**
  - i. Maintenance on all District Owned equipment
  - ii. Bills where the SWCD receives full reimbursement for the expense
  - iii. Board approved cost share contracts.
  - iv. Emergency repairs to SWCD approved BMP projects needed between board meetings.
6. **Designate District Manager as authorized representative:** Designate the District Manager as the District authorized representative to sign all board approved contracts, and

associated documents (financial statements, change orders, amendments) on behalf of the SWCD. Manager required to notify the board of all documents signed.

7. **Adopt 2021 Policy Handbook:** The DRAFT 2021 Policy Handbook with tracked changes was emailed to all board supervisors.

**Motion/Seconded** V. Anderson/C. Anderson To approve District Policy Items.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V.

Anderson: yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

#### 4. **Consent Agenda**

##### a. **Treasurers Report**

##### b. **Regular Board Meeting Minutes – December 17, 2020**

**Motion/Seconded** Medvecky/V. Anderson To approve the Consent Agenda.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson:

yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

#### 5. **Approve Payment of Bills**

Gehrking reviewed the District expenses. Checks as follows: Check #'s 6825 thru 6836 and 5745, direct deposits for staff and Supervisors, and all electronically paid bills.

**Motion/Seconded** Koczur/V. Anderson To approve the payment of bills.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson:

yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

#### 6. **New Business Items**

##### a. **USDA NRCS**

##### i. **Acknowledgement of Section 1619 compliance**

##### ii. **Civil Rights Review**

Deb Hermel presented the NRCS Annual Civil Rights 2021 and Privacy Policy to be reviewed and signed by the SWCD Board members. Hermel went over the Protected Information that is prohibited by disclosure under Section 1619.

**Motion/Seconded** Koczur/Medvecky To approve the NRCS Annual Civil Rights 2021 and Privacy Policy.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky:

yea; V. Anderson: yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

##### b. **Authorization to Accept Peterson Company LTD 2020 Audit bid**

**Motion/Seconded** Koczur/V. Anderson To approve the 2020 Audit bid from Peterson Company.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V.

Anderson: yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

**c. Review Draft Rum River 1W1P Joint Powers Entity Agreement**

Determan went over Joint Powers Agreement for the Implementation of the Rum River Comprehensive Water Management Plan (Draft of December 22, 2020). Board Supervisors need to review Joint Powers Entity Agreement before it is executed.

**Motion/Seconded:** No motion needed

**7. Old Business Items**

**a. 5-year Strategic Directions Tool Review**

Determan reviewed Strategic Direction and Decision-Making Document. The Strategic document will guide the path for the next 5 years.

**Motion/Seconded:** No motion needed

**b. Grant Amendment- Outdoor Heritage Fund**

Determan reviewed the projects for use of the remaining grant funds. Board needs to authorize submitting a revised grant to Outdoor Heritage Fund.

**Motion/Seconded** V. Anderson/Koczur To approve the proposed projects for inclusion in the grant amendment.

Roll call vote: Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

**c. Capital Projects Updates: Tiger Street Basins and Rum River Re-meander**

Determan informed that Tiger Street Basin is completed and an as-built has been completed. There was a slight overage for the construction cost due to increases in excavation, seeding and grading. 2021 funds remaining for modifications/repairs.

Rum Re-meander is also completed. Keeping project open because in the spring will some project access road maintenance will need to be completed.

**Motion/Seconded:** No motion needed

**8. Activity Reports**

**a. Staff**

Determan spent most of her time working on Rum River 1W1P prioritizing surface waters and implementation strategies.

Kulaf working on outreach 2022 storm water projects. Kulaf has job approval authority for shoreline stabilization projects. Kulaf can design and sign off on certain shoreline projects.

Remer worked on approved easements – contacting landowners and site visits. Remer working on cover crop grant and discussing program with landowners who are showing an interest.

Gehrking noted that she provided administrative support to the District as needed. Updates on Isanti SWCD 2021 tree sale.

**b. County Commissioner**

Anderson was not present but provided the following updates via email: Commissioner Susan Morris is Chair of the Board of Commissioners for 2021 and Commissioner Terry Turnquist is the Vice-Chair for 2021; The Commissioners have agreed to move forward with implementing some of the recommendations of the Organizational Study. The intent of the restructuring is to improve service to the public and improve upon internal efficiencies; There will be a change in the provider of Public Transit services starting March 1, 2021 in both Isanti and Chisago Counties. The service will be provided by Arrowhead so Heartland Express will no longer be the public transit provider which served both Chisago and Isanti Counties. Arrowhead will be providing the same service as Heartland Express; County Attorney Jeff Edblad has provided Commissioners the final draft of the Entity Agreement for the Rum River; Next Tuesday afternoon is the annual Water Plan Task Force meeting. A set of by-laws have been drafted and received final approval from the Isanti County Commissioners. The by-laws include and defines Task Force membership and who the voting members of the Task Force are. It will be decided during this annual meeting how often the Task Force should meet during the 2021 calendar year; There is another round of small business and non-profit relief available for those affected by the national pandemic. For those interested in applying they can do so through the Isanti County website through February 10, 2021 for grants up to \$15,000.

**c. Committee Reports**

None

**9. Informational/Announcements**

**a. Program updates/other**

Val Anderson gave a small introduction of herself. Val was sworn in January 7, 2021.

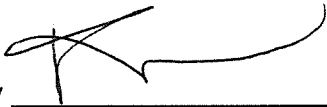
**b. Upcoming meetings/events**

<b>January 19, 2021</b>	Isanti County Water Plan meeting, Virtual meeting—3:00-4:30 PM
<b>January 25, 2021</b>	Lower St. Croix 1W1P Policy Meeting, Virtual meeting—4:00-6:00PM
<b>January 28, 2021</b>	Rum River 1W1P Policy Meeting, Virtual meeting—5:00-7:00PM

**10. Adjourn**

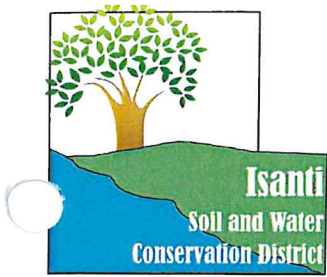
Motion Schaubach To Adjourn meeting at 9:20.

Secretary



Date

2.16.21



**ISANTI SOIL & WATER CONSERVATION DISTRICT**  
**Board of Supervisors**  
**Virtual Board meeting**  
**February 16, 2021 8:00 A.M**

**REGULAR SUPERVISORS MEETING – Zoom Conference Call**  
**February 16, 2021 8:02 A.M.**

Attendance Via Telephone Conference Call

Present: Al Koczur, Jerry Schaubach, Clark Anderson, Dave Medvecky and Valerie Anderson

Staff Present: Tiffany Determan, Linda Gehrking, Matthew Remer

Others Present: Greg Anderson, Isanti County Commissioner; Jason Weinerman, BWSR; Debra Hermel, NRCS

**1. Approve Agenda**

It was noted that agenda items 3.a-3c. were to be stricken from the agenda, they were covered at January's meeting. Determan requested addition of agenda item 8c. Amended Cargill Cover Crop Cost Share Policies.

**Motion/Seconded** Koczur/C. Anderson To approve the Agenda with the requested changes.

Roll call vote: Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

**2. Public Comment/ Correspondence**

None.

**3. Annual Business Items- REMOVED FROM AGENDA**

a. Election of Officers: Chair, Vice Chair, Treasurer, Secretary

b. Committee Assignments

c. District Policy Items

**4. Consent Agenda**

a. Treasurers Report

b. Regular Board Meeting Minutes – January 19, 2021

Schaubach requested that the External Committees to be added to the January 19, 2021 Board Minutes.

**Motion/Seconded** V. Anderson/Medvecky To approve the Consent Agenda with addition to be added to the January 19, 2021 Board Minutes External Committees.

Roll call vote: Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

**5. Approve Payment of Bills**

Gehrking reviewed the District expenses. Checks as follows: Check #'s 6837 thru 6843, direct deposits for staff, and all electronically paid bills.

**Motion/Seconded** V. Anderson/C. Anderson To approve the payment of bills.

Roll call vote: Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

## **6. Board Training: Supervisor Orientation (Jason Weinerman, Board of Water and Soil Resources)**

Jason Weinerman, the Board of Water and Soil Resources (BWSR) Board Conservationist, presented SWCD Board Roles and Responsibilities. Weinerman also informed that SWCD should review their policies every two years.

## **7. New Business Items**

### **a. Lower St. Croix 1W1P Work Plan and Budget**

Determan went over Lower St. Croix Grant Work Plan and Budget for each Grant Activity as follows:

Activity 1: Basin Ag Outreach Program; Activity 2: Structural Ag BMP Implementation; Activity 3: Basin Water Outreach Program; Activity 4: Non-Structural Ag/Urban BMP Implementation; Activity 5: Structural Urban BMP Implementation; Activity 6: Wetland Restoration Implementation; Activity 7: Internal Analyses; Activity 8: Targeting Analyses; Activity 9: Technical/Engineering and Activity 10: Administration/Coordination.

**Motion/Seconded** Koczur/Medvecky To approve Lower St. Croix 1W1P Work Plan and Budget.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

### **b. Authorize engineering services agreement with Wright SWCD**

Determan acknowledged that SWCD receives approximately \$25,000 per year from MCD to help fund technical assistance needed to get projects on the ground. This agreement will ensure that Wright SWCD has time to allocate time to projects that might come up and can help us complete designs in a timely manner.

**Motion/Seconded** V. Anderson/C. Anderson To approve Engineering Services Agreement with Wright SWCD.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

### **c. Memorandum of Agreement Between the NRCS and SWCD**

Hermel presented the NRCS-SWCD Memorandum of Agreement .

**Motion/Seconded** Medvecky/Koczur To approve and Adopt Memorandum Agreement Between the NRCS and SWCD.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

### **d. Annual Work Plans**

Determan went over annual work plans to keep staff organized and accomplishing our goals.

**Motion/Seconded:** No motion needed

### **e. MASWCD Legislative Platform**

Determan went over 2021 Legislative Priorities regarding Minnesota Association of Soil and Water Conservation Districts. Funding for SWCDs needs to be a shared obligation between state and local funding resources. Determan informed that we need to continue to build awareness and support for a shared local-state partnership for long-term SWCD funding.

**Motion/Seconded:** No motion needed

## 8. Old Business Items

### a. Content and structure of the Rum River 1W1P Joint Powers Entity Agreement

Determan explained Agreement does not need to be signed now. She noted that the Mille Lacs Band of Ojibwe (MLBO) was not included as a member of the JPE because they are not currently a member on the Memorandum of Agreement. She went on to say that they are an active member of the Technical Advisory Committee. The board advised that staff investigate inclusion of MLBO in the JPE.

Greg Anderson informed that MLBO potentially owns 60 thousand acres within the watershed. He stated that the County Board feels they should be part of the policy committee.

**Motion/Seconded** Koczur/V. Anderson To approve the content and structure of the Rum River 1W1P Joint Powers Entity Agreement with further discussion needed regarding the signatories.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

### b. Outdoor Heritage Fund Amendment Follow-up

Determan reviewed the projects for use of the remaining grant funds. Board needs to authorize submitting a revised grant to Outdoor Heritage Fund. Determan requested pre-approval to submit an amendment.

**Motion/Seconded** V. Anderson/Medvecky To preapprove amendment to the Outdoor Heritage Fund grant for remaining funds of \$17,000.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

### c. Amended Cargill Cover Crop Cost Share Policies

Determan requesting updates to Harvesting Cover Crop Program & Guidelines.

Contract length: 1-3 years; maximum of three 1-year contracts per operator.

1-year contract rates: \$20/acre single species; \$30/acre multi-species; \$35/acre for interseeding (per-year) up to a maximum of 100 acres per operator.

3-year contract rates: \$45/acre single species; \$55/acre multi-species; \$60/acre for interseeding (per-year) up to a maximum of 200 acres per operator.

**Motion/Seconded** Medvecky/ V. Anderson To approve the Cargill Cover Crop Cost Share Policy updates.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

## 9. Activity Reports

### a. Staff

Determan spent most of her time working on Rum River 1W1P plan and implementation plan. Determan is updating cost share policy and setting policies for 319 Grant. Determan informed that Climb Theater will be doing an invasive species program virtue this year.

Remer planning 319 Green Lake Grant and finalizing our cost share rates. Remer working on cover crop grants and revisions. Remer has also been training on soil health.



Gehrking noted that she provided administrative support to the District as needed. Updates on Isanti SWCD 2021 tree sale.

**b. NRCS District Conservationist**

Hermel informed that EQIP Isanti County projects deadline for 2<sup>nd</sup> signup is March 5, 2021. 50% of the funds will go towards cropland, 30% pasture and 20% forestry. CSP Applications are being taken for 2021 general signup and Application deadline is March 26, 2021.

**c. Committee Reports**

Koczur attended Rum 1W1P Policy Committee meeting on January 28<sup>th</sup>. Discussion on Draft Joint Powers Agreement and Mock workplan. Blackburn went over draft summaries for groundwater. Cibulka presented the updated 2021 budget.

**10. Informational/Announcements**

**a. Program updates/other**

**b. Upcoming meetings/events**

March 18, 2021	MAWCD Legislative Briefing
March 19, 2021	MACD Spring Meeting (virtual)
February 25, 2021	Rum River 1W1P Policy Meeting, Virtual meeting—5:00-7:00PM
March 22, 2021	Lower St. Croix 1W1P Policy Meeting, Virtual meeting—4:00-6:00PM

**11. Adjourn**

**Motion** Schaubach To Adjourn meeting at 10:23.

Board Secretary  Date 3.16, 2021

## ISANTI SWCD

### REGULAR SUPERVISORS MEETING MINUTES

March 16, 2021 8:08 A.M.

Present: Al Koczur, Jerry Schaubach, Clark Anderson (via telephone conference), Dave Medvecky and Valerie Anderson

Staff Present: Tiffany Determan, Linda Gehrking

#### 1. Approve Agenda

Motion/Seconded Koczur/V. Anderson To approve the Agenda as presented.

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

#### 2. Public Comment/ Correspondence

None

#### 3. Consent Agenda

##### a. Treasurers Report

##### b. Regular Board Meeting Minutes – February 16, 2021

Motion/Seconded Medvecky/Koczur To approve the Consent Agenda.

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

#### 4. Approve Payment of Bills

Gehrking reviewed the District expenses. Checks as follows: Check #'s 6844 thru 6848, direct deposits for staff, and all electronically paid bills.

Motion/Seconded V. Anderson/Medvecky To approve the payment of bills as presented.

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

#### 5. New Business Items

##### a. Authorization to enter into agreement with Blue Lake Improvement District for water monitoring

Determan summarized the 2021 Work Plan and agreement for reimbursement of services for \$1,760. Eight samples to be collected at Tiger Street Basins (4 high flow, 4 base flow).

Motion/Seconded Koczur/Medvecky To approve Authorization to enter into agreement with Blue Lake Improvement District for water monitoring for \$1,760.

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

**b. Authorize Green Lake Watershed Cost-Share Rates**

Determan reviewed Cost-Share Rates based on available funding. The following areas were discussed: Cover crops, no-till/reduced till, water and sediment control basins, filter strips, grassed waterways and wetland restoration. She noted that the rates will be updated in the Cost Share guidelines document.

**Motion/Seconded** Medvecky/Koczur To approve Authorization of Green Lake Watershed Cost-Share Rates as presented.

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**c. Request to hire Part-time technician/Outreach Assistant**

Determan addressed the relevance of hiring a part-time (30 hours per week) Conservation Technician. Determan went over detailed qualifications they need and what the most of their duties would involve.

**Motion/Seconded** V. Anderson/Koczur To approve the job description and hiring of a part-time Conservation Technician/Outreach Assistant.

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**6. Board Training: Blue Lake Internal Load Study**

Determan informed the board that Wenck did a feasibility study for Blue Lake and found that internal loading from the lake's sediments accounts for a significant portion of high phosphorus. The memorandum assesses the feasibility of an aluminum sulfate treatment to reduce internal phosphorus loading and recommended treatment for the lake. There was some discussion regarding use of 1W1P Watershed Based Implementation Funding VS other grants. Determan noted that grants would be likely sources of funds and the Lake Improvement District would need to provide the match. Medvecky noted his preference not to use 1W1P funds.

**Motion/Seconded:** No motion needed

**7. Activity Reports**

**a. Staff**

Gehrking noted that she provided administrative support to the District and gave updates on Isanti SWCD 2021 tree sale.

**b. NRCS District Conservationist**

April 1, 2021- EQIP Applications will be selected for approval.

**c. County Commissioners**

Not present but informed that 6<sup>th</sup> Grade Conservation Day has been cancelled.

**d. Committee Reports**

Koczur informed the major discussion was on the Mille Lacs Band of Ojibwe (MLBO) and the need to make sure they are included on the Policy Committee.

**8. Informational/Announcements**

**a. Program updates/other**

- Leftover funds from Outdoor Heritage grant will be used for J. Baker Buckthorn Management and vegetation enhancement.
- Cover crops program: we are up to our 600 acres. Have had a lot of interest in this program and applications will be ranked.

- Determan informed that she is checking into Health insurance costs for employees.

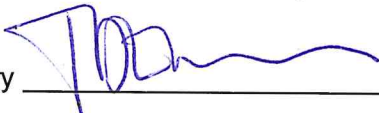
**b. Upcoming meetings/events**

March 18, 2021	MAWCD Legislative Briefing
March 19, 2021	MACD Spring Meeting (virtual)
March 25, 2021	Rum River 1W1P Policy Meeting, Virtual meeting—5:00-7:00PM
March 22, 2021	Lower St. Croix 1W1P Policy Meeting, Virtual meeting—4:00-6:00PM

**9. Adjourn**

**Motion** Schaubach To Adjourn meeting at 9:30.

Board Secretary



Date

4.20.

, 2021



## ISANTI SWCD

### REGULAR SUPERVISORS MEETING MINUTES – Zoom Conference Call April 20, 2021 8:00 A.M.

Attendance Via Telephone Conference Call

Present: Al Koczur, Jerry Schaubach, Clark Anderson, Dave Medvecky and Valerie Anderson

Staff Present: Tiffany Determan, Todd Kulaf, Linda Gehrking

Others Present: Greg Anderson, Isanti County Commissioner; Debra Hermel, NRCS and Aaron Paul, FSA

#### 1. Approve Agenda

Determan requested addition of agenda items 5g. Green Lakeshore Restoration project Contracts: i. C. Sargent Lakeshore restoration, Contract 2021-2 for \$3,000; ii. J. Braun Lakeshore restoration, contract 2021-3 for \$3,000 and 6b. Supervisor Per Diems.

Motion/Seconded Koczur/V. Anderson To approve the Agenda with requested additions.

Roll call vote: Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

#### 2. Public Comment/ Correspondence

##### a. Farm Service Agency (FSA) Program Announcements

Paul reviewed FSA programs including the Conservation Reserve Program available for 2021.

#### 3. Consent Agenda

##### a. Treasurers Report

##### b. Regular Board Meeting Minutes – March 16, 2021

Motion/Seconded V. Anderson/C. Anderson To approve the Consent Agenda.

Roll call vote: Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

#### 4. Approve Payment of Bills

Gehrking reviewed the District expenses. Checks as follows: Check #'s 6849 thru 6855, 5746, direct deposits for staff, Supervisors, and all electronically paid bills.

Motion/Seconded Koczur/V. Anderson To approve the payment of bills as presented.

Roll call vote: Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

#### 5. New Business Items

##### a. Multipurpose Drainage Management (MDM) Plan on County Ditch 16 and Wyanett (Draining to Green Lake)

Determan informed the board that the MDM would reduce sediment and nutrient delivery to streams, rivers, and lakes within and downstream of the public drainage system. ISG will complete the ditch inventory using drones. A separate contract is in place with the County to complete a ditch inspection.

**Motion/Seconded** Medvecky/V. Anderson To approve the MDM Plan on County Ditch 16 and Wyanett.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**b. Green Lake Improvement District Memorandum of Agreement**

Determan went over the work plan consisting of Near shore projects, CLWP Survey & Treatment and Land/Stream Monitoring.

**Motion/Seconded** Koczur/C. Anderson To approve the Green Lake Memorandum Agreement.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**c. Oxford Township Lakes Monitoring Agreement**

**Motion/Seconded** Medvecky/Koczur To approve the Oxford Twsp Lakes Monitoring Agreement.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**d. Reinvest In MN (RIM) Contract for Services**

Determan informed this is an easement delivery service. Easement Acquisition will only cover Phase 1 and Phase 2 in the amount of \$2,000 per completed easement.

**Motion/Seconded** V. Anderson/Medvecky To approve the Reinvest in MN (RIM) Contract Services.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**e. Board of Water and Soil Resources (BWSR) Lessard Sams Outdoor Heritage Grant: Restoring and Protecting MN's Forestlands**

Determan reviewed BWSRs grant proposal regarding Watershed & Forest Restoration and carbon sequestration. She noted that if the funding proposal is accepted it will bring money to the SWCDs for forest planting.

**Motion/Seconded:** No motion needed

**f. Pre-approval of contracts under \$10,000**

Determan requested that the District Manager be authorized to approve contracts under \$10,000 for the 2021 calendar year with the understanding the Board would be notified of said contracts.

**Motion/Seconded** V. Anderson/Koczur To authorize District Manger to approve of contracts under \$10,000 for 2021 calendar year with a note that the request should be renewed annually.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**g. Green Lakeshore Restoration project Contracts:**

i. **C. Sargent Lakeshore restoration**, Contract 2021-2 for \$3,000.

ii. **J. Braun Lakeshore restoration**, Contract 2021-3 for \$3,000.

**Motion/Seconded** V. Anderson/C. Anderson To approve Green Lakeshore restoration project contracts C. Sargent, Contract 2021-2 for \$3,000 and J. Braun, Contract 2021-3 for \$3,000.

**Roll call vote:** Koczur: yea; Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**6. Old Business Items**

**a. Technician/Outreach Position Update**

Determan informed that the interviews have been completed and that the position was offered to L. Godfrey. Godfrey accepted and will begin work on June 3<sup>rd</sup>.

**b. Supervisor Per Diems**

Gehrking reviewed the updated 2021 Per Diem form for Supervisors' compensation that was adopted to Isanti SWCD policy on January 2021.

**7. Board Training: Oxford Lakes Water Quality Report**

Determan reviewed the 2020 Oxford Township water monitoring report. Determan will be attending the June 14<sup>th</sup> Oxford Township meeting to present the information.

**8. Activity Reports**

**a. Staff**

Determan spent most of her time working on Rum River 1W1P implementation tables with the planning team. Determan plans having the table completed to present at the next Board meeting and then present it to the Policy Committee.

Kulaf has been working on two Green Lake projects that are consuming the majority of his time. Kulaf met with an engineer from Wright County at one of the Green Lake sites. Kulaf is also working on rain garden that is going on Spectacle Lake and Road Bank into a wetland restoration project.

Remer has been spending time on the Cover Crop grant. Remer has been doing a lot of trainings on soil health and engineering bootcamp. Working on getting his conservation planner level 1 status.

Gehrking noted that she provided administrative support to the District and gave updates on Isanti SWCD 2021 tree sale.

**b. NRCS District Conservationist**

Hermel informed of NRCS Farm Bill Assistance Programs.

**c. County Commissioners**

Anderson informed of Covid 19 updates regarding Vaccinations. Rescue relief will be receiving substantial dollars this year. Comprehensive plan review of land used in county. Broadband on their own county work session. Wireless just completed a fixed wireless to protect tower cell service.



**d. Committee Reports**

Koczur attend Legislative meetings with Brian Johnson and Mark Koran. Discussion at Rum River 1W1P Policy Committee were implementation tables.

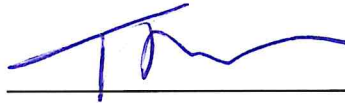
**9. Informational/Announcements**

- a. Program updates/other
- b. Upcoming meetings/events: none

**10. Adjourn**

**Motion** Schaubach To Adjourn meeting at 10:04.

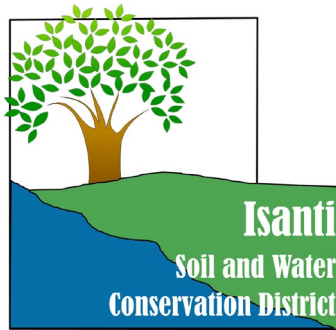
Board Secretary



Date

6.15.

, 2021



**ISANTI SOIL & WATER CONSERVATION DISTRICT**  
**110 Buchanan Street South**  
**Cambridge, MN 55008**  
**763-689-3271**

**The Mission of the Isanti Soil and Water Conservation District is to provide guidance; to inspire action; and to bring innovative resources to the table so that people can become leaders in keeping land and water healthy for future generations.**

**Notice of Cancellation of the Board Meeting**

NOTICE IS HEREBY GIVEN that the Isanti Soil and Water Conservation District Board of Supervisors scheduled for Tuesday, May 18, 2021 @ 8:00 a.m. has been cancelled.

The next Regular Monthly Meeting of the Isanti Soil and Water Conservation District Board of Supervisors is scheduled for Tuesday, June 15, 2021, at 8:00 a.m.

## ISANTI SWCD

### REGULAR SUPERVISORS MEETING MINUTES – Zoom Conference Call June 15, 2021 - 8:00 A.M.

Attendance Via Telephone Conference Call

Present: Jerry Schaubach, Clark Anderson, Dave Medvecky and Valerie Anderson

Board Member not present: Al Koczur

Staff Present: Tiffany Determan, Todd Kulaf, Lydia Godfrey, Linda Gehrking

Others Present: Debra Hermel, NRCS

#### 1. Approve Agenda

Motion/Seconded V. Anderson/C. Anderson To approve the Agenda.

Roll call vote: Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

Affirmative: Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

#### 2. Public Comment/ Correspondence

None

#### 3. Consent Agenda

##### a. Treasurers Report

##### b. Regular Board Meeting Minutes – April 20, 2021

Motion/Seconded V. Anderson/D. Medvecky To approve the Consent Agenda.

Roll call vote: Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

Affirmative: Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

#### 4. Approve Payment of Bills

Gehrking reviewed the District expenses. Checks as follows: Check #'s 6867 thru 6872, direct deposits for staff and all electronically paid bills.

Motion/Seconded C. Anderson/V. Anderson To approve the payment of bills as presented.

Roll call vote: Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea

Affirmative: Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

#### 5. New Business Items

##### a. Introduction of Lydia Godfrey, Technician/Outreach Assistant

Godfrey recently graduated with a degree in Environmental Science and a minor in Psychology from the University of St. Thomas. In the past Godfrey worked as an AIS Watercraft Inspector with the DNR and had an internship with the Isanti SWCD.

##### b. Authorize Cover Crop Cost Share Contracts

i. S. Osborn, Contract #2021-9, 20 acres, 3yrs, Multi-species for \$3,300

ii. K. Schlipp, contract #2021-8, 20, acres 1 yr, multi-species, for \$600

Motion/Seconded D. Medvecky/C. Anderson To approve the Cover Crop Cost Share Contracts S. Osborn, Contract #2021-9, 20 acres, 3yrs, Multi-species for \$3,300 and K. Schlipp, contract #2021-8, 20 acres, 1 yr, multi-species, for \$600.

Roll call vote: Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea  
Affirmative: Schaubach, C. Anderson, Medvecky, V. Anderson  
Opposed: None. Motion carried.

## 6. Old Business Items

### a. Authorize Contract Amendment with Sherburne SWCD for Project Coordination of Rum River 1W1P, increase from \$14,566.50 to \$17,266.50

Determan informed that Isanti SWCD will be getting more money to do Project Coordination.

**Motion/Seconded** V. Anderson/D. Medvecky To approve Contract Amendment with Sherburne SWCD for Project Coordination of Rum River 1W1P, increase from \$14,566.50 to \$17,266.50.

Roll call vote: Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea  
Affirmative: Schaubach, C. Anderson, Medvecky, V. Anderson  
Opposed: None. Motion carried.

### b. Consider Medvecky Drill Maintenance Gratuity

**Motion/Seconded** V. Anderson/C. Anderson To approve Medvecky Drill Maintenance Gratuity.

Roll call vote: Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea  
Affirmative: Schaubach, C. Anderson, V. Anderson  
Opposed: None. Motion carried.

### c. Authorize Contract with Isanti County for Becklin and Vagsund Park Vegetation Enhancements: Outdoor Heritage Fund grant for \$32,025

Determan discussed that the County Board has already approved this contract. Isanti County will invoice the Isanti SWCD for their staff time at hourly rates established and cost for supplies, contracted labor, and other treatment expenses.

**Motion/Seconded** V. Anderson/D. Medvecky To approve Contract with Isanti County for Becklin and Vagsund Park Vegetation Enhancements: Outdoor Heritage Fund grant for \$32,025.

Roll call vote: Schaubach: yea; C. Anderson: yea; Medvecky: yea; V. Anderson: yea  
Affirmative: Schaubach, C. Anderson, Medvecky, V. Anderson  
Opposed: None. Motion carried.

### d. Approved Contracts Updates

#### i. Contract Amendment, Contract #2021-2 C. Sergeant, increase from \$3,154.79 to \$4,446.60

Board previously approved Determan/District Manager authorization to approve contracts under \$10,000. Determan informing the Board that she approved this Contract prior to Board meeting on June 15, 2021.

**Motion/Seconded:** No motion needed.

## 7. Board Training: Residential project prioritization process

Kulaf discussed how he prioritizes water quality projects. 1) Resource concern (how eroded is the shoreline, a 1-4 ranking); 2) Pollutant reduction (Kulaf uses different programs to determine); 3) Cost; (phosphorus under \$700 is a great project); 4) Willingness and location.

## 8. Activity Reports

### a. Staff

Determan put most of her effort on Rum River 1W1P implementation table and reviewing section of the draft plan. Determan attended Happiness Advantage/Orange Frog Pilot workshop on June 10<sup>th</sup> and 11<sup>th</sup> through Isanti County. The goal of this workshop is to combat the mental well-being impact the pandemic has had on individuals. American Recovery Plan funds received by the county will be used to fund the continuation of this program if the county decides to participate after the initial workshop.

Kulaf has been working on restoration orders. Spectacle Lake raingardens should be done this week. Kulaf speaking with KBECK Radio about raingardens on June 16, 2021.

Remer not present. Determan informed that Remer is working on planning a soil health event for some time in September 2021. Remer working on Green Lake wetland restoration with landowners. Remer working on getting certified for Conservation Agriculture.

Godfrey worked on updating Isanti SWCD website, newsletter and Facebook. Godfrey also did a variety of training videos.

Gehrking noted that she provided administrative support to the District.

### b. NRCS District Conservationist

Hermel working on 2021 Environmental Quality Incentives Program (EQUIP) Applications. NRCS has selected RCPP partnership projects for 2021. NRCS doing annual random status review on Wetland Compliance to make sure landowners are complying with program.

### c. County Commissioners

Anderson not present but informed Barry Wendorf is the new Environmental Services Division Leader.

### d. Committee Reports

Schaubach reported on Lower St. Croix 1W1P meeting. Funding work plan and activities reviewed. Next Lower St. Croix 1W1P meetings will be on July 26, 2021, and September 27, 2021.

## 9. Informational/Announcements

- a. Program updates/other: Rum River 1W1P
- b. Upcoming meetings/events

June 18, 2021

MACD Summer meeting, Virtual meeting- 9:00-12:00PM

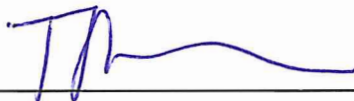
June 24, 2021

Rum River 1W1P Policy Meeting, Virtual meeting—5:00-7:00PM

## 10. Adjourn

Motion Schaubach To Adjourn meeting at 9:18.

Board Secretary



Date

7-20

, 2021

## ISANTI SWCD

### REGULAR SUPERVISORS MEETING MINUTES

July 20, 2021 - 8:01 A.M.

#### Attendance

Present: Al Koczur, Jerry Schaubach, Clark Anderson and Valerie Anderson

Board Member not present: David Medvecky

Staff Present: Tiffany Determan, Linda Gehrking

Others Present: Greg Anderson, County Commissioner and Debra Hermel, NRCS

#### 1. Approve Agenda

**Motion/Seconded** V. Anderson/Koczur To approve the Agenda with additional changes: 5.b.6. J. Engquist, 2021-4, 3-year, 46 acres, multi-species, \$7,590; 5.b.7. N. Alderink, 2021-6, 3-year, 95.7 acres, multi-species, \$15,790.50; 5.b.8. Pheasants Forever Membership; 6.a.ii. Cargill Cover Crops: 1. D. Medvecky, 2<sup>nd</sup> year payment of \$736 and 6.a.iii. Blue Lake CWF Grant: 1. D. Badger, contract #2020-12 (CWF-18-03), for \$4,948.50.

Affirmative: Koczur, Schaubach, C. Anderson, V. Anderson

Opposed: None. Motion carried.

#### 2. Public Comment/ Correspondence

None.

#### 3. Consent Agenda

##### a. Treasurers Report

##### b. Regular Board Meeting Minutes – June 15, 2021

**Motion/Seconded** Koczur/C. Anderson To approve the Consent Agenda.

Affirmative: Koczur, Schaubach, C. Anderson, V. Anderson

Opposed: None. Motion carried.

#### 4. Approve Payment of Bills

Gehrking reviewed the District expenses. Checks as follows: Check #'s 6873 thru 6883 and Check # 5748, direct deposits for staff, Supervisors and all electronically paid bills.

**Motion/Seconded** Koczur/V. Anderson To approve the payment of bills as presented.

Affirmative: Koczur, Schaubach, C. Anderson, V. Anderson

Opposed: None. Motion carried.

#### 5. New Business Items

##### a. Approve FY22 DNR Groundwater Level Monitoring Contract for \$960

The State will provide monitoring protocol training and monitoring equipment and will reimburse the SWCD for monitoring 11 Observation Wells. The SWCD has monitored the same 11 wells in previous years.

**Motion/Seconded** V. Anderson/Koczur To approve FY22 DNR Groundwater Level Monitoring Contract for \$960.

Affirmative: Koczur, Schaubach, C. Anderson, V. Anderson

Opposed: None. Motion carried.

**b. Approve Cover Crop Contracts:**

1. C. Bjorklund, 2021-3, 3-years, 100 acres, Single Species, \$13,500
2. S. Larowe, 2021-11, 1 year, 100 acres, Multi-species, \$3,500
3. K. Stamm, 2021-10, 1 year, 48.5 acres, multi-species, \$1,455
4. J. Pole, 2021-5, 1 year, 91.7 acres, multi-species, \$2,751
5. Haubenschild Farm Dairy Inc., 2021-7, 3 years, single species, \$13,500
6. J. Engquist, 2021-4, 3-year, 46 acres, multi-species, \$7,590
7. N. Alderink, 2021-6, 3-year, 95.7 acres, multi-species, \$15,790.50

**Motion/Seconded** Koczur/V. Anderson To approve Cover Crop Contracts: 1) C. Bjorklund, 2021-3, 3-years, 100 acres, Single Species, \$13,500; 2) S. Larowe, 2021-11, 1 year, 100 acres, Multi-species, \$3,500; 3) K. Stamm, 2021-10, 1 year, 48.5 acres, multi-species, \$1,455; 4) J. Pole, 2021-5, 1 year, 91.7 acres, multi-species, \$2,751; 5) Haubenschild Farm Dairy Inc., 2021-7, 3 years, single species, \$13,500; 6) J. Engquist, 2021-4, 3-year, 46 acres, multi-species, \$7,590; 7) N. Alderink, 2021-6, 3-year, 95.7 acres, multi-species, \$15,790.50.  
**Affirmative:** Koczur, Schaubach, C. Anderson, V. Anderson  
**Opposed:** None. Motion carried.

**8. Pheasants Forever Membership.**

Koczur requesting that Isanti SWCD do a \$250 Pheasants Forever Membership. Determine suggested that M. Remer start attending the Pheasants Forever meetings once a month.

**Motion/Seconded** Koczur/C. Anderson To approve sponsorship \$250 Pheasants Forever Membership.  
**Affirmative:** Koczur, Schaubach, C. Anderson, V. Anderson  
**Opposed:** None. Motion carried.

**c. September SWCD Conservation Tour Discussion**

Determan requesting that an in-person Conservation Tour for elected and appointed official take place in the month of September. A tour has been agreed upon to take place on September 8, 2021 to see a variety of conservation projects that Isanti SWCD has been working on or completed.

**Motion/Seconded:** No motion needed.

**d. 2021 Outstanding Conservationist**

Open for discussion who would be a good 2021 Outstanding Conservationist. Referrals were suggested for next Board meeting to discuss further.

**Motion/Seconded:** No motion needed.

**e. Legislative News**

**i. Open meeting Law**

Determan discussed the open meeting law guidelines since COVID-19 related policies started lifting return to normal for attending meetings in person or virtually. For non-medical reasons Board Members may attend virtually up to three times per year without the location being open and accessible to the public.

## **ii. Appropriations**

Effective August 1, 2021 the Legislator passed SWCD's Supervisor Per Diem compensation from \$75 to \$125 per day. Isanti SWCD will have a board/budget meeting to approve what rate will get used going forward.

## **6. Old Business Items**

### **a. Approve Final Payment for contracts:**

- i. Spectacle Lake Clean Water Fund Grant: Cobalt Circle Raingarden, Contract 2020-9 for \$24,436.45**
- ii. Cargill Cover Crops: 1. D. Medvecky, 2<sup>nd</sup> year payment of \$736**
- iii. Blue Lake CWF Grant: 1. D. Badger, contract #2020-12 (CWF-18-03), for \$4,948.50.**

**Motion/Seconded** V. Anderson/Koczur To approve Spectacle Lake Clean Water Fund Grant: Cobalt Circle Raingarden, Contract 2020-9 for \$24,436.45; Cargill Cover Crops: D. Medvecky, 2<sup>nd</sup> year payment of \$736 and Blue Lake CWF Grant: D. Badger, contract #2020-12 (CWF-18-03), for \$4,948.50.

**Affirmative:** Koczur, Schaubach, C. Anderson, V. Anderson

**Opposed:** None. Motion carried.

## **7. Board Training: Lower St. Croix Work Plan**

Determan provided information on Watershed Based Implementation Funding Work Plan. There are 10 different grant activities: 1) Basin Ag Outreach Program; 2) Structural Ag BMP; 3) Shared Services Educator; 4) Non-Structural Ag/Urban BMP; 5) Structural Urban BMP; 6) Wetland Restoration; 7) Internal Analyses; 8) Targeting Analyses; 9) Technical/Engineering; and 10) Administration/Coordination.

**Motion/Seconded:** No motion needed.

## **8. Activity Reports**

### **a. Staff**

Determan working on local work group priority issues that will be used to develop ranking criteria for FY22 EQIP applications. The 3 main categories are cropland, forest, and pasture. Determan informed that there is a need for forestry professionals for private forest land between 5-20 acres.

Kulaf not present. Determan informed that Kulaf has spent most of his time working on project installation for Blue Lake, Green Lake and Spectacle Lake. Kulaf also working on a Restoration Order for WCA.

Remer not present. Determan informed that Remer has been working on gathering information from landowners that are signed up for the cover crop program. Remer has also been working on Rum River RIM Easements.

Godfrey not present. Godfrey has been working on getting signs ordered for the Spectacle Lake rain garden and Blue Lake Boat Access. Godfrey assisted in planning for shoreline restoration maintenance workshop. Godfrey will also host the Starry Trek workshop.

Gehrking noted that she provided administrative support to the District.



**b. NRCS District Conservationist**

Hermel informed that the 2021 EQIP contract obligation deadline is July 23<sup>rd</sup>. Soil Health Field day in Pine County is Friday, August 27, 2021.

**c. County Commissioners**

Anderson informed that the County applied and received the first half of American Rescue Funds. Working on 2022 budget. County acquired 60 acres from the State along the Rum River and will be forming a committee to decide what to do with it.

**d. Committee Reports**

Discussion on drafting of Rum River 1W1P implementation table.

**9. Informational/Announcements**

**a. Program updates/other**

**b. Upcoming meetings/events**

July 22, 2021	Rum River 1W1P Policy Meeting, Hybrid meeting- 5:00-7:00 PM
July 26, 2021	Lower St. Croix 1W1P Policy Meeting, Chisago County Government Building- 4:00-6:00 PM.
September 27, 2021	Lower St. Croix Project Tour (Tentative)

**10. Adjourn**

**Motion** Schaubach To Adjourn meeting at 9:51.

Board Secretary



Date

8.17

, 2021

## ISANTI SWCD

### REGULAR SUPERVISORS MEETING MINUTES

August 17, 2021 - 8:06 A.M.

#### Attendance

Present: Al Koczur, Jerry Schaubach, Clark Anderson, David Medvecky and Valerie Anderson

Staff Present: Tiffany Determan, Lydia Godfrey, Linda Gehrking

Supervisors Not Present:

#### 1. Approve Agenda

Motion/Seconded Koczur/C. Anderson To approve the Consent Agenda with changes to 6. a.i. Blue Lake Clean Water Fund Grant: 1. Wilke Shoreline Restoration, Contract 2021-12 for \$3,576.90 and ii. Green Lake Community Partners Program: 1. Braun Lakeshore Restoration, Contract 2021-3 for \$2,250.00.

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky

Opposed: None. Motion carried.

#### 2. Public Comment/ Correspondence

None.

#### 3. Consent Agenda

##### a. Treasurers Report

##### b. Regular Board Meeting Minutes – July 20, 2021

Motion/Seconded Medvecky/C. Anderson To approve the Consent Agenda.

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky

Opposed: None. Motion carried.

#### 4. Approve Payment of Bills

Gehrking reviewed the District expenses. Checks as follows: Check #'s 6884 thru 6893 and, direct deposits for staff and all electronically paid bills.

Motion/Seconded V. Anderson/Medvecky To approve payment of bills.

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

#### 5. New Business Items

##### a. 2021 Outstanding Conservationist

The board discussed the two candidates and selected Wyanett Town Board for 2021 Outstanding Conservationists.

Motion/Seconded V. Anderson/Koczur To approve the 2021 Outstanding Conservationist.

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.



**b. Consider Supervisor Per Diem Rate**

Per Diem updates were discussed and the board favored increased rates. Some discussion on differing rates for virtual VS in-person. Determan was advised to come up with a suggestion before the end of the year. The new Per Diem Rate's will go into effect for Isanti SWCD on January 1, 2022.

**Motion/Seconded** V. Anderson/Koczur To approve Consider SWCD Supervisor Per Diem Rate.

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**c. Proposed DRAFT 2022 Budget**

Determan presented the draft 2022 budget.

**Motion/Seconded** V. Anderson/Koczur To approve Proposed Draft 2022 Budget.

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**6. Old Business Items**

**a. Approve Final Payment for:**

**i. Blue Lake Clean Water Fund Grant:**

**1. Wilke Shoreline Restoration, Contract 2021-12 for \$3,576.90**

**2. Minx Shoreline Restoration, Contract 2021-1 for \$4,807.35**

**ii. Green Lake Community Partners Program:**

**1. Braun Lakeshore Restoration, Contract 2021-3 for \$2,250.00**

**Motion/Seconded** C. Anderson/Medvecky To approve Final Payment for: i. Blue Lake Clean Water Fund Grant: 1. Wilke Shoreline Restoration, Contract 2021-12 for \$3,576.90; 2. Minx Shoreline Restoration, Contract 2021-1 for \$4,807.35 and ii. Green Lake Community Partners Program: 1. Braun Lakeshore Restoration, Contract 2021-3 for \$2,250.00.

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**b. Authorize Contract with Great River Greening for J. Baker (Medvecky Woods) vegetation enhancement: Outdoor Heritage Fund grant for \$16,771**

**Motion/Seconded** Medvecky/V. Anderson To approve **Contract with Great River Greening for J. Baker (Medvecky Woods)vegetation enhancement: Outdoor Heritage Fund grant for \$16,771.**

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**c. 2021 Isanti County Outstanding Conservationist**

Discussed above 5. New Business Items a. 2021 Outstanding Conservationist.

**Motion/Seconded** V. Anderson/Koczur To approve the 2021 Outstanding Conservationist.

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

## 7. Board Training: Outreach Program-Lydia Godfrey

Godfrey presented on the Outreach program she has been working on. Godfrey published a news article regarding cover crops, created a video on how to identify curly leaf pondweed, planned events for Starry Trek workshop, worked on organizing the benefits of Native aquatic plants workshop, met with CLIMB Theater to discuss upcoming AIS performance, hosted Nature photo contest. Godfrey working and planning Isanti SWCD September 8<sup>th</sup> tour.

## 8. Activity Reports

### a. Staff

Determan working on Clean Water Fund Grant Application for Blue Lake Alum Treatments. Determan reviewed and commented on the draft Rum River Comprehensive Watershed Plan.

Kulaf not present. Determan informed that Kulaf has been working on the last project installation for Blue Lake. Kulaf spent much of his time working on designs for Spectacle Lake and a large Restoration Order for WCA.

Remer not present. Determan informed the board that Remer is working on getting his Conservation Planner Certification. Remer has also been finalizing cover crop seeding plans and has been working on planning a Soil Health field day.

Godfrey has been helping with Oxford Lake monitoring and has finished AIS early detection. Godfrey has also started creating a Story Map of completed projects for website.

Gehrking noted that she provided administrative support to the District.

### a. NRCS District Conservationist

None.

### b. County Commissioners

None.

### c. Committee Reports

Schaubach gave a Lower St. Croix Policy Committee update noting there was some discussion on making sure the committee does not select projects after the fact (he referred to the McQuade project), he informed the board that the team will be hiring an Agronomy outreach person who will be a U of M Extension contracted staff and noted the next Lower St. Croix meeting will be a project tour.

## 1. Informational/Announcements

### a. Program updates/other

### b. Upcoming meetings/events

September 8, 2021	Isanti SWCD Conservation Tour 10:00-2:30 PM
September 15, 2021	MASWCD Area IV Tour (Carver County), 9:00-Noon
September 21, 2021	Isanti SWCD Celebration of Roger Larson and Accomplishments, Sidelines 4:00 PM
September 23, 2021	Rum River Policy Com. Meeting (in-person), 5:00-7:00 PM
September 27, 2021	Lower St. Croix Project Tour, 4:00-6:00 PM

## 2. Adjourn

Motion Schaubach To Adjourn meeting at 9:21.

Board Secretary



Date 9.21, 2021



## ISANTI SWCD

### REGULAR SUPERVISORS MEETING MINUTES

September 21, 2021 - 8:07 A.M.

#### Attendance

Present: Al Koczur, Jerry Schaubach, David Medvecky and Valerie Anderson

Board Member not present: Clark Anderson

Staff Present: Tiffany Determan, Linda Gehrking

Others Present: Debra Hermel, NRCS

#### 1. Approve Agenda

Motion/Seconded Koczur/V. Anderson To approve the Agenda with new additions 5.d Drill Seed Box and 5.e. Contract with ISG for Wetland Restoration Design.

Affirmative: Koczur, Schaubach, Medvecky, V. Anderson

Opposed: None. Motion carried.

#### 2. Public Comment/ Correspondence

None.

#### 3. Consent Agenda

##### a. Treasurers Report

##### b. Regular Board Meeting Minutes – August 17, 2021

Motion/Seconded V. Anderson/Medvecky To approve the Consent Agenda with change to Treasurers Report.

Affirmative: Koczur, Schaubach, Medvecky, V. Anderson

Opposed: None. Motion carried.

#### 4. Approve Payment of Bills

Gehrking reviewed the District expenses. Checks as follows: Check #'s 6894 thru 6898 and, direct deposits for staff and all electronically paid bills.

Motion/Seconded V. Anderson/Koczur To approve payment of bills.

Affirmative: Koczur, Schaubach, Medvecky, V. Anderson

Opposed: None. Motion carried.

#### 5. New Business Items

##### a. FY22/23 BWSR Grant Agreement for Programs and Operations

Determan informed this is the standard Agreement for the Conservation Delivery and State Cost-Share Grants.

Motion/Seconded Koczur/Medvecky To approve FY22/23 BWSR Grant Agreement for Programs and Operations.

Affirmative: Koczur, Schaubach, Medvecky, V. Anderson

Opposed: None. Motion carried.

##### b. FY 22 Non-Structural Land Management Program Request

Determan discussed Non-Structural Agreement with BWSR requesting Isanti SWCD to submit a request and plan for approval before spending any State funds on non-structural projects (cover crops or nutrient management).

**Motion/Seconded** V. Anderson/Medvecky To approve FY 22 Non-Structural Land Management Program Request.

Affirmative: Koczur, Schaubach, Medvecky, V. Anderson

Opposed: None. Motion carried.

**c. Blue Lake Clean Water Fund Grant: Engineering Services Agreement with Stantec for Tiger Street Basins enhancements**

Determan informed that Stantec conducted a survey of the project in late August to determine if any structural modifications are needed prior to grant closeout. Stantec determined that additional excavation and rock placement would be beneficial.

**Motion/Seconded** V. Anderson/Medvecky To approve Blue Lake Clean Water Fund Grant: Engineering Services Agreement with Stantec for Tiger Street Basins enhancements.

Affirmative: Koczur, Schaubach, Medvecky, V. Anderson

Opposed: None. Motion carried.

**d. Drill Seed box**

Medvecky discussed the benefit of adding a third box to seed drill. Discussion among Board Members decided it would not be beneficial to add a third box. Wait to see if any grant money would be available for a purchase of a third box to seed drill.

**Motion/Seconded** V. Anderson/Koczur To deny the purchase of a third Drill Seed box.

Affirmative: Koczur, Schaubach, Medvecky, V. Anderson

Opposed: None. Motion carried

**e. Contract with ISG for Wetland Restoration Design**

**Motion/Seconded** Koczur/Medvecky To approve Contract with ISG for Wetland Restoration Design.

Affirmative: Koczur, Schaubach, Medvecky, V. Anderson

Opposed: None. Motion carried

**6. Old Business Items**

**a. Approve Final Payment for:**

**i. Cargill Cover Crops Grant:**

1. Schlipp, Contract 2021-8, 1-year, Multi-species, 20 acres for \$600
2. Stamm, Contract 2021-10, 1-year, Multi-species, 48.5 acres for \$1,455
3. Pole, Contract 2021-5, 1-year, Multi-species, 97.1 acres for \$2,751.00
4. Osborn, Contract 2021-9, 3-year, Multi-species, 20 acres for \$1,100



**ii. Blue Lake Clean Water Fund Grant:**

**1. Louie Lakeshore Restoration, Contract 2021-14 for \$2,612.81**

**Motion/Seconded** Koczur/V. Anderson To approve i. Cargill Cover Crops Grant: 1. Schlipp, Contract 2021-8, 1-year, Multi-species, 20 acres for \$600; 2. Stamm, Contract 2021-10, 1-year, Multi-species, 48.5 acres for \$1,455; 3. Pole, Contract 2021-5, 1-year, Multi-species, 97.1 acres for \$2,751.00; 4. Osborn, Contract 2021-9, 3-year, Multi-species, 20 acres for \$1,100 and ii. Blue Lake Clean Water Fund Grant: 1. Louie Lakeshore Restoration, Contract 2021-14 for \$2,612.81.

Affirmative: Koczur, Schaubach, Medvecky, V. Anderson

Opposed: None. Motion carried.

**7. Activity Reports**

**a. Staff**

Determan working on Clean Water Fund Grant Application for Blue Lake Alum Treatments. Determan attended Blue Lake annual meeting to answer questions. Determan took Republican Minority Leader Kurt Daudt on a tour of projects: Spectacle Lake Raingarden, Blue Lake Tiger Street Basins and Stanford Township access.

Gehrking noted that she provided administrative support to the District.

**b. NRCS District Conservationist**

Hermel informed Bork is working on two new CRP plans. Hermel reported new Covid-19 guidelines for Federal employees. Conservation plans for 2022 have no deadlines set yet.

**c. County Commissioners**

Greg Anderson not present but reported that the preliminary budget passed.

**d. Committee Reports**

None.

**8. Informational/Announcements**

**a. Program updates/other**

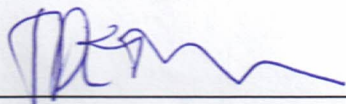
**b. Upcoming meetings/events**

<b>September 21, 2021</b>	Isanti SWCD Celebration of Roger Larson and Accomplishments, Sidelines. 4:00 PM
<b>September 23, 2021</b>	Rum River Policy Committee Meeting (in-person), 5:00-7:00 PM
<b>September 27, 2021</b>	Lower St. Croix Project Tour, virtual, 4:00-6:00 PM
<b>November 3, 2021</b>	MACD Fall Meeting, Virtual, 9:00-Noon

**9. Adjourn**

Motion Schaubach To Adjourn meeting at 9:07.

Board Secretary



Date

10.19

, 2021

**ISANTI SWCD**

**REGULAR SUPERVISORS MEETING MINUTES**  
**October 19, 2021 - 8:05 A.M.**

**Attendance**

Present: Al Koczur, David Medvecky, Valerie Anderson

Board Members not present: Jerry Schaubach, Clark Anderson

Staff Present: Tiffany Determan, Todd Kulaf, Linda Gehrking

Others Present: Greg Anderson, County Commissioner

**1. Approve Agenda**

**Motion/Seconded** V. Anderson/Koczur To approve the agenda.

Affirmative: Koczur, Medvecky, V. Anderson

Opposed: None. Motion carried.

**2. Public Comment/ Correspondence**

None.

**3. Consent Agenda**

**a. Treasurers Report**

**b. Regular Board Meeting Minutes – September 21, 2021**

**Motion/Seconded** V. Anderson/Koczur To approve the Consent Agenda.

Affirmative: Koczur, Medvecky, V. Anderson

Opposed: None. Motion carried.

**4. Approve Payment of Bills**

Gehrking reviewed the district expenses. Checks as follows: Check #'s 6899 thru 6915, Check # 5749 and, direct deposits for staff, Q3 Supervisor Compensation and all electronically paid bills.

**Motion/Seconded** Koczur/V. Anderson to approve Payment of Bills.

Affirmative: Koczur, Medvecky, V. Anderson

Opposed: None. Motion carried.

**5. New Business Items**

**a. FY22 BWSR Capacity and Buffer Funding Grant Agreement**

**Motion/Seconded** Koczur/V. Anderson to approve FY22 BWSR Capacity and Buffer Funding Grant Agreement.

Affirmative: Koczur, Medvecky, V. Anderson

Opposed: None. Motion carried.

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**b. Lower St. Croix Water Education Program, 3-year service agreement for \$1,337.12/yr**

Determan noted that the contract would be from January 1, 2022, to December 31, 2024. The contract is for educating the citizens of the East Metro and Lower St. Croix Watershed about water resource, stormwater, and groundwater management to improve water quality.

**Motion/Seconded** V. Anderson/Koczur to approve Lower St. Croix Water Education Program, 3-year service agreement for \$1,337.12/yr.

**Affirmative:** Koczur, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**c. Review MASWCD 2021 Resolutions**

**Motion/Seconded:** No motion needed

**d. 2022 Tree Sale**

Determan brought to the Boards attention that the 2021 tree sale did not cover all staff costs to put on the sale. Determan requested that trees be increased by \$5 to \$10 per bundle for 2022 tree sale.

**Motion/Seconded** V. Anderson/Koczur to approve increases on trees to cover Isanti SWCD's costs for 2022 tree sale.

**Affirmative:** Koczur, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**e. PayScale re-evaluation**

Determan requesting that George Gmach, a retired Human Resource Management Consultant, do a PayScale re-evaluation for the SWCD.

**Motion/Seconded** Koczur/V. Anderson to approve PayScale re-evaluation.

**Affirmative:** Koczur, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**f. 2020 Audit Management Representation Letter and DRAFT Audit**

**Motion/Seconded** V. Anderson/ Koczur to approve 2020 Audit Management Representation Letter and draft Audit.

**Affirmative:** Koczur, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**g. Training request: Fostering Sustainable Behavior Introductory Workshop**

**Motion/Seconded** Koczur/V. Anderson to approve Training request: Fostering Sustainable Behavior Introductory Workshop for T. Determan and L. Godfrey to attend.

**Affirmative:** Koczur, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

## **6. Old Business Items**

- a. **Approve Final Payment for FY19 Capacity/Green Lake Community Partners: C. Sargent, Contract 2021-2, Lakeshore Restoration, for \$3,154.79**
- b. **Approve Final Payment for Cover Crops:**
  - i. **S. LaRowe, Contract No. 2021-11, 1-year, single-species, 100 acres for \$3,500.00**
  - ii. **C. Bjorklund, Contract No. 2021-13, 3-year, multi-species, 100 acres for \$4,500.00**
  - iii. **B. Haubenschild, Contract No. 2021-7, 3-year, Single-species, 100 acres for \$4,500.00**

**Motion/Seconded** V. Anderson/Koczur to approve a. Final Payment for FY19 Capacity/Green Lake Community Partners: C. Sargent, Contract 2021-2, Lakeshore Restoration, for \$3,154.79; b. Approve Final Payment for Cover Crops: i. S. LaRowe, Contract No. 2021-11, 1-year, single-species, 100 acres for \$3,500.00; ii. C. Bjorklund, Contract No. 2021-13, 3-year, multi-species, 100 acres for \$4,500.00; iii. B. Haubenschild, Contract No. 2021-7, 3-year, Single-species, 100 acres for \$4,500.00.

**Affirmative:** Koczur, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

## **7. Board Training: Green Lake Stormwater Project. Renke Project (Kulaf)**

Renke project is a shoreline restoration. Kulaf informed this a complex project, and it needs to be done in the wintertime. There are erosion issues where trees have uprooted on the bank.

### **Activity Reports**

#### **a. Staff**

Determan submitted work plans for FY22 and FY23 State Cost Share funds. Determan requested \$10,000 of funding from Isanti Sportsman's Club to be used for the 319 Green Lake project, the request was approved. Determan drafted a ditch inspection notice letter for the County, and it was sent out to landowners on October 15<sup>th</sup>. Determan provided information on Carbon credit or payment for Ecosystems Services Market.

Kulaf spent majority of his time on Stanchfield watershed project identification, analysis for pollutant reduction and ranking. Kulaf also spent time wrapping up Blue Lake shoreline restoration projects and working on Green Lake outreach project.

Remer working on project profiles for cover crop landowners. Remer is also working on getting Title Insurance for three Rum River RIM easements.

Godfrey is working on creating Story Map for the SWCD's website to show project locations. Godfrey created a general SWCD services brochure to be used at events.

Gehrking noted that she provided administrative support to the district.

#### **b. NRCS District Conservationist**

None.

**c. County Commissioners**

Anderson informed that Isanti County has received one-half of the American Rescue Plan Act of 2021 (ARPA). Working on the 2022 Preliminary Budget Summary.

**d. Committee Reports**

None.

**8. Informational/Announcements**

**a. Program updates/other**

**b. Upcoming meetings/events**


November 3, 2021      MACD Fall Meeting, Virtual, 9:00-Noon

October 25, 2021      LSC Policy Committee, Virtual, 4-6:00 PM

**9. Adjourn**

**Motion** Medvecky to Adjourn meeting at 10:55.

Board Secretary



Date 11/16, 2021

## **ISANTI SWCD**

### **REGULAR SUPERVISORS MEETING MINUTES**

**November 16, 2021 - 8:08 A.M.**

#### **Attendance**

Present: Al Koczur, Jerry Schaubach, Clark Anderson, David Medvecky, Valerie Anderson

Staff Present: Tiffany Determan, Linda Gehrking

Others Present: Greg Anderson, County Commissioner

#### **1. Approve Agenda**

**Motion/Seconded** Medvecky/V. Anderson To approve new Agenda as changed.

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

#### **2. Public Comment/ Correspondence**

##### **a. Sportsmen's Club: Picture for funding received**

J. Fridstrom from Isanti County Sportsmen's Club came to present Isanti SWCD with a check in the amount of \$10,000. The funding will be used towards 319 Green Lake project match.

##### **b. MASWCD Convention Attendance**

Koczur, Medvecky, Determan and Kulaf will be attending MASWCD Convention on December 12-14, 2021.

#### **3. Consent Agenda**

##### **a. Treasurers Report**

##### **b. Regular Board Meeting Minutes – October 19, 2021**

**Motion/Seconded** V. Anderson/C. Anderson To approve Consent Agenda.

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

#### **4. Approve Payment of Bills**

Gehrking reviewed the district expenses. Checks as follows: Check #'s 6916 thru 6919 and, direct deposits for staff, and all electronically paid bills.

**Motion/Seconded** V. Anderson/Koczur To approve Payment of Bills.

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

## **5. New Business Items**

### **a. Supervisor Compensation**

Effective January 1, 2022, the Supervisors new Per Diem rates:

Regular District business (i.e. emails) – no Per Diem

Approved meetings – Per Diem \$125

All other approved activities- \$25/hour up to \$125. (i.e. attendance at County Board meeting, treasurers report review, informational workshops that don't require pre-work)

**Motion/Seconded** V. Anderson/C. Anderson To approve Supervisor Compensation.

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

### **b. Authorize Personnel committee to approve L. Godfrey's 6-month evaluation recommendations.**

Godfrey's evaluation is December 13, 2021. SWCD will retroactive backpay after George Gmach's PayScale re-evaluation is submitted to SWCD with his outcome.

**Motion/Seconded** C. Anderson/ V. Anderson To approve Retroactive backpay for L. Godfrey.

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

## **6. Old Business Items**

### **a. Grant Closeout Notices: FY19 Capacity Funding & FY21 Conservation Delivery**

**Motion/Seconded:** No motion needed.

### **b. Grant Work Plan Notices: FY22 Capacity Funding**

Determan submitted FY22 Capacity Funding workplan.

**Motion/Seconded:** No motion needed.

### **c. SWCD COVID Office Policies**

Determan requesting guidance on how to proceed with COVID Office Policies. SWCD will continue to follow CDC guidelines, this includes getting COVID test if you are sick or having COVID symptoms before returning to work in the office. SWCD office not to require immunization shots currently.

**Motion/Seconded** Koczur/Schaubach To approve SWCD COVID Office Policies.

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky

**Opposed:** V. Anderson. Motion carried.

**d. 2020 Audit**

Determan used a Dashboard to go over the 2020 Audit Report that was submitted to the State of Minnesota.

**Motion/Seconded:** No motion needed.

**e. Blue Lake Clean Water Fund: Tiger Street Basins Update**

Determan informed that there will be a change order to contract with Sunram. More sediment must be removed than expected. Sunram will do the work and then invoice SWCD. An amendment will be presented along with the final payment early in 2022.

**Motion/Seconded:** No motion needed.

**f. Cost Share projects:**

1. **Renke Shoreline Protection, Green Lake 319 Small Watersheds Grant, Contract 2021-15 for match and operation and maintenance.**
2. **Contract for Services, MN Native Landscapes Inc., for Renke Shoreline Protection, for \$19,600 from Green Lake 319 Small Watersheds Grant and landowner match.**

**Motion/Seconded** V. Anderson/Koczur To approve Cost Share projects:

Renke Shoreline Protection, Green Lake 319 Small Watersheds Grant, Contract 2021-15 for match and operation and maintenance and Contract for Services, MN Native Landscapes Inc., for Renke Shoreline Protection, for \$19,600 from Green Lake 319 Small Watersheds Grant and landowner match.

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

**7. Activity Reports**

**a. Staff**

Determan mentioned that the Lower St. Croix Meeting discussed Joint Powers Collaboration a great deal during the Policy Committee meeting. She reviewed her October accomplishments.

Gehrking noted that she provided administrative support to the district. Gehrking noted DeMuth's new insurance premiums for 2022.

**b. NRCS District Conservationist**

Hermel not present but reported. Equip FY2022 Application deadline is November 19. RCPP FY2022 Application deadline is December 17. CSP 2021 payments are going out now. CSP renewal of 2017 contracts is due November 5.

**c. County Commissioners**

Anderson mentioned the compensation analysis would be presented at the 2022 budget Board Meeting, union negotiations are occurring, and the Truth and Taxation meeting will be on

December 1, 2021 at 6:00 p.m. in the Board Room of Isanti County Government Center. He also mentioned there is a Full time Position open for Extension. Deadline for applying is December 1<sup>st</sup>.

**d. Committee Reports**

Koczur reported on MASWCD Area IV meeting. Urban Agriculture projects are part of a local food system where food is produced within an urban area and marketed to consumers with that area. There are special grants for Urban Agriculture. Supporting local food groups. Budget and Per Diems were discussed.

**8. Informational/Announcements**

**a. Program updates/other: Rum River Comprehensive Plan**

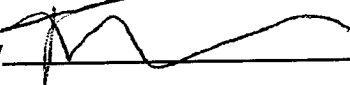
Determan noted that Isanti SWCD will be playing a major role in plan implementation. Plan done and is under review by the State. A required public hearing is scheduled for January 10, 2022.

**b. Approved meetings & events**

Meeting/Event	Approved	Date/time
MASWCD Convention	Koczur/Medvecky	Dec. 12-14
Rum River Comp. Plan Informational Workshop	Koczur	Dec.16 @ 6:30-7:30PM, Virtual
Finance Committee (2022 Budget Review)	Koczur/Schaubach	December 15, 2021
Personnel Committee (reviews)	Anderson/ Medvecky	December 8, 2021
Operations Committee (2022 Policy Updates)	Anderson, Anderson	TBD, 2021- if needed
Rum River Policy Committee and Public Hearing	Koczur, Schaubach	Jan 10 <sup>th</sup> @ 5-7:00 PM
Lower St. Croix Policy Committee	Schaubach, Medvecky	Jan 24 <sup>th</sup> , 4-6:00 PM
MCD Board of Directors Meeting	Medvecky	Nov 17 <sup>th</sup>
Surveys: 1W1P, AIS	Koczur	Various
Monthly Treas. Report and Financials	Koczur	Monthly

**9. Adjourn**

**Motion** Schaubach to Adjourn meeting at 10:14.

Board Secretary  Date 11/16, 2021

# ISANTI SWCD

## REGULAR SUPERVISORS MEETING MINUTES

December 21, 2021 - 8:08 A.M.

### Attendance

Present: Al Koczur, Jerry Schaubach, Clark Anderson, David Medvecky, Valerie Anderson

Staff Present: Tiffany Determan, Linda Gehrking

Others Present: Greg Anderson, County Commissioner

### 1. Approve Agenda

Motion/Seconded Koczur/Medvecky To approve Agenda with added items: 5.c. Amendment to J. Engquist Contract No. 2021-4 and 5.d. Final Payment for Cover Crops: J. Engquist, Contract No. 2021-4, 3-year, multi-species, 18 acres for \$990.00.

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

### 2. Public Comment/ Correspondence

Determan mentioned Notice from Minnesota Campaign Board

### 3. Consent Agenda

#### a. Treasurers Report

#### b. Regular Board Meeting Minutes – November 16, 2021

Discussion on Supervisors' Per Diems to make sure they were adopted right into the November 2021 Minutes.

Motion/Seconded V. Anderson/Medvecky To approve Consent Agenda.

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

### 4. Approve Payment of Bills

Gehrking reviewed the district expenses. Checks as follows: Check #'s 6920 thru 6933 and, direct deposits for staff, and all electronically paid bills.

Motion/Seconded Medvecky/Koczur To approve Payment of Bills.

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

### 5. Old Business Items

#### a. Adopt 2022 Budget

Previous to the Board Meeting the finance committee reviewed the 2022 budget with Determan.

Motion/Seconded V. Anderson/Koczur To approve Adopt 2022 Budget.

Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

Opposed: None. Motion carried.

#### b. Notification of signed work orders for Rum RIM: 30-21-W001 (1 easement), 30-20-W001 3 easements) for total of \$8,000.

Motion/Seconded: No motion needed



- c. **Amendment to J. Engquist Contract No. 2021-4 Cover Crops 46 acres reduced to 18 acres.**

**Motion/Seconded** V. Anderson/Koczur To approve Amendment to J. Engquist Contract No. 2021-4 Cover Crops 46 acres reduced to 18 acres.

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

- d. **Approve Final Payment for Cover Crops: J. Engquist, Contract No. 2021-4, 3-year, multi-species, 18 acres for \$990.00.**

**Motion/Seconded** V. Anderson/Koczur To approve Final Payment for Cover Crops: J. Engquist, Contract No. 2021-4, 3-year, multi-species, 18 acres for \$990.00.

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried

## **6. New Business Items**

- a. **Authorize Updated PayScale and Classification System**

**Motion/Seconded** V. Anderson/C. Anderson To approve Updated PayScale and Classification System.

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

- b. **Authorize 2.5% cost of living increases for 2022 PayScale**

**Motion/Seconded** V. Anderson/C. Anderson To approve 2.5% cost of living increases for 2022 PayScale.

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

- c. **Personnel evaluation outcomes or actions**

**Motion/Seconded** Koczur/Medvecky To approve Personnel evaluation outcomes or actions.

**Affirmative:** Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson

**Opposed:** None. Motion carried.

- d. **Discussion: SWCD roles in implementation of Rum 1W1P**

Determan presented roles needed to move the Rum Comprehensive Plan from plan to implementation. Role for a Fiscal Agent (will be Fiscal Agent for Joint Powers Entity). Other main roles will be for contracts, coordination, facilitation, and implementation tracking. Determan requested board feedback. The board showed interest in taking on the Fiscal Agent Role but was concerned about the time commitment.

**Motion/Seconded:** No motion needed

## **7. Activity Reports**

- a. **Staff**

Determan updated the board on Lower St. Croix Comp Plan work and the Policy meeting. She reviewed her October accomplishments.

Godfrey working on year end survey to all IsantiSWCD's customers.

Gehrking noted that she provided administrative support to the district.

The board reviewed Kulaf and Remer's staff reports.

**b. NRCS District Conservationist**

Bork working on CSP Applications.

**c. County Commissioners**

Anderson reported that the 2022 budget has been approved. Still going through Union negotiations. Board meetings starting in 2022 will be on Tuesdays instead of Wednesdays. First round of interviews for Isanti County Extension Master Gardner position have been completed.

**d. Committee Reports**

Koczur reported on MASWCD Convention. Rum River Policy Committee going overdraft plan.

**8. Board Training: Project Ranking Worksheet**

Kulaf created and worked on the Project Ranking Worksheet system. Ranking includes factors like cost benefit, pollutant reduction, and location. Determan went over how ranking system works. Medvecky requested to add a new column to worksheet "Urgency."

**9. Informational/Announcements**

- a. Program updates/Announcements:** Lower St. Croix 1W1P AMC Award, FY22 CWF Grant Application awarded for Blue Lake, Green Lake projects

**b. Approved SWCD meetings & events**

Meeting/Event	Approved	Date/time
Rum 1W1P Policy Committee meeting	Koczur, Schaubach	January 10th, 2022 5:30-7:30PM
Lower St. Croix Policy Committee	Schaubach, Medvecky	Jan 24 <sup>th</sup> , 4-6:00 PM
Treasures Report and Bank Reconciliation Review	Koczur	Monthly
Other:		
Other:		

**10. Adjourn**

**Motion** Schaubach to Adjourn meeting at 9:58.

Board Secretary: 

Date 1.19, 2022