



ISANTI SOIL & WATER CONSERVATION DISTRICT
110 Buchanan Street South
Cambridge, MN 55008
763-689-3224 ext 5

SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

January 20, 2015 8:00 A.M

AGENDA

- 1. Approve Agenda**
- 2. Annual Business Meeting Items**
 - a. Election of officers**
 - i. Chair, Vice Chair, Secretary, Treasurer, Public Relations**
 - b. Hand meeting to chairperson**
- 3. Approve Board Meeting Minutes**
 - a. December 16, 2014**
 - b. January 5, 2015**
- 4. Financial Reports**
 - a. Treasurers report**
 - b. Approve payment of bills**
- 5. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
- 6. New Business**
 - a. 2015 District policies**
 - i. Set regular meeting schedule**
 - ii. Board per diem rate**
 - iii. Mileage reimbursement rate**
 - iv. Appoint board member to Co Water Plan Task Force**
 - v. 2014 policy handbook**
 - vi. Designate official depository**
 - vii. Designate approved check signers**
 - viii. Pre-approve payments for payroll, insurance, utilities**
 - ix. Designate official notice posting location(s)**
 - x. 2015 annual plan**
 - xi. Isanti SWCD state cost share policies**
 - b. 2014 annual report**
 - c. Green and Blue Lake subwatershed assessment applications**
 - d. 2015 contract amendment with Blue Lake Improvement District**
 - e. 2015 fee schedule**
- 7. Old Business**

- a. Day at the capitol
- b. Strategic planning
- c. District policy handbook

8. Additions

- a.
- b.

9. Informational

- a.

10. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

January 4, 2015 3:00 PM

AGENDA

Re-elected supervisors Kilpatrick and Calander to take oath of office immediately prior to meeting.

This is a closed meeting for interview and selection of job candidates.

- 1. Conservation Technician position second interviews**
- 2. Conservation Technician position offer**
- 3. Adjourn**



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

February 17, 2015 8:00 A.M

AGENDA

- 1. Approve Agenda**
- 2. Approve Minutes from the January 20, 2015 regular board meeting**
- 3. Financial Reports**
 - a. Treasurers report**
 - b. Swanson severance payment**
 - c. Approve payment of bills**
- 4. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation Districts rep**
- 5. New Business**
 - a. Revise payroll schedule**
 - b. Authorize hiring tree sale assistants**
 - c. 2014 Financial Statements**
 - d. Retiree insurance benefits**
 - e. Authorize Todd Kulaf to drive district vehicle**
- 6. Old Business**
 - a. Strategic planning**
 - b. District policy handbook**
- 7. Additions**
 - a.**
 - b.**
- 8. Informational**
 - a.**
- 9. Adjourn**



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

March 17, 2015 8:00 A.M

AGENDA

- 1. Approve Agenda**
- 2. Approve Minutes from the February 17, 2015 regular board meeting**
- 3. Financial Reports**
 - a. Consider revised Jan 2015 Treasurer's Report**
 - b. Treasurers report**
 - c. Approve payment of bills**
- 4. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation Districts rep**
- 5. New Business**
 - a. Approve stream gauge rental contract with ACD**
 - b. Approve quote for water testing lab services**
 - c. Approve purchase of water monitoring supplies**
 - d. Approve amendment to Blue LID contract - add weed mapping**
 - e. Approve 2015 Clean Water Fund grant agreement**
 - f. 2014 Financial Statements**
- 6. Old Business**
 - a. Strategic planning**
 - b. District policy handbook**
- 7. Additions**
 - a.**
 - b.**
- 8. Informational**
 - a.**
- 9. Adjourn**



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

April 14, 2015 8:00 A.M

AGENDA

- 1. Approve Agenda**
- 2. Approve Minutes from the March 17, 2015 regular board meeting**
- 3. Financial Reports**
 - a. Treasurers report**
 - b. Approve payment of bills**
- 4. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation Districts rep**
- 5. New Business**
 - a. Approve revised stream gauge rental contract with ACD**
 - b. Approve MN Association of SWCDs dues payment**
 - c. Approve hiring Heather Schurbon for tree sale assistance**
 - d. Approve AgBMP Loan Request**
- 6. Old Business**
 - a. Approve District policy handbook**
 - b. Strategic planning**
- 7. Additions**
 - a.**
 - b.**
- 8. Informational**
 - a. Legislative update on SWCD funding**
- 9. Adjourn**



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

May 19, 2015 8:00 A.M

AGENDA

- 1. Staff Performance Evaluations – Closed Door Session approx. 8-8:30am**
- 2. Approve Agenda**
- 3. Approve Minutes from the April 14, 2015 regular board meeting**
- 4. Financial Reports**
 - a. Treasurers report**
 - b. Approve payment of bills**
- 5. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation Districts rep**
- 6. New Business**
 - a. Todd Kulaf 3 month performance evaluation**
 - b. Approve Green Lake Improvement District contract for services and amendment**
 - c. Consider Farm Bill Assistance Partnership application**
 - d. Tree sale summary**
 - e. MASWCD call for resolutions**
- 7. Old Business**
 - a. County water planning**
- 8. Additions**
 - a.**
 - b.**
- 9. Informational**
 - a. Legislative update on SWCD funding**
- 10. Adjourn**



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

June 16, 2015 8:00 A.M

AGENDA

- 1. Approve Agenda**
- 2. Approve Minutes from the May 19, 2015 regular board meeting**
- 3. Financial Reports**
 - a. Approve revised February-April Treasurer's reports**
 - b. Treasurers report**
 - c. Approve payment of bills**
- 4. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation Districts rep**
- 5. New Business**
 - a. Contract with Isanti Co for water planning assistance**
 - b. County water planning priority issues**
 - c. Revise seeder rental rates**
 - d. Approve Kulaf wetland delineation**
- 6. Old Business**
 - a. Strategic planning with J. Weinerman**
- 7. Additions**
 - a.**
 - b.**
- 8. Informational**
 - a. Legislative update on SWCD funding**
- 9. Adjourn**



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

July 21, 2015 8:00 A.M

AGENDA

- 1. Approve Agenda**
- 2. Approve Minutes from the June 16, 2015 regular board meeting**
- 3. Financial Reports**
 - a. Treasurers report**
 - b. Approve payment of bills**
- 4. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation Districts rep**
- 5. New Business**
 - a. Approve revised April and May 2015 meeting minutes**
 - b. Approve Vavra AgBMP Loan Application**
 - c. Consider SWCD Governance 101 training registration**
 - d. Approve FY 2016 DNR groundwater monitoring contract**
 - e. Consider online tree ordering website setup quote (to be provided at mtg)**
- 6. Old Business**
 - a. Contract with Isanti Co for water planning assistance**
- 7. Additions**
 - a.**
 - b.**
- 8. Informational**
 - a. SWCD roles and responsibilities for buffers**
- 9. Adjourn**



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

August 18, 2015 8:00 A.M

AGENDA

1. **CLOSED DOOR SESSION** for employee performance evaluation
Approximately 8:30am start of regular meeting
2. Approve Agenda
3. Approve minutes from the July 21, 2015 regular board meeting
4. Financial Reports
 - a. Treasurers report
 - b. Approve payment of bills
5. Activity Reports
 - a. Staff
 - b. NRCS District Conservationist
 - c. County Commissioners
 - d. Metro Conservation Districts rep
6. New Business
 - a. Teri Grace Ag BMP loan application
 - b. Consider Isanti Co Pheasants Forever sponsorship
 - c. Approve 2016 BWSR Conservation Delivery grant agreement
 - d. Kulaf 6-month evaluation action
 - e. Revised 2015 budget
 - f. District Manager recruitment
7. Old Business
 - a. Consider SWCD Governance 101 training registration
 - b. Strategic planning
8. Additions
 - a.
 - b.
9. Informational
 - a. Ag Water Quality Certification Program
10. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

September 15, 2015 8:00 A.M

AGENDA

- 1. Approve Agenda**
- 2. Approve minutes from the August 18, 2015 regular board meeting**
- 3. Financial Reports**
 - a. Treasurers report**
 - b. Approve payment of bills**
- 4. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation Districts rep**
- 5. New Business**
 - a. Set special meeting for District Manager interviews**
 - b. Approve Kulaf BWSR Academy registration**
 - c. Contract with ACD for Green Lakeshore designs**
 - d. SWCD Buffer Implementation and MN Ag Water Quality Certification Program Grants**
- 6. Old Business**
 - a. Adopt Isanti SWCD Strategic Directions document**
- 7. Additions**
 - a.**
 - b.**
- 8. Informational**
 - a.**
- 9. Adjourn**



ISANTI SOIL & WATER CONSERVATION DISTRICT
110 Buchanan Street South
Cambridge, MN 55008
763-689-3271

SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

October 20, 2015 8:00 A.M

AGENDA

- 1. Approve Agenda**
- 2. Approve minutes from the September 15, 2015 regular board meeting and October 8, 2015 special board meeting**
- 3. Financial Reports**
 - a. Treasurers report**
 - b. Approve payment of bills**
- 4. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation Districts rep**
- 5. New Business**
 - a. Mille Lacs Local Water Plan comments**
 - b. MASWCD annual convention registrations**
 - c. MASWCD resolutions voting**
- 6. Old Business**
 - a. District Manager hiring**
- 7. Additions**
 - a.**
 - b.**
- 8. Informational**
 - a. Metro Area Conservation Districts (MACD) fall meeting Nov 5 at Cabelas in Rogers 9:30-3:00**
 - b. Isanti SWCD to host the 2016 MACD summer tour**
 - c. 2016 MASWCD dues increase**
- 9. Adjourn**



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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
October 8, 2015 5:00 P.M

AGENDA

- 1. Approve Agenda**
- 2. District Manager interviews**
- 3. Adjourn**



ISANTI SOIL & WATER CONSERVATION DISTRICT
110 Buchanan Street South
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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

November 17, 2015 8:00 A.M

AGENDA

- 1. Approve Agenda**
- 2. Approve minutes from the October 20, 2015 regular board meeting**
- 3. Financial Reports**
 - a. Treasurers report**
 - b. Approve payment of bills**
- 4. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation Districts rep**
- 5. New Business**
 - a. 2016 draft budget**
 - b. New BWSR capacity grant: \$100K**
 - c. Approve expense for 2016 tree order form distribution**
- 6. Old Business**
 - a. Website tree order demo**
- 7. Additions**
 - a.**
 - b.**
- 8. Informational**
 - a. Job approval authority process- New Initiative**
- 9. Adjourn**



ISANTI SOIL & WATER CONSERVATION DISTRICT
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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

December 15, 2015 8:00 A.M

AGENDA

1. **Staff Performance Evaluations – Closed Door Session approx. 8-9am**
2. **Approve Agenda**
3. **Approve Regular Board Meeting Minutes – November 17, 2015**
4. **Financial Reports**
 - a. **Treasurers Report**
 - b. **Approve Payment of Bills**
5. **Activity Reports**
 - a. **Staff**
 - b. **NRCS District Conservationist**
 - c. **County Commissioners**
 - d. **Metro Conservation Districts Rep**
6. **New Business**
 - a. **Personnel evaluation outcomes or actions**
 - b. **Contract – 2016 1st Quarter operational assistance with Anoka Conservation District**
 - c. **2016 Year-end Accounting Services Agreement**
 - d. **District policy handbook- Updated Data Practice Contacts and work schedules**
 - e. **2016 Annual Plan**
 - f. **Watershed Specialist Training- Todd Kulaf**
7. **Old Business**
 - a. **Adopt 2016 budget**
 - b.
8. **Additions**
 - a.
 - b.
9. **Informational**
 - a. **Buffer Program Updates**
10. **Adjourn**



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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
December 30, 2015 8:00 A.M

AGENDA

- 1. Approve Agenda**
- 2. Approval to Sign the 2016 SWCD Local Capacity Services Grant Agreement \$100K**
- 3. Adjourn**