ISANTI SWCD

REGULAR SUPERVISORS MEETING MINUTES
January 18, 2022 - 8:11 A.M.

Attendance
Present: Al Koczur, Clark Anderson, David Medvecky, Valerie Anderson
Board Member not present: Jerry Schaubach
Staff Present: Tiffany Determan, Linda Gehrking
Others Present: Debra Hermel, NRCS

1. **Approve Agenda**

Motion/Seconded Koczur/C. Anderson To approve Agenda with added items: 6.d. Amendment to Wright engineering Contract and 6.e Authorize 2022 protection phase 2 with BWSR standard agreement.
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

2. **Public Comment/Correspondence**

None.

3. **Consent Agenda**
   a. **Treasurers Report**
   b. **Regular Board Meeting Minutes – December 21, 2021**

Motion/Seconded V. Anderson/Medvecky To approve Consent Agenda.
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

4. **Annual Business Items**
   a. **Election of Officers: Chair, Vice Chair, Treasurer, Secretary**

Chair: Schaubach

Motion/Seconded C. Anderson/Koczur To approve Election of Chair Schaubach.
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

Vice Chair: Medvecky

Motion/Seconded C. Anderson/Koczur To approve Election of Vice Chair Medvecky.
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

Treasurer: Koczur

Motion/Seconded C. Anderson/Medvecky To approve Election of Treasurer Koczur.
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

Secretary: Determan

Motion/Seconded V. Anderson/Koczur To approve as Secretary Determan.
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

b. Committee Assignments

Finance Committee: Koczur/Schaubach
Operations Committee: C. Anderson/V. Anderson
Personnel Committee: C. Anderson/Medvecky

Metro Conservation Districts (MCD) Committee: Medvecky/V. Anderson (alternate)
Isanti County Water Plan Committee: Koczur
Lower St. Croix 1W1P Committee: Schaubach/Medvecky (alternate)
Rum River 1W1P Committee: Koczur/Schaubach (alternate)

Motion/Seconded Koczur/ C. Anderson To approve Committee Assignments with the change of adding V. Anderson as alternate on MCD Committee.
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

c. District Policy Items

- **Set Regular meeting schedule and location:** regular meetings shall be the 3rd Tuesday of each month at 8:00am at the Cambridge USDA Service Center.
- **Designate Official Notice Posting Location(s):** Designate the Isanti SWCD website and the bulletin board inside the main entrance of the USDA Service Center as official SWCD notice posting locations. All notices shall be posted in both locations.
- **Designate Official Depository:** Designate First Bank and Trust located in Cambridge as the official SWCD depository.
- **Designate Approved Check Signers:** Authorize Koczur, Schaubach, and Determan as authorized check signers.
- **Authorize Manager the authority to approve payment of the following items:**
  - Maintenance on all District Owned equipment
  - Bills where the SWCD receives full reimbursement for the expense
  - Board approved cost share contracts.
  - Emergency repairs to SWCD approved BMP projects needed between board meetings.
- **Designate District Manager as authorized representative:** Designate the District Manager as the District authorized representative to sign all board approved contracts, and associated documents (financial statements, change orders, amendments) on behalf of the SWCD. Manager required to notify the board of all documents signed.
- **Adopt 2022 Policy Handbook:** The DRAFT 2022 Policy Handbook with tracked changes was emailed to all board supervisors.
- **Adopt 2022 Cost Share Guidelines:** 2022 Cost Share guidelines was emailed to all board supervisors with the agenda.

Motion/Seconded Koczur/C. Anderson To approve District Policy Items.
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

5. **Approve Payment of Bills**

Gehrking reviewed the district expenses. Checks as follows: Check #'s 6934 thru 6944, Check # 5750 and, direct deposits for staff and Supervisors, and all electronically paid bills.

Motion/Seconded C. Anderson/V. Anderson To approve Payment of Bills.
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

6. **New Business Items**
   a. **Authorize Rum 1W1P Policy Committee member to approve Rum River Comprehensive Watershed Plan for final submission to BWSR**

Determan informed that the upcoming February 24th Policy Committee meeting they will be moving for final approval. All comments will be addressed from the public hearing.

Motion/Seconded V. Anderson/Koczur To approve Authorize Rum 1W1P Policy Committee member to approve Rum River Comprehensive Watershed Plan for final submission to BWSR.
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

   b. **Approve Cost Share Contract:**
      1. **J. Wood, 2022-1, Wetland Restoration, Green Lake 319 for $75,326**

Determan reported that the contract should be increased by 10% to account for increases due to permits requirements.

Motion/Seconded C. Anderson/Koczur To approve J. Wood, 2022-1, Wetland Restoration, Green Lake 319 for $82,858.6.
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

   c. **SWCD Election Framework**

Motion/Seconded Koczur/V. Anderson To approve SWCD Election Framework what we are currently using (districting via natural resource diversity).
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

   d. **Approve 2022 Engineering Contract with Wright Soil and Water Conservation District for $7,369.**

Motion/Seconded V. Anderson/Koczur To approve 2022 Engineering Contract with Wright Soil and Water Conservation District for $7,369.
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

   e. **Authorize BWSR FY22 Clean Water Fund Grant Agreement for Blue Lake Protection Phase II.**

Motion/Seconded Koczur/ V. Anderson To approve FY22 Clean Water Fund Grant Agreement for Blue Lake Protection Phase II.
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

7. **Old Business Items**
    a. **ISG J. Wood Wetland Design Services Signed amendment for $4,500 (update only)**

Determan informed the board on an amendment for design services with ISG for the Wood wetland project. The funds will come from the MCD ETA program and act as a match to the 319 grant. The increase was needed due to unanticipated design changes requested by the landowner and permitting agencies.

Motion/Seconded: No motion needed

    b. **Approve Final Payment:**
        i. **Cargill Cover Crops Grant: N. Alderink, Contract 20216, 3-year, Multi-species, 95.7 acres for $5263.50**

Medvecky requested that the 3-year Multi-species definition be more in-line with the NRCS definition. Determan will draft changes update the cost share guidelines.

Motion/Seconded V. Anderson/C. Anderson To approve payment for N. Alderink, Contract 20216, 3-year, Multi-species, 95.7 acres for $5263.50.
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

    f. **FY19 Buffers Grant Closeout (update)**

Determan informed that all FY19 Buffers Grant Fund has been used. IsantiSWCD will now start using FY20 Buffers Grant Fund.

Motion/Seconded: No motion needed

8. **Activity Reports**
    a. **Staff**

Determan spent much of her time doing year end Grant reporting. Determan also working on J. Wood Wetland Restoration permit and Rum Comprehensive Plan.

    b. **NRCS District Conservationist**

Hermel reported that all EQIP applications for 2022 funding are being reviewed. Isanti County received 10 applications. CSP applications are due by February 4, 2022. Bork will be working on the EQIP applications. Bork has been helping Foley NRCS with their planning. A lot of vacant positions available for Foley NRCS. Contribution Agreement between NRCS and SWCD is being redone for the year 2022.

    c. **County Commissioners**

Not present

d. Committee Reports

Koczur reported on Public Hearing regarding draft Rum River Comprehensive Water Management Plan that took place on January 10, 2022.

9. Informational/Announcements

a. Program updates/other: Rum River Comprehensive Watershed Plan updates

b. Approve SWCD meetings & events

Meeting/Event	Approved	Date/time
Isanti County Water Plan Committee	Koczur, Schaubach	**January 18th, 3-4:30PM**
Lower St. Croix Policy Committee	Schaubach, Medvecky	**Jan 24th, 4-6:00 PM**
Treasures Report and Bank Reconciliation Review	Koczur	**Monthly**
Other:		
Other:		

10. Adjourn

Motion Medvecky to Adjourn meeting at 9:32.

Board Secretary: _____ Date 2.15, 2022

ISANTI SWCD

REGULAR SUPERVISORS MEETING MINUTES
February 15, 2022 - 8:10 A.M.

Attendance
Present: Al Koczur, Jerry Schaubach, Clark Anderson, David Medvecky
Board Member via phone: Valerie Anderson (abstained from voting)
Staff Present: Tiffany Determan, Linda Gehrking
Others Present: Debra Hermel, NRCS

1. **Approve Agenda**

Motion/Seconded Koczur/C. Anderson To approve Agenda with added item: 6.a. Change Order with MN Native Landscape, Inc, for Reinke Shoreline Protection, price increase from $19,600 to $23,950.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky
Opposed: None. Motion carried.

2. **Public Comment**

None.

3. **Consent Agenda**
   a. **Treasurers Report**
   b. **Regular Board Meeting Minutes – January 18, 2022**

Motion/Seconded Medvecky/Koczur To approve Consent Agenda.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky
Opposed: None. Motion carried.

4. **Approve Payment of Bills**

Gehrking reviewed the district expenses. Checks as follows: Check #'s 6945 thru 6946, direct deposits for staff, and all electronically paid bills.

Motion/Seconded C. Anderson/Medvecky To approve Payment of Bills.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky
Opposed: None. Motion carried.

5. **New Business Items**
   a. **Authorization to Accept Peterson Company LTD 2021 Audit bid**

Motion/Seconded Koczur/C. Anderson To approve the 2021 Audit bid from Peterson Company.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky
Opposed: None. Motion carried.

   b. **Authorize Skogman Lake Monitoring and Management Contract for $3,478**

Isanti SWCD staff will submit data to MPCA, create water quality report, and coordinate

sampling. Kulaf update shoreline assessment. Lake Improvement District has approved contract for services and will pay 25%.

Motion/Seconded Koczur/C. Anderson To approve Skogman Lake Monitoring and Management Contract for $3,478.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky
Opposed: None. Motion carried.

c. Supervisor Taxes

Supervisor Compensation deductions will remain the same.

Motion/Seconded: No motion needed

d. 2022 Annual Plan

Determan went over 2022 Annual Plan. Program areas include Blue Lake, Green Lake, Spectacle Lake, Skogman, Oxford, South & North Stanchfield, Rum Rim Easements and General SWCD.

e. Legislative updates and Day at the Capitol

V. Anderson will be attending March 10th meeting. Supervisors will let Determan know if they can attend meetings once they are scheduled.

Motion/Seconded: No motion needed

6. Old Business Items

a. Change Order with MN Native Landscape, Inc, for Reinke Shoreline Protection, price increase from $19,600 to $23,950.

Motion/Seconded Koczur/Medvecky To approve Change Order to MN Native Landscape for Reinke Shoreline Protection.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky
Opposed: None. Motion carried.

7. Activity Reports

a. Staff

Determan meeting with B. Wendorf to discuss a partnership newsletter. Godfrey will do coordination and editing/compiling articles. Determan attended J. Wood Wetland Restoration meeting last week.

Ag luncheon is March 16th. Flyers have been sent out. People will be talking about carbon markets, Ag Certification Program and cover crop participants will be speaking.

Godfrey working on Spectacle Lake Workshop.

Gehrking noted that she provided administrative support to the district.

b. NRCS District Conservationist

Hermel reported that all EQIP planning assessment and ranking is March 4th. CSP applications were due by February 4, 2022. General CRP signup is through March 11th. Bork is now the DC in Foley and Rehn is now the DC in Hinckley.

c. County Commissioners

Not present.

d. Committee Reports

Schaubach reported on Lower St. Croix Policy Committee meeting. Discussion on shifting from Joint Powers Collaboration to entity.

8. Board Training: SWCD projects map and 319 Annual report

Determan reviewed SWCD projects Map created by Godfrey (on website) summary of 319 grant using Story Maps (also on website)

9. Informational/Announcements

a. Program updates/other: Updates provided on Rum River Comprehensive Plan and Green Lake Projects

b. Approved meetings & events

Meeting/Event	Approved	Date/time
MACWCD Legislative Webinar	All	**February 10 10:30-12PM**
Committee of the Whole: ISG Ditch Inventory Results	Medvecky	**February 22, 9-12PM**
Rum River Policy Committee and Public Hearing	Koczur, Schaubach (via zoom)	**February 24, 5-7:00 PM**
MASWCD Legislative Briefing and Reception	All	**March 9th**
Meet with legislators	V. Anderson, All	**March 10th**
MASWCD Area IV meeting, Cabela's	All	**March 24, 9:30-TBD**
Treasures Report and Bank Reconciliation Review	Koczur	**Monthly**
Other: MCD	Medvecky	**February 24th**
Other:		

10. Adjourn

Motion Schaubach to Adjourn meeting at 9:59.

Board Secretary: _____ Date 3-15-22, 2022

ISANTI SWCD

REGULAR SUPERVISORS MEETING MINUTES
March 15, 2022 - 8:07 A.M.

Attendance
Present: Al Koczur, Jerry Schaubach, Clark Anderson, David Medvecky, Valerie Anderson
Staff Present: Tiffany Determan, Linda Gehrking
Others Present: Greg Anderson, County Commissioner and Debra Hermel, NRCS

1. **Approve Agenda with addition 2.a. What is a "Consent Agenda" and how will it make our meetings go faster?**

Motion/Seconded V. Anderson/Medvecky To approve Agenda with added item: 2.a. What is a "Consent Agenda" and how will it make our meetings go faster?
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

2. **Public Comment**
   a. **What is a "Consent Agenda" and how will it make our meetings go faster?**

Schaubach recommended the Board to adopt a rule of order allowing for the consent agenda process:

> A Consent Agenda may be presented by the president at the beginning of a meeting. Items may be removed from the Consent Agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the Consent Agenda or placed later on the Agenda at the discretion of the assembly.

Motion/Seconded Medvecky/V. Anderson To approve rule of order allowing for the Consent Agenda process.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

3. **Consent Agenda**
   a. **Treasurers Report**
   b. **Regular Board Meeting Minutes – February 15, 2022**

Motion/Seconded Medvecky/V. Anderson To approve Consent Agenda.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

4. **Activity Reports**
   a. **County Commissioner**

Anderson reported there will be a public hearing at 9:30 on Dwelling Unit Ordinance to be able to permit housing on same parcel of land. This ordinance provides a means for adult children to give care to parents or grandparents in a semi-independent living arrangement. Broadband

Task Force is continuing its efforts to find solutions. Labor Agreements wrapping up. Several positions open at County.

b. Staff

Determan assisted with BWSR Board Conservationist interviews. Determan met with Minority Leader of the House of Representatives Kurt Daudt, Minnesota Senator Mark Koran and Minnesota Representative Brian Johnson. Determan requested Aid support letters for Isanti SWCD to send to Senators. Determan attended Oxford township meeting to report on water monitoring. Woods shoreline restoration was all set to be done this winter but found out that a Contract for Deed needed to be taken care of before project could start. Woods paid off Contract for Deed and the project will move forward next year.

Godfrey put together a survey to use during the Ag luncheon on Wednesday, March 16th, Godfrey working with Anderson County Park in Oxford Township regarding distribution of materials related to new homes on shallow lakes.

Gehrking noted that she provided administrative support to the district.

Kualf and Remer's staff reports included in packets.

c. NRCS District Conservationist

Hermel noted CRP sign-up is ongoing: Filter strips, windbreaks, and grassed waterways. NRCS has received over 80 Equip FY2022 applications. Cambridge has a position open for Soil Conservationist. Application deadline is March 31st.

d. Committee Reports

Rum River 1W1P Policy Meeting; Koczur mentioned the Policy Committee approved the plan for submission to BWSR with a few changes: 'Climate change" was changed to "changing climate" and some wording was added to satisfy the Lower Rum River WMO regarding the Anoka Dam.

5. Approve Payment of Bills

Gehrking reviewed the district expenses. Checks as follows: Check #'s 6947 thru 6954, direct deposits for staff, and all electronically paid bills.

Motion/Seconded V. Anderson/Koczur To approve Payment of Bills.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

6. Old Business Items

a. Approve Change Order with Sunram Construction for Tiger Street Basins, price increase of $2,611.02

Determan informed the board the final construction of the Tiger Street Basins would be $2,611.02 more than anticipated. The change was due to excavation amounts during the initial construction.

Motion/Seconded V. Anderson/Medvecky To approve Change Order with Sunram Construction for Tiger Street Basins, price increase of $2,611.02.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

b. **Approve Change Order #2 with MN Native Landscapes Inc., for Rienke Shoreline Protection, price increase of $300**

Determan discussed the purpose of Change Order #2 is to ensure project was built for success and longevity.

Motion/Seconded V. Anderson/Koczur To approve Change Order #2 with MN Native Landscapes Inc., for Rienke Shoreline Protection, price increase of $300.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

c. **Authorize payments for projects**
   1. **Sunram Construction for Tiger Street Basins Enhancements from FY18 Blue Lake Clean Water Fund for $7,807.50**

Motion/Seconded Koczur/ V. Anderson to approve payment to Sunram Construction for Tiger Street Basins Enhancements from FY18 Blue Lake Clean Water Fund for $7,807.50.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

   2. **Minnesota Native Landscapes for Rienke shoreline protection from Green Lake 319, Sportsman's Club and landowner for $24,250**

Motion/Seconded C. Anderson/Koczur To approve Minnesota Native Landscapes for Rienke shoreline protection from Green Lake 319, Sportsman's Club and landowner for $24,250.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

7. **New Business Items**

a. **Blue Lake Priority Protection Phase 2:**
   1. **Authorize Project Assurance agreement with BWSR**
   2. **Authorize Stantec Proposal for support for $35,000**
   3. **Authorize Grant Match Agreement with Blue Lake**

The District conducted a feasibility study, called "Blue Lake Alum Treatment Feasibility Treatment". Stantec did the Alum Feasibility study. Isanti SWCD will work with them to do the engineering oversee of all treatment requirements. Sediment cores will be collected in 2023 to evaluate the success of the first dose. Blue Lake Improvement District will be contributing 25% grant match.

Motion/Seconded V. Anderson/Koczur To approve Project Assurance agreement with BWSR; Authorize Stantec Proposal for support for $35,000 and Authorize Grant Match Agreement with Blue Lake.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

b. QuickBooks Payroll subscription request

Determan discussed the benefits of having QuickBooks Payroll Subscription. Isanti SWCD will be installing QuickBooks Enhanced Payroll software for Desktop Pro 2022. If QuickBooks Payroll subscription does not meet the SWCD's needs the subscription can be canceled at any time.

Motion/Seconded V. Anderson/C. Anderson to approve Quick books Enhanced Payroll software for Desktop Pro 2022.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

c. NRCS annual review of Title VI and VII overview

Hermel discussed Title VI and VII overview. It is a federal law that prohibits discrimination based on race, color or national origin in programs and activities that receive federal financial assistance. Unlawful/prohibited discrimination is unfair or unequal treatment based on a prohibited basis.

d. NRCS review of Civil Rights Responsibilities for Partners Checklist

Hermel presented the NRCS Annual Civil Rights 2022 and Privacy Policy to be reviewed and signed by the SWCD Board members.

8. Informational/Announcements

a. Program updates/other:

b. Approved meetings & events

Meeting/Event	Approved	Date/time
MASWCD Area IV meeting, Cabela's	Koczur/V. Anderson	**March 24, 9:30-TBD**
Treasures Report and Bank Reconciliation Review	Koczur	**Monthly**
Other:		
Other:		

9. Adjourn

Motion Schaubach to Adjourn meeting at 9:31.

Board Secretary: _____ Date 5.17.22, 2022

ISANTI SOIL & WATER CONSERVATION DISTRICT
110 Buchanan Street South
Cambridge, MN 55008
763-689-3271

Mission: To provide guidance; to inspire action; and to bring innovative resources to the table so that people can become leaders in keeping land and water healthy for future generations.

Notice of Cancellation of the Board Meeting

NOTICE IS HEREBY GIVEN that the Isanti Soil and Water Conservation District Board of Supervisors scheduled for Tuesday, April 19, 2022 @ 8:00 a.m. has been cancelled.

The next Regular Monthly Meeting of the Isanti Soil and Water Conservation District Board of Supervisors is scheduled for Tuesday, May 17, 2022, at 8:00 a.m.

ISANTI SWCD

REGULAR SUPERVISORS MEETING MINUTES

May 18, 2022 - 8:03 A.M.

Attendance
Present: Al Koczur, Jerry Schaubach, David Medvecky, Valerie Anderson
Staff Present: Tiffany Determan and Lydia Godfrey. Todd Kulaf and Matthew Remer came in to give oral staff reports.
Others Present: None

1. **Approve Agenda with additions:** 6.e. Remer Midterm Evaluation Outcome; 6.f. Snake River Policy Discussion and 6.g. Spectacle Lake Grant Contract for Miller Rain Gardens.

   Motion/Seconded Koczur/Medvecky To approve Agenda with added items: 6.e. Remer Midterm Evaluation Outcome; 6.f. Snake River Policy Discussion and 6.g. Spectacle Lake Grant Contract for Miller Rain Gardens.
   Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
   Opposed: None. Motion carried.

2. **Public Comment**
   None.

3. **Consent Agenda**
   a. **Treasurers Reports: April & May**
   b. **Regular Board Meeting Minutes – March 15, 2022**

Motion/Seconded Medvecky/Schaubach To approve Consent Agenda.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

4. **Activity Reports**
   a. **Staff**

Tiffany Determan is working to prepare for the alum treatment on Blue Lake including getting out bid documents and figuring out the staging. She hopes at June meeting the SWCD will be able to select a contractor. Tiffany also attended a GLID planning meeting. She also dedicated time to the Rum River Watershed Plan and presented it to the BWSR central region committee. At the next board meeting the SWCD will enter the JPA and adopt the plan.

Remer did a Green Lake site visit and is hoping to get cover crops on that site. He did another site visit for Brady Mullen. He also spent time on the tree sale, drill rental work, buckthorn removal, and trainings about NRCS seeding. Remer is working with volunteer water monitoring program and working on the Rum RIM program.

Kulaf answering more conservation inquiries since the storms have caused people along lakes to notice issues on their land. He is doing more site visits and technical assessments for projects. Kulaf is working with BLID on workshop to teach simple shoreline restorations.

Godfrey spent time on a few different presentations this past month. She presented alum outreach at a BLID meeting, talked about major SWCD projects at an all the Townships Meeting, and provided an update to ICCOLA. Godfrey also did AIS outreach and worked with CLIMB theater. She created a phosphorus reduction brochure and distributed it to our lake groups.

Gehrking spent time preparing for the tree sale. The sale went well. This year, the trees were smaller, and prices were higher, but people did not express anger. The profit was $6,815.72.

b. NRCS District Conservationist

They posted job for person that will be a Soil Technician in our office. The position will reopen.

c. Committee Reports

Koczur attended the Rum River Policy meeting in April. At the meeting, they talked a lot about the Anoka Dam comments. The DNR wanted certain language in the plan and the Lower Rum River Watershed Management Organization group didn't agree with. The Policy Committee added the DNR requested language to the document. There was also discussion about using an executive committee to make monthly decisions during meetings. The decision went back to the lawyers for advice. A possible solution will be project sign up periods.

Schaubach attended the Lower St. Croix 1W1P Meeting. Washington county wanted to do a major project, but they decided not to do it at this time. The Isanti SWCD is eligible for money from the 1W1P to do soil health projects.

5. Old Business Items

a. Authorize payments for projects

1. **Sunram Construction for Tiger Street Basins Enhancements, final 10% from FY18 Blue Lake Clean Water Fund for $867.50.**

Motion/Seconded Koczur/Medvecky To approve Authorize payments for projects Sunram Construction for Tiger Street Basins Enhancements, final 10% from FY18 Blue Lake Clean Water Fund for $867.50.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

6. New Business Items

a. Approve LSC 2022-2023 Annual Plan of Work

The board trusts LSC fully discussed the Annual Plan of Work.

Motion/Seconded Anderson/ Koczur To approve LSC 2022-2023 Annual Plan of Work.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

b. Call for MASWCD Resolutions

SWCDs have until July 21st to develop a resolution. Medvecky had a resolution item for discussion in 2023. This idea has to do with taxing rate changes if a landowner has the minimum 10 acres of ag land and wants to convert it into CRP. Determan will investigate existing and past resolutions to see if there has been any similar ones in the past.

c. ACD Rum River Stabilization Support

Anoka Conservation District is applying for a grant along the Rum River that will be habitat driven, and address stabilization. ACD is asking if we will sign a letter of support that they can send along with their grant application. Tiffany met with them to discuss possibility of doing a joint grant. She suggests the SWCD not take a large role in applying the grant but would support ACD in their work.

Motion/Seconded Medvecky/ Koczur To support ACD Rum River Stabilization Support.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

d. County AIS Funds: CLIMB Theater 2022 Contract for Services for $2,400

Motion/Seconded Anderson/ Koczur To approve County AIS Funds: CLIMB Theater 2022 Contract for Services for $2,400.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

e. Remer midterm evaluation outcome

Personnel committee recommends increasing Remers hourly pay rate from $23.48 to $24.40.

Motion/Seconded Anderson/ Koczur To approve Remer midterm evaluation outcome.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

f. Snake River

The snake river watershed is in the process of approving their plan and will form an entity as well. The watershed asked is the SWCD would like to be a part of the entity or be involved in the discussions. The Snake River Watershed is an exceedingly small portion of Isanti County, so the SWCD opted not to be in the plan.

Motion/Seconded Anderson/ Koczur To not participate in Snake River Watershed discussions, but instead to stay informed and remain open to future collaboration.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

g. Spectacle Lake Grant and Miller Rain Garden

Karen Miller will install two rain gardens on her property. This project will be paid for with the Spectacle Lake Grant. The cost-benefit is $700 per pound of phosphorus, which considering inflation is considered a good project.

Motion/Seconded Koczur/Anderson To approve payment of $4,514.76 from CWF20 Spec Lake.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

7. Approve Payment of Bills
Determan reviewed the district expenses. Checks as follows: Check #'s 6965 thru 6973, direct deposits for staff, and all electronically paid bills.

Motion/Seconded Anderson/ Medvecky To approve payment of the bills.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

8. Informational/Announcements
a. Board Training: CD 16 and 23 Multi-purpose Drainage Management Plan overview. Determan reviewed some of the results found in the ditch inspections, and reviewed the Multi-purpose Drainage Management Plan.

b. Program updates/other:
c. Approved meetings & events

Meeting/Event	Approved	Date/time
Treasures Report and Bank Reconciliation Review	Koczur	Monthly
CD 16 and 23 Public Meeting	all	June 15, 6:30
Rum River Policy Committee	Koczur, Schaubach	June 23, 5:00pm
MASWCD Area IV Meeting and Tour		June 23, 9:00am
Other:		

9. Adjourn

Motion Schaubach to Adjourn meeting at 10:38.

Board Secretary: _____ Date 6.21, 2022

ISANTI SWCD

REGULAR SUPERVISORS MEETING MINUTES
June 21, 2022 – 7.58 A.M.

Attendance
Present: Al Koczur, Jerry Schaubach, Clark Anderson, David Medvecky, Valerie Anderson
Staff Present: Tiffany Determan and Linda Gehrking
Others Present: Debra Hermel, NRCS

1. **Approve Agenda**

Motion/Seconded Koczur/V. Anderson To approve Agenda with added items: 6.h. Oxford Lake monitoring Contract and 6.i. Authorize contract for FY20 Spectacle Lake Contract #2022-3 for $1,450.94.
Affirmative: Koczur, Schaubach, C Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

2. **Public Comment**

None.

3. **Consent Agenda**
   a. **Treasurers Reports: May**
   b. **Regular Board Meeting Minutes – May 17, 2022**

Motion/Seconded: No motion needed

4. **Activity Reports**
   a. **County Commissioner**

Not present. Greg Anderson will not be running for County Commissioner.

   b. **Staff**

Determan attended public meeting for County Ditch 16 and 23. Three landowners attended regarding County ditch 16 and one landowner attended for County ditch 23. Determan working to schedule the Alum treatment for Blue Lake prior to maternity leave. Determan has been spending a lot of time working on Rum Comprehensive Watershed Plan and organizing Joint Powers Entity Agreement related activities.

Kulaf has been busy doing site visits for several wetland violations. Kulaf also spent some time cleaning sediment out of Blue and Spectacle Lake raingardens, had a site visit with Wright SWCD engineer to do more raingardens on Spectacle Lake, and worked on a shoreline and hillside restoration project on Spectacle Lake.

Remer coordinated water monitoring with Skogman, Blue and Green Lakes and conducted monitoring on Oxford Lake. He is also working on outreach for RIM and 319 Green Lake as well as with a landowner and engineer to complete a survey done on Green Lake.

Godfrey attended and spoke at Blue Lake meeting about alum treatment and outreach, attended a 5th grade conservation day, and presented at the Paul's Lake group meeting regarding MN lakes and rivers stewardship program.

Gehrking noted that she provided administrative support to the district. Gehrking will be attending the 2022 SWCD Administrative Session on June 29-30, 2022 in Brainerd, MN.

c. NRCS District Conservationist

Hermel wrapping up on EQUIP contracts. CRP two new continuous contracts, Remer helping with compliance checks. Vacancy opening for Soil Conservation and Natural Resources Specialist. Application deadline is June 24, 2022.

d. Committee Reports

None.

5. Old Business Items

None.

6. New Business Items

a. Resolution to adopt the Rum River Comprehensive Watershed Management Plan and enter into the Joint Powers Entity Agreement

The attorney group is finalizing Agreement for the Rum River to adopt Joint Powers Entity . BWSR Board had all positive things to say about the Rum River Plan. Resolution to adopt Rum River Plan includes a primary and alternate to sit on the Joint Power Board. A. Koczur is primary, and V. Anderson will be alternate starting on July 28, 2022.

Motion/Seconded Koczur/V. Anderson To approve Resolution to adopt the Rum River Comprehensive Watershed Management Plan and enter into the Joint Powers Entity Agreement.
Affirmative: Koczur, Schaubach, C Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

b. Authorize Lower St. Croix non-structural practices policy and request for $10,000 Lower St. Croix Watershed Based Implementation Funding

Isanti SWCD needs to adopt a Non-Structural Policy to receive the funds.

Motion/Seconded V. Anderson/Koczur To Authorize Lower St. Croix non-structural practices policy and request for $10,000 Lower St. Croix Watershed Based Implementation Funding.
Affirmative: Koczur, Schaubach, C Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

c. Medvecky SWCD Drill storage and maintenance gratuity

Motion/Seconded V. Anderson/C. Anderson To approve Medvecky SWCD drill storage and maintenance gratuity for $300.
Affirmative: Koczur, Schaubach, C Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

d. Authorization to approve FY23 DNR Observation Well monitoring agreement.

Determan explained that the contract is the same as every year. DNR reimburses Isanti SWCD $960 per year.

Motion/Seconded V. Anderson/Koczur To approve Authorization to FY23 DNR Observation Well monitoring agreement.
Affirmative: Koczur, Schaubach, C Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

e. Mille Lacs SWCD Website and Social Media Assistance

Godfrey will be assisting Mille Lacs SWCD with website and social media on a short-term arrangement. She will work no more than 5 hours per week on top of the 30 hours she already works. The board concurred they would like to check in on how things are going every three months (October meeting). The board concurred that the billable rate should include extra to cover PTO and increased insurance costs due to the extra hours. Determan noted she would check the numbers.

Motion/Seconded C. Anderson/V. Anderson To approve Mille Lacs SWCD Website and Social Media Assistance.
Affirmative: Koczur, Schaubach, C Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

f. FY22 Blue Lake Alum Treatment: Authorization to select contractor

Sealed bids were closed on June 8, 2022. Isanti SWCD only received one bid from contractor SOLitude Lake Management. The bid was more than was budgeted for, this will be made up in a reduce alum rate if costs don't decrease before then end of the grant period.

Motion/Seconded V. Anderson/C. Anderson To approve SOLitude as the contractor for the blue Lake Aum treatment with the caveat that the total cost will not exceed what is available in the grant.
Affirmative: Koczur, Schaubach, C Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

g. FY18 Blue Lake Clean Water Fund Grant closeout

Final e-link report has been submitted to BWSR.

Motion/Seconded: No motion needed

h. Oxford Lake 2022 monitoring contract

Remer and Godfrey will be doing the water monitoring and Determan will be doing the annual reporting.

Motion/Seconded V. Anderson/Koczur To approve 2022 Oxford Lake monitoring contract.
Affirmative: Koczur, Schaubach, C Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

i. Authorize contract for FY20 Spectacle Lake Contract #2022-3.

Motion/Seconded V. Anderson/Medvecky To approve contract #2022-23 from the FY20 Spectacle Lake CWF grant for $1,450.94.
Affirmative: Koczur, Schaubach, C Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

7. Approve Payment of Bills

Gehrking reviewed the district expenses. Checks as follows: Check #'s 6974 thru 6987, direct deposits for staff, and all electronically paid bills.

Motion/Seconded C. Anderson/Medvecky To approve payment of bills.
Affirmative: Koczur, Schaubach, C Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

8. Informational/Announcements

Determan might not be here for July 21, 2022 Board meeting. Kulaf will be doing Board meetings in Determan's absence.

a. Board Training- none
b. Program updates/other
c. Approved meetings & events

Meeting/Event	Approved	Date/time
Treasures Report and Bank Reconciliation Review	Koczur	Monthly
MASWCD Area IV Meeting and Tour	Medvecky, Koczur	June 23, 9:00am
Rum River Watershed Partnership Board Meeting	Koczur, Schaubach	July 28, 5:00pm
Other:		

9. Adjourn

Motion Schaubach to Adjourn meeting at 9:28.

Board Secretary: _____ Date 7.19, 2022

ISANTI SWCD

REGULAR SUPERVISORS MEETING MINUTES
July 19, 2022 – 8:00 A.M.

Attendance
Present: Al Koczur, Jerry Schaubach, David Medvecky, Valerie Anderson
Staff Present: Tiffany Determan, Linda Gehrking and Todd Kulaf
Others Present: Tom Anderson

Call meeting to order, Pledge of Allegiance

1. **Approve Agenda with additional item: 6.f. Pheasants Forever Membership.**

Motion/Seconded V. Anderson/Medvecky To approve Agenda with additional item: 6.f. Pheasants Forever Membership.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

2. **Public Comment**

Tom Anderson did an introduction of himself.

3. **Consent Agenda**
   a. **Treasurers Reports: May**
   b. **Regular Board Meeting Minutes – June 21, 2022**

Motion/Seconded: No motion needed

4. **Activity Reports**
   a. **Staff**

Determan has been spending a lot of time working on Rum Comprehensive Watershed Plan and organizing Joint Powers Entity Agreement related activities. She is also working on getting the Blue Lake Alum treatment scheduled. Determan attended the quarterly County public ditch authority meeting and requested approving two ditch inspections on ditch 11 and 17 in 2023 as the SWCD plans to complete multi-purpose drainage management plans in 2023 using Rum Watershed Based Implementation Funds. Finally, she coordinated DNR Department meeting to discuss a wetland restoration near Green Lake.

Kulaf working on project development for projects on Spectacle, Blue and Green Lake. He also finished shoreline erosion survey on Skogman Lake. Kulaf will be doing a shoreline restoration Blue Lake workshop in August. Finally, Kulaf will be acting manager while Determan is on family leave.

Remer continuing water monitoring on Oxford, Blue and Skogman Lakes. He has also been having conversations with landowners about cover crops. Remer is also working with Centra Sota to assist customers interested in cost share for cover crops and helping NRCS with CRP site visits and reviews. Finally, Remer is working on coordinating a soil and health day.

Godfrey began assisting Mille Lacs SWCD with social media and website management. She coordinated an AIS event with CLIMB Theater at Cambridge Park, created a volunteer interest form to go on the website, began organizing the annual nature photo contest, and attended a Rotary Club meeting.

Gehrking noted that she provided administrative support to the district. She gave an update on information learned when attending the 2022 SWCD Administrative Session on June 29-30, 2022, in Brainerd.

b. NRCS District Conservationist

Brian Steffen introduced himself. He will be covering for Debra Hermel until her replacement is filled- at least 120 days.

c. Committee Reports

Koczur and Medvecky attended the MASWCD Area IV Summer Meeting and Tour. Tour consisted of 1) storm development 2) A Marsh that was restored 3) wetland restoration and 4) Crow River storm bank.

5. Old Business Items

None.

6. New Business Items

a. Authorize amendment for FY20 Spectacle Lake Clean Water Fund Grant: time extension from Dec. 31 2022 to Dec. 31, 2023.

Determan requested a one-year extension for the purpose of completing construction tasks that have been delayed due to weather and the COVID-19 pandemic.

Motion/Seconded V. Anderson/Koczur To approve amendment for FY20 Spectacle Lake Clean Water Fund Grant: time extension from Dec. 31, 2022 to Dec. 31, 2023.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

b. 2022 Outstanding Conservationist

The board discussed candidates for 2022 Outstanding Conservationist. While a few names came up, the board concurred that an outstanding conservationist does not need to be selected every year. Staff were asked to come to the next meeting with recommendations.

Motion/Seconded: No motion needed

c. Proposed DRAFT 2023 Budget and County Allocation Request

Determan presented the draft 2023 budget and County Allocation Request.

Motion/Seconded Koczur/Medvecky To approve Proposed DRAFT 2023 Budget and County Allocation Request.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

d. Wetland Scoping Agreement with ISG

Determan notified the board of a signed agreement for $5,350 for engineering services with ISG. She noted the cost will be reimbursed by MCD ETA funds and can also be used as a match to the 319 grant.

Motion/Seconded: No motion needed

e. FY21 State Cost Share and FY20 Capacity Fund Cost-Share Contract: #2022-4 for Critical Area Planting on Blue Lake for $4,534.20.

Determan reviewed the project to be funded with State Cost Share on Blue Lake. She noted the project will be used as part of a workshop.

Motion/Seconded V. Anderson/Koczur To approve FY21 State Cost Share and FY20 Capacity Fund Cost-Share Contract: #2022-4 for Critical Area Planting on Blue Lake for $4,534.20.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

f. Pheasants Forever Membership.

Koczur requesting that Isanti SWCD do a $250 Pheasants Forever Membership.

Motion/Seconded V. Anderson/Medvecky To approve Pheasants Forever Membership.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

7. Approve Payment of Bills

Gehrking reviewed the district expenses. Checks as follows: Check #'s 6988 thru 6996, and check # 5752, direct deposits for staff and Board Supervisors, and all electronically paid bills.

Motion/Seconded V. Anderson/Koczur To approve payment of bills.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

8. Informational/Announcements

a. Board Training- none
b. Program updates/other
c. Approved meetings & events

None.

Meeting/Event	Approved	Date/time

Treasures Report and Bank Reconciliation Review	Koczur	**Monthly**
Lower St. Croix Watershed Policy Committee Meeting	Schaubach, Medvecky	**July 25th, 4-6PM**
Rum River Watershed Partnership Board Mtg.	Koczur, Schaubach	**July 28, 5:00pm**
Other:		

9. Adjourn

Motion Schaubach to Adjourn meeting at 8:28.

Board Secretary: Jerome Schaubach Date Aug. 16, 2022

ISANTI SWCD

REGULAR SUPERVISORS MEETING MINUTES
August 16, 2022 – 8:00 A.M.

Attendance
Present: Al Koczur, Jerry Schaubach, Clark Anderson, David Medvecky, Valerie Anderson
Staff Present: Todd Kulaf and Linda Gehrking
Others Present: Brian Steffen, NRCS

1. **Approve Agenda with additional items:** 6.g.1-3. MPCA 319 Nearshore Restoration Projects M. Portz, C. Howland and M. McElrath and 6.h.1. authorize T. Kulaf to execute MPCA 319 Nearshore Projects from 8/16/22-9/20/22 M. McElrath contract.

   Motion/Seconded Koczur/Medvecky To approve Agenda with additional item: 6.g.1-3. Approve MPCA 319 Nearshore Restoration Projects M. Portz, C. Howland and M. McElrath and 6.h.1. authorize T. Kulaf to execute MPCA 319 Nearshore Projects from 8/16/22-9/20/22 M. McElrath contract.
   Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
   Opposed: None. Motion carried.

2. **Public Comment**

L. Gehrking going to Pheasants Forever 32nd Annual Banquet on August 26th, Braham, MN.

3. **Consent Agenda**
   a. **Treasurers Reports: July**
   b. **Regular Board Meeting Minutes – July 19, 2022**

Motion/Seconded: No motion needed

4. **Activity Reports**
   a. **Staff**

Kulaf working with WAC programs and Skogman Lake partnership. Kulaf will be doing a shoreline restoration Blue Lake workshop on August 20th. He has been doing 319 site visits and project cost estimates. He is also working on two Spectacle Lake raingarden projects.

Remer continuing to work on a Soil Health Day for September 7th, 9:30-2:30 at Wyatt Farm. Remer did a cover crop site visit with Amy from Centra Sota. He also met with M. Candler to survey projects on Green Lake watershed. Finally, Remer attended LSC Ag leaders meeting.

Godfrey assisting Mille Lacs SWCD with social media and website management. She coordinated an AIS event with CLIMB Theater at Cambridge Park, completed the annual nature photo contest. Godfrey attended Lower St. Croix Realtor Workshop Planning meeting.

Gehrking noted that she provided administrative support to the district.

b. NRCS District Conservationist

Steffen went over two field days that are coming up. Northeast Forage and Grassland Council Field day on September 15, 2022, at 9:00am-3:00pm at Baumann Farm and Prescribed Grazing Field Day on August 25, 2022, at 9:00am-1:00pm in Avon, MN. He also went over the Inflation Reduction Act.

c. Committee Reports

Koczur attended Rum River Watershed meeting. He informed that during implementation they need an additional attorney, only 1 bid came in. Discussion on timeline for workplan implementation planning committee who votes. Did pass bylaws but wanted climate change language changed. Elected officers were selected.

5. Old Business Items

a. 2022 Outstanding Conservationist

IsantiSWCD will not have a 2022 Outstanding Conservationist for this year.

6. New Business Items

a. Approve Lower St. Croix Policy Committee Recommendations

Governing Boards must act on Policy Committee recommendations related to amendments to the annual work plan and budget.

Motion/Seconded V. Anderson/Koczur To approve Lower St. Croix Policy Committee Recommendations.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

b. Authorize website update expenses for $2,100.

Bauman will be upgrading Joomla, Virtue Mart and all associated components. She will be also updating and testing orders for 2023 tree sale.

Motion/Seconded Koczur/C. Anderson To approve website update expenses for $2,100. Recommendations.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

c. Adopt resolution as sponsorship of the Rum River Watershed Implementation Partnership for Minnesota Counties Intergovernmental Trust membership.

Motion/Seconded V. Anderson/Koczur To approve resolution as sponsorship of the Rum River Watershed Implementation Partnership for Minnesota Counties Intergovernmental Trust membership.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

d. Authorize Matthew Remer to execute non-structural contracts for LSC, 319 and state cost share projects for the remainder of 2022.

Motion/Seconded V. Anderson/C. Anderson To approve Authorization of Matthew Remer to execute non-structural contracts for LSC, 319 and state cost share projects for the remainder of 2022.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

e. **Authorize sub-agreement with Chisago SWCD for LSC Non-Structural projects.**

Motion/Seconded C. Anderson/Medvecky To approve sub-agreement with Chisago SWCD for LSC Non-Structural projects.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

f. **Authorize Payments**
   1. **Greg Mickelson for Spectacle Lake Restoration from FY20 Spectacle Lake Clean Water Fund For $10,790.95**
   2. **Karen Miller for Spectacle Lake Restoration from FY20 Spectacle Lake Clean Water Fund For $4,496.49**

Motion/Seconded C. Anderson/Medvecky To approve authorization payments to Greg Mickelson for Spectacle Lake Restoration from FY20 Spectacle Lake Clean Water Fund For $10,790.95 and Karen Miller for Spectacle Lake Restoration from FY20 Spectacle Lake Clean Water Fund For $4,496.49.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

g. **Approve MPCA 319 Nearshore Restoration Projects**
   1. **Mark Portz, CP 580/342 Contract #2022-04, total project cost estimate $8,060.52, total amount authorized $6,045.39**
   2. **Emily and Cory Howland, CP 580/342, Contract #2022-05, total project cost estimate $10,995.00, total amount authorized $8,246.25**
   3. **Mitchell McElrath, CP 280/342, Contract #2022-06, total project cost estimate $9,659.00, total amount authorized $7,244.25**

Motion/Seconded V. Anderson/C. Anderson To approve MPCA 319 Nearshore Restoration Projects: Mark Portz, CP 580/342 Contract #2022-04, total project cost estimate $8,060.52, total amount authorized $6,045.39; Emily and Cory Howland, CP 580/342, Contract #2022-05, total project cost estimate $10,995.00, total amount authorized $8,246.25 and Mitchell McElrath, CP 280/342, Contract #2022-06, total project cost estimate $9,659.00, total amount authorized $7,244.25.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

h. **Authorize Kulaf to execute MPCA 319 Nearshore Projects from 8/16/22-9/20/22**
   1. **Mitchell McElrath, CP 1001, Contract #2022-07, total project cost estimate $7,608.00, total amount authorized $5,706.00**

Motion/Seconded V. Anderson/C. Anderson To approve authorization Kulaf to execute MPCA 319 Nearshore Projects from 8/16/22-9/20/22: Mitchell McElrath, CP 1001, Contract #2022-07, total project cost estimate $7,608.00, total amount authorized $5,706.00.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

7. Approve Payment of Bills
Gehrking reviewed the district expenses. Checks as follows: Check #'s 6997 thru 7006, direct deposits for staff, and all electronically paid bills.

Motion/Seconded V. Anderson/Koczur To approve payment of bills.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

8. **Informational/Announcements**
    a. **Board Training- Project site visits on Spectacle Lake, if time allows.**
    b. **Program updates/other:** Isanti County Semi-annual Newsletter
    c. **Approved meetings & events**

Supervisor Compensation discussion for reviewing Treasurer's Report and approval of checks. Will be discussed in more detail at next board meeting.

Meeting/Event	Approved	Date/time
Treasures Report and Bank Reconciliation Review	Koczur	**Monthly**
Lower St. Croix Workshop at the Winery		**August 24th, 5:30-9:00PM**
MCD Meeting	Medvecky	**August 31st, 4PM**
Rum River Watershed Partnership Board Mtg.	Koczur, Schaubach	**September 22, 5:00PM**
Shoreline Restoration Workshop Blue Lake		**August 20th 9am to noon**
Lower St. Croix Meeting	Medvecky	**September 26th**

9. **Adjourn**

Motion Schaubach to Adjourn meeting at 9:33.

Board Secretary: _____ Date 9.19, 2022

ISANTI SWCD

REGULAR SUPERVISORS MEETING MINUTES
September 20, 2022 – 8:00 A.M.

Attendance
Present: Al Koczur, Jerry Schaubach, Clark Anderson, David Medvecky, Valerie Anderson
Staff Present: Todd Kulaf and Linda Gehrking
Others Present: Brian Steffen, NRCS

1. **Approve Agenda with additional item:** 6.e. Approve FY23 BWSR Clean Water Fund SWCD Capacity Program and Buffer Law Implementation Program Grant Agreement.

Motion/Seconded Koczur/V. Anderson To approve Agenda with additional item: 6.e. Approve FY23 BWSR Clean Water Fund SWCD Capacity Program and Buffer Law Implementation Program Grant Agreement.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

2. **Public Comment**
None

3. **Consent Agenda**
   a. **Treasurers Reports: August**
   b. **Regular Board Meeting Minutes – August 16, 2022**

Motion/Seconded: No motion needed

4. **Activity Reports**
   a. **Staff**
   Kulaf working on getting a wetland restoration project on Green Lake. Designing a rain garden project on Green Lake. Kulaf doing a subwatershed assessment pollutant reductions and desktop analysis.

   Remer working on getting Title Insurance for 2 easements. Held the Soil Health Field Day on September 7th at B. Wyatt's farm. Talked with landowners about cover crops and gathering information from landowners. Remer is finishing up water monitoring for the season.

   Godfrey will no longer be assisting Mille Lacs SWCD with social media and website management. The position has been filled with a full-time employee.

   Gehrking noted that she provided administrative support to the district.

   b. **NRCS District Conservationist**

Steffen wrapping up year end. Funds coming in for EQIP, sign up is November-December. Steffen went over the process of hiring a new person. DC position opened up in North Branch. Did get a lot of qualified applicants.

c. Committee Reports

Koczur attended Rum River Watershed meeting. He informed that during implementation they need an additional attorney, only 1 bid came in. Discussion on timeline for workplan implementation planning committee who votes. Elected officers Chair and Vice-Chair switched positions. Determan spoke of the work plan operation budget, all funding and how everything is being tracked.

Medvecky attended MCD meeting on August 31st. Children's annual water festival was discussed. Discussion on special programs for subwatershed analysis. Work plan and budget were viewed. MCD meetings will be three times a year instead of four. Next meeting will be on November 16th.

5. Old Business Items

a. Discuss supervisor reimbursement for check signing and treasurers report review.

Board Treasurer starting the month of September 2022 will be getting an additional $25 a month for reviewing financial documents. Zoom meetings that require no prework will be a $25 hourly rate.

6. New Business Items

a. Approve various adjusting journal entries that were proposed by Peterson.

Gehrking went over the five journal entries that Peterson requested for the 2021-year end Audit.

Motion/Seconded C. Anderson/V. Anderson To approve various adjusting journal entries that were proposed by Peterson.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

b. Accept 2021 Audit and Representation Letter.

Gehrking informed Board that the Segregation of duties on page 27 of 2021 Audit Report will be updated with our Policy Handbook that was updated and approved for year 2022.

Schaubach requested one change to the Audit report. Medvecky's term ends in 2022 not 2024.

Motion/Seconded C. Anderson/V. Anderson To Accept 2021 Audit and Representation Letter.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

c. Authorize Payments.

1. **Grant Warning for Blue Lake Restoration and Workshop from FY2021 State Cost Share Fund For $984.14 and FY2022 State Cost Share Fund For $1,850.45, Total $2,834.59.**

Motion/Seconded Koczur/Medvecky To approve Grant Warning for Blue Lake Restoration and Workshop from FY2021 State Cost Share Fund For $984.14 and FY2022 State Cost Share Fund For $1,850.45, total $2,834.59.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

d. **Authorize Todd Kulaf to execute structural contracts for MPCA 319 grant projects for project not exceeding $10,000 for the remainder of 2022.**

Motion/Seconded V. Anderson/Medvecky To approve Authorization of Todd Kulaf to execute structural contracts for MPCA 319 grant projects for project not exceeding $10,000 for the remainder of 2022.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

e. **Approve FY23 BWSR Clean Water Fund SWCD Capacity Program and Buffer Law Implementation Program Grant Agreement.**

Motion/Seconded Koczur/Medvecky To approve FY23 BWSR Clean Water Fund SWCD Capacity Program and Buffer Law Implementation Program Grant Agreement.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

7. Approve Payment of Bills
Gehrking reviewed the district expenses. Checks as follows: Check #'s 7007 thru 7013, direct deposits for staff, and all electronically paid bills.

Motion/Seconded C. Anderson/V. Anderson To approve payments of bills.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

8. Informational/Announcements

a. **Board Training-** Project site visits on Spectacle Lake, if time allows.
b. **Program updates/other:** Isanti County Semi-annual Newsletter
c. **AIS outreach:** Lydia's AIS video - https://youtu.be/tVShHRaKcbw
d. **Funding to support soil health programs and initiatives:** $14,175 to each MN
SWCD.
e. **Approved meetings & events**

Meeting/Event	Approved	Date/time
Treasures Report and Bank Reconciliation Review	Koczur	**Monthly**
Rum River Watershed Partnership Implementation Planning	Koczur, Schaubach	**September 19, 2022 12:30pm**

Committee Meeting		
Rum River Watershed Partnership Board Meeting	Koczur, Schaubach	**September 22, 5:00PM**
Lower St. Croix Meeting	Medvecky	**September 26, 2022**

9. Adjourn

Motion Schaubach to Adjourn meeting at 10:05.

Board Secretary: _____ Date 10.18, 2022

ISANTI SWCD

REGULAR SUPERVISORS MEETING MINUTES
October 18, 2022 - 8:03 A.M

Attendance
Present: Al Koczur, Jerry Schaubach, David Medvecky, Valerie Anderson
Not Present: Clark Anderson, Board Supervisor
Staff Present: Todd Kulaf and Linda Gehrking
Others Present: Brian Steffen, NRCS and Darren Mayers, BWSR BC

1. **Approve Agenda with additional items:** 6.e. Rim Easement Work Order and 6.f. Joint Powers Agreement – Isanti SWCD and BWSR.

Motion/Seconded Koczur/Medvecky To approve Agenda with additional items: 6.e. Rim Easement Work Order and 6.f. Joint Powers Agreement – Isanti SWCD and BWSR.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

2. **Public Comment**
None.

3. **Consent Agenda**
   a. **Treasurers Reports: August**
   b. **Regular Board Meeting Minutes – September 20, 2022**

Motion/Seconded: No motion needed

4. **Activity Reports**
   a. **Staff**

Kulaf working on getting a wetland restoration and raingarden on Green Lake. Working on a concept design for Ditch 16. Reviewed Technical Evaluation Panel agenda and landowner projects (aerial photos, WCA law and desktop tools.) There has been a transition and has created a lot of back log. Kulaf visited Toe Wood projects with Anoka, Wright and Sherburne County.

Remer wrapping up cover crops and no till drill for the year. No till drill totals for the year was 126 acres. Remer speaking with Godfrey about doing a no till drill video. Water monitoring and data has been completed for the year. Remer completed 2 RIM Easements and working on restoration for one of them. Did buckthrone spraying on leaves at Cedar Creek. Speaking with landowners interested in NRCS programs, SWCD programs and general AG topics.

Godfrey did a Soil Health Day follow-up, interview with The Nature Conservancy and gathering survey information. Godfrey did Blue Lake Alum Treatment interview with BWSR, taking photos and videos, post-treatment newspaper article and met with the contractor Solitude. You could see a morning to evening clarity difference from Alum treatment that day. Godfrey hosted a natural Environment Lakes Booth at Fall Festival. Did note-taking for Rum River Watershed IPC meeting and JPE board meeting.

Gehrking noted that she provided administrative support to the district. Update on 2023 tree sale for Isanti SWCD.

b. NRCS District Conservationist

Steffen will be attending Farmer's Conference. District Conservationist position has been filled in North Branch and a soil technician has been hired for the Cambridge office.

c. Committee Reports

Koczur attended Rum River Watershed meeting. During implementation they need an additional attorney, Kennedy & Associates, P.C.-Troy Gilchrist is being considered, but not finalized yet. Discussion on timeline for workplan implementation planning committee who votes. Next meeting is November 30th, 2022.

Medvecky attended Lower St. Croix meeting. A lot of discussion on entity and collaboration. Discussion on special programs for subwatershed analysis.

5. Old Business Items

a. Authorize payments under MPCA 319 Grant

1. **Mark Portz for Green Lake Restoration and Protection Project: Partial Payment for $3,675.75 Contract # 2022-04.**
2. **Emily and Cory Howland for Green Lake Restoration and Protection Project: Partial Payment for $4,859.06 Contract # 2022-05.**
3. **Mitchell McElrath for Green Lake Restoration and Protection Project: Partial Payment for $4,109.42 Contract # 2022-06.**

b. Authorize payments under Cargill Cover Crop Grant

1. **Jeffrey Engquist for Cover Crops Project: Partial Payment for $990.00 for 18 acres Contract # 2021-4.**
2. **Sharon Osborn for Cover Crops Project: Partial Payment for $1,100.00 for 20 acres Contract # 2021-9.**
3. **Haubenschild Farm Dairy Inc. for Cover Crops Project: Partial Payment for $4,500.00 for 100 acres Contract # 2021-7.**
4. **Dave Medvecky for Cover Crops Project: Final Payment for $736.00 for 18 acres Contract # 2020-6.**

Motion/Seconded V. Anderson/Koczur To approve Mark Portz for Green Lake Restoration and Protection Project: Partial Payment for $3,675.75 Contract # 2022-04; Emily and Cory Howland for Green Lake Restoration and Protection Project: Partial Payment for $4,859.06 Contract # 2022-05; Mitchell McElrath for Green Lake Restoration and Protection Project: Partial Payment for $4,109.42 Contract # 2022-06; Authorize payments under Cargill Cover Crop Grant Jeffrey Engquist for Cover Crops Project: Partial Payment for $990.00 for 18 acres Contract # 2021-4; Sharon Osborn for Cover Crops Project: Partial Payment for $1,100.00 for 20 acres Contract # 2021-9; Haubenschild Farm Dairy Inc. for Cover Crops Project: Partial Payment for $4,500.00 for 100 acres Contract # 2021-7; Dave Medvecky for Cover Crops Project: Final Payment for $736.00 for 18 acres Contract # 2020-6.

Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

6. **New Business Items**

a. **Approve the FY23 WBIF Grant Work Plan**

Kulaf went over the grant work plan as recommended by the Policy Committee.

Motion/Seconded V. Anderson/Koczur To approve FY23 WBIF Grant Work Plan.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

b. **Approve LSCWMP amendment request**

Motion/Seconded V. Anderson/Koczur To approve LSCWMP amendment request.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

c. **Review MASWCD 2022 Resolution**

Board Supervisors Koczur, Schaubach, Medvecky, V. Anderson turned in their 2022 Resolution Ballot.

Motion/Seconded: No motion needed

d. **Approve RIM Easement Work Order**

Motion/Seconded Koczur/Medvecky To approve RIM Easement Work Order.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

e. **Approve Joint Powers Agreement – Isanti SWCD and BWSR**

Kulaf stated the purpose of this agreement is to identify the terms and conditions by which the SWCD will assist the State in establishing the Bjorklund wetland replacement program.

Motion/Seconded Medvecky/Koczur To approve Joint Powers Agreement – Isanti SWCD and BWSR.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

7. **Approve Payment of Bills**

Gehrking reviewed the district expenses. Checks as follows: Check #'s 7014 (voided), 7015 thru 7028, and check #5753 direct deposits for staff and Supervisors, and all electronically paid bills. Gehrking mentioned that Solitude invoice #PSI-13705 first half of payment in the amount of $252,833.50 needed to be approved before payment. Solitude invoice was for Blue Lake Alum treatment.

Motion/Seconded V. Anderson/Medvecky To approve payment of bills and to pay Solitude invoice #PSI-13705 first half of payment in the amount of $252,833.50.
Affirmative: Koczur, Schaubach, Medvecky, V. Anderson
Opposed: None. Motion carried.

8. **Informational/Announcements**
   a. **Rum River Watershed Partnership -** 45 Day Courtesy Review of 2023 RRWP Work Plan
   b. **Approved meetings & events**

Meeting/Event	Approved	Date/time
Treasures Report and Bank Reconciliation Review	Koczur	**Monthly**
Rum River Watershed Partnership Implementation Planning Committee Meeting	NA	
Rum River Watershed Partnership Board Mtg.	Koczur, Schaubach	**November 30th**

9. **Adjourn**

Motion Schaubach to Adjourn meeting at 10:04.

Board Secretary: _____ Date 11.15, 2022

ISANTI SWCD

REGULAR SUPERVISORS MEETING MINUTES
November 15, 2022 - 8:03 A.M

Attendance
Present: Al Koczur, Clark Anderson, David Medvecky, Valerie Anderson
Not Present: Jerry Schaubach, Board Supervisor
Staff Present: Tiffany Determan, Linda Gehrking
Others Present: Greg Anderson, County Commissioner and Tom Anderson

1. **Approve Agenda**

Motion/Seconded V. Anderson/Koczur To approve agenda.
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

2. **Commissioner Report**

Greg Anderson reported he will be done with his term December 31, 2022. The SWCD will be assigned a new County Commissioner. The County comprehensive plan is being updated and will be complete in fall 2023. Joe Willaert is County Ditch inspector.

3. **Public Comment**

Board Supervisors David Medvecky and Tom Anderson will be sworn in on January 3, 2023.

4. **Consent Agenda**
    a. **Treasurers Report: October**
    b. **Regular Board Meeting Minutes – October 18, 2022**

Motion/Seconded: No motion needed

5. **Activity Reports**
    a. **Staff**

Determan spent a lot of time working on Rum Comprehensive Watershed Plan partnership. She also took part in the development of the County Hazard Mitigation Plan which makes the SWCD eligible for money from FEMA. Determan met with Joe Willaert and Wetland Specialist Talisha Zimmerman. Determan also began working on the J. Woods wetland project again, the goal is installation winter 2022.

Kulaf-not present.

Godfrey-not present.

Remer wrapping up cover crops and no till drill rental for the year. Remer noted that he has been helping NRCS out with EQUIP applications. He has also been going into the field with Jennifer Hahn (LSC watershed partnership). Remer also, attended Soil Health Day, began working on RIM spot checks and finished up Mille Lacs Buffer compliance inspections. .

Gehrking noted that she provided administrative support to the district. Update on 2023 tree sale for Isanti SWCD and BWSR Academy update.

b. NRCS District Conservationist

None.

c. Committee Reports

None.

6. Old Business Items

None.

7. New Business Items

a. Approve purchase of Realtime Landscaping Architect for $399.95 plus tax

This program was recommended by Becker SWCD at the BWSR Academy. Realtime Landscaping Architect is a computer design program that will allow the SWCD to design professional project plans and presentations for project promotion and installation.

Motion/Seconded V. Anderson/Medvecky To approve purchase of Realtime Landscaping Architect for $399.95 plus tax.
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

b. Grant Closeout Notices: FY20 Capacity Funding & FY21 State Cost Share

Motion/Seconded: No motion needed

c. Authorize FY23 BWSR Soil Health Cost Share agreement

Total Grant awarded is $14,175 for nonstructural projects. Determan will be developing a new work plan.

Motion/Seconded V. Anderson/Koczur To approve Authorize FY23 BWSR Soil Health Cost Share agreement.
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

d. Authorized check signers

Discussion on check signers for the SWCD. New check signers will be discussed and approved at the January 2023 Board meeting.

Motion/Seconded: No motion needed

e. Tree Sale Policy

Discussion was had regarding tree sale price reductions for staff and partners. The discussion resulted in the following: Isanti SWCD staff can purchase trees at cost paying by check or cash. SWCDs can purchase the trees at cost if they are for a customer. Trees that remaining after the sale can be given to County Parks or another willing landowner to plant.

Motion/Seconded C. Anderson/V. Anderson To approve Tree Sale Policy.
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

f. Manager position reclassification: Hourly to salaried

Discussion was held. C. Anderson and D. Medvecky (personnel committee) will discuss amongst themselves and bring a recommendation to the board in December.

Motion/Seconded: No motion needed

g. Approve Payments for Cover Crops:

1. **2nd Payment, C. Bjorklund, Contract No. 2021-13, 3-year, multi-species, 100 acres for $4,500.00 from Cargill Cover Crops.**
2. **C. Bjorklund, Contract No. 2022-9, single-species, 85 acres for $7,650.00 ($2,989.55 from FY22 SCS & $4,660.45 from FY23 SCS).**

Motion/Seconded V. Anderson/Koczur To approve 2nd Payment, C. Bjorklund, Contract No. 2021-13, 3-year, multi-species, 100 acres for $4,500.00 from Cargill Cover Crops and C. Bjorklund, Contract No. 2022-9, single-species, 85 acres for $7,650.00 ($2,989.55 from FY22 SCS & $4,660.45 from FY23 SCS).
Affirmative: Koczur, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

8. Approve Payment of Bills

Gehrking reviewed the district expenses. Checks as follows: Check #'s 7029 thru 7037, and direct deposits for staff, and all electronically paid bills.

9. Informational/Announcements

a. MASWCD Annual Convention Registration, Dec 12-14th

Determan will be attending all 3 days, Koczur and V. Anderson will be attending Dec. 14th.

b. Approved meetings & events

Meeting/Event	Approved	Date/time
Treasures Report and Bank Reconciliation Review	Koczur	**Monthly**
MCD Board Meeting	Medvecky	**November 16th, December 16th**
RRWP Education and Outreach Subcommittee	V. Anderson	**November 16th**
MASWCD Area IV Fall Meeting	Medvecky, in person Koczur and V. Anderson, via zoom	**November 18th**
Rum River Watershed Partnership Board Meeting	Koczur, in person V. Anderson, via zoom	**November 30th**
MASWCD Annual Convention	Koczur, V. Anderson, Determan	**December 13th**

10. Adjourn

Motion Schaubach to Adjourn meeting at 10:03.

Board Secretary: _____ Date 12-20, 2022

ISANTI SWCD

REGULAR SUPERVISORS MEETING MINUTES
December 20, 2022 - 8:04 A.M

Attendance
Present: Al Koczur, Jerry Schaubach, Clark Anderson, David Medvecky, Valerie Anderson
Staff Present: Tiffany Determan, Linda Gehrking
Others Present: Greg Anderson, County Commissioner and Brian Steffen, NRCS

1. **Approve Agenda**

Motion/Seconded Medvecky/V. Anderson To approve agenda.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

2. **Commissioner Report**
   - The newly elected Commissioners will be sworn in on January 3rd. Some of the committee assignments will be decided on then.
   - Comprehensive Plan updates underway. Presentation last week by SRF Consulting Group out of Wayzata, Minnesota. Isanti SWCD should be involved. Target completion date is fall of 2023.
   - County will be setting its final levy this morning. County Ditch 16 public meeting occurred and will result in moving forward with a redetermination of benefits. Starting to pay an assessment.

3. **Public Comment**
None

4. **Consent Agenda**
   a. **Treasurers Reports: November 2022**
   b. **Regular Board Meeting Minutes – November 15, 2022**

Motion/Seconded: No motion needed

5. **Activity Reports**
   a. **Staff**

Determan attended county ditch authority meeting. Commissioner Elect Allan Duff was present. Determan attended the 2022 MASWCD Convention on December 12th, 13th, and 14th. The convention included Management Training by Franklin Covey, and sessions on open meeting law, and employee retention. She presented a request for funding at Sportsman Club meeting for a wetland restoration project on CD 23. CD 16 restoration project on Wood property has all permits and should be installed winter 2022/23. If the project is not installed by March 23, the SWCD must approve an amendment to the contract. Other items covered: MN Land Trust wants the SWCD to work with us on outreach for easements and BWSR received an LCCMR grant to plant 1 million acres of trees focused on the Rum River Watershed.

Kulaf closed out Wetland Conservation Act restoration order which took a significant amount of time. He noted that he is doing a lot of planning for next year for Spectacle Lake and Green Lake projects and is working with the Blue Lake Improvement District to start a community driven lakeshore restoration program. Kulaf also noted he is leading the wetland restorations on CD16 and 23, ISG is assisting with design and construction oversight.

Remer working on assisting NRCS with the Rum River Watershed focused EQIP applications. He noted that the applications include cover crops, grazing and forestry. He attended an Emerald Ash Borer training. Remer is also working on getting a bid for a water and sediment control basin along CD16. He also attended the CD16 public meetings and continued working on processing Rum River RIM easements.

Godfrey conducted some follow-up on the alum treatment and impacts of wake boats. She interviewed staff for "meet the staff" videos and began editing them, continued working on the county-wide newsletter, and created a draft Rum River Watershed Outreach Plan.

Gehrking noted that she provided administrative support as usual. She also let the board know the 2021 Audit was approved and submitted to the Board of Water and Soil Resources. Finally, she provided an update on the 2023 tree sale.

b. NRCS District Conservationist

Steffen working on EQIP applications:147 applications came in this year (across all Counties he covers). Of the applications, 31 were from Isanti County, 10 applications came in 2021. Finally, he introduced Betsy, the NRCS new Soil Technician.

c. Committee Reports

Koczur and Val Anderson attended 2022 MASWCD business meeting on December 14th. Presentations as follows: Chuck Rau gave a Legislative Committee Report, LeAnn Buck gave an SWCD legislative update, Troy Daniell (NRCS State Conservationist) gave an annual report. Medvecky attended the Metro Conservation District (MCD) meeting in Arden Hills. Dues to be increased in 2023. We get $27,000 a year for Technical Assistance from them. Next meeting is February 22, 2023.

Medvecky also attended Area IV meeting in Ramsey with Determan. Topics focused on Tree planting grant from The Nature Conservancy, NRCS funding programs, legislative updates, and regular business items.

6. Old Business Items

None.

7. New Business Items

a. Personnel evaluation outcomes or actions

Board meeting closed at 9:35 a.m. and opened at 10:10 a.m. Closed meeting was recorded.

Motion/Seconded Koczur/C. Anderson To close Board Meeting to discuss personnel evaluation outcomes or actions.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

Motion/Seconded C. Anderson/Medvecky approved moving District Manager to a salaried and exempt position, no hour requirements included in motion. The position classification to be reviewed after one year. Outreach position to move to full-time. All staff evaluation recommendations, pay and benefit increases were approved effective December 24, 2022.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

b. Adopt 2023 budget

The Finance Committee met in November to discuss the 2023 budget.

Motion/Seconded V. Anderson/Koczur To approve adopting 2023 budget.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

c. Grant closeout: FY22 State Cost Share

Motion/Seconded: No motion needed

d. Approve Payments for Cover Crops:

1. 2nd Payment, N. Alderink, Contract 2021-6, 3-year, Multi-species, 95.7 acres for $5263.50 from Cargill Cover Crops Fund.

Motion/Seconded C. Anderson/Medvecky To approve 2nd Payment, N. Alderink, Contract 2021-6, 3-year, Multi- species, 95.7 acres for $5,263.50 from Cargill Cover Crops Fund.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

e. Authorize amendment to Contract with ACD: Cedar Creek Ecosystems Reserve

Motion/Seconded Koczur/C. Anderson to approve amendment to Contract with ACD: Cedar Creek Ecosystems Reserve.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

f. Authorize increase of payment to Web keeping Solutions, from $2,100 to $2,340.

Motion/Seconded C. Anderson/Medvecky To approve increase of payment to Web Keeping Solutions, from $2,100 to $2,340.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

g. 2022 reflections: Come prepared to reflect on the past year's accomplishments.

Board discussed outreach specifically and mentioned that it was going well and would like to see it continue.

8. **Approve Payment of Bills**

Gehrking reviewed the district expenses. Checks as follows: Check #'s 7038 through 7046, and direct deposits for staff, and all electronically paid bills.

Motion/Seconded V. Anderson/Koczur To approve payment of bills.
Affirmative: Koczur, Schaubach, C. Anderson, Medvecky, V. Anderson
Opposed: None. Motion carried.

9. **Board Training:** Rum River Watershed Partnership Project Funding

Moving Board Training to January 2023 Board Meeting.

10. Information/Announcements

a. Approved meetings & events

Meeting/Event	Approved	Date/time
Treasures Report and Bank Reconciliation Review	Koczur	**Monthly**
Finance Committee	Koczur, Schaubach	**November 22nd**
Personnel Committee	Medvecky, C. Anderson	**December 6th**
Operations Committee	V. Anderson, C. Anderson	**hourly/email**
Oath of Office	Medvecky, T. Anderson	**January 3rd**
County Ditch 16 Meeting	Medvecky	**December 13th**
MCD Board Meeting	Medvecky	**February 22nd**

11. Adjourn

Motion Schaubach to Adjourn meeting at 10:45.

Board Secretary: _____ Date 1.17, 2023