



ISANTI SOIL & WATER CONSERVATION DISTRICT
110 Buchanan Street North
Cambridge, MN 55008
763-689-3271

Mission: to provide technical, financial and educational resources in order to implement practices and projects that preserve, protect and enhance water quality, soil and other natural resources.

SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
January 15, 2019 8:00 A.M

AGENDA

Call meeting to order, Pledge of Allegiance

- 1. Approve Agenda**
- 2. Public Comment**
- 3. Selection of Officers**
 - a. Election of officers: Chair, Vice Chair, Secretary, Treasurer**
 - b. Hand meeting to Chairperson**
- 4. Approve Regular Board Meeting Minutes – December 18, 2018**
- 5. Financial Reports**
 - a. Treasurers Report**
 - b. Approve Payment of Bills**
- 6. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Committee Reports**
- 7. New Business**
 - a. 2019 Annual Business Items-action item(s), see enclosed materials for more info**
 - i. Set Regular meeting schedule and location**
 - ii. Designate Official Notice Posting Location(s)**
 - iii. Committee Assignments**
 - iv. 2019 Policy Handbook**
 - 1. Board per diem rate**
 - 2. General updates**
 - 3. Cost Share Policies/guidelines**
 - v. Designate official depository**
 - vi. Designate approved check signers**
 - vii. Mileage reimbursement rate**

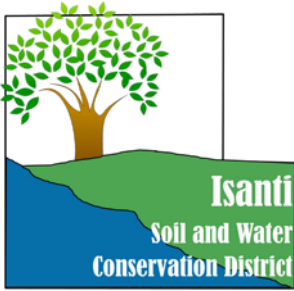
- viii. **Pre-approve payment where the SWCD receives full reimbursement for the expense.**
- ix. **Designate District Manager as authorized representative**
- x. **Designate official notice posting location(s)**
- xi. **2019 Billing Rates/Fee Schedule**
- xii. **2019 Annual Plan**
- b. **NRCS Civil Rights-** information only, to be provided at meeting
- c. **Rum River One Watershed One Plan Update and Draft Memorandum of Agreement (MOA)-** MOA enclosed
- d. **Future Agenda/meeting processes-** info available at meeting
- e. **Board of Water and Soil Resources (BWSR) Training: Board Duties/Responsibilities (30 minutes)**

8. Old Business

9. Informational/Announcements

- a. **Program updates/other:** Lower St. Croix One Watershed One Plan, Rum River Remeander, Ag BMP Loans
- b. **Upcoming meetings/events:**
- c. **Meeting evaluation:** What worked? What were the gaps? What could be done to improve the meeting?

10. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
February 19, 2019 8:00 A.M

AGENDA

We will be taking a new Board Picture after the meeting- please be prepared.

Call meeting to order, Pledge of Allegiance

- 1. Approval of Agenda (Additions/Corrections/Deletions)**
- 2. Open Forum- Comments are limited to five minutes**
- 3. Consent Agenda:**
 - a. Treasurers Report**
 - b. Board meeting minutes-January 15th, 2019**
- 4. Approve Payment of Bills**
- 5. New Business**
 - a. MN Extension Service Local Agent Introduction: Rod Greder**
 - b. Authorize hiring tree sale technician(s)***
 - c. Authorization to execute Rum River Watershed 1W1P Memorandum of Agreement***
 - d. Schedule Annual Environmental Quality Incentive Payment (EQIP)-Local Work Group meeting-info available at meeting**
 - e. Authorization to provide final payment to Stanford Township for shoreline erosion control project- Blue Lake CWF FY18 for \$ 41,122.50***
 - f. Consider 2018 Audit Bid-Peterson Company LTD***
 - g. Blue Lake CWF Grant**
 - i. 2019 Diagnostic Study Results**
 - ii. Authorization to amend BWSR Grant contract***
 - h. Authorization to increase Admin. Assistant time from 2 to 3 days during T. Determan Maternity Leave. *- info available at meeting**
 - i. Approve the 2019 BWSR Work Order for Reinvest in MN (RIM) for \$300.***
 - j. Day at the Capitol platform**

6. Old Business

- a. **Paid Parental Leave Options (Swanson, Leroy)**- info at meeting
- b. **Determan maternity leave request***
- c. **Revisit Committee Assignments:**
 - i. **Lower St. Croix 1W1P:** current: primary J.Schaubach., alternate G. Swanson.
 - ii. **Rum River Watershed 1W1P:** current: primary A. Koczur, alternate G. Swanson.

7. Informational/Announcements

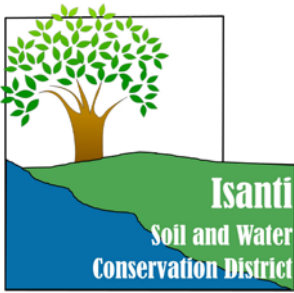
- a. **Anoka Ramsey Community College Groundwater Audit- Board Training.**
- b. **Program updates: LSC Priority Issues if time allows.**
- c. **Upcoming meetings/events:** MASWCD Legislative Day at the Capitol: March 5-6; February 25th 4-6PM LSC Policy Committee Meeting.

8. Staff and Committee Reports

- a. **SWCD Staff**
- b. **NRCS District Conservationist**
- c. **County Commissioners**
- d. **Committee Reports**

9. Adjourn

- **Requires Board Action**



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SUPERVISORS MONTHLY BOARD MEETING

Isanti SWCD District Office

March 19, 2019 8:00 A.M

AGENDA

Call meeting to order, Pledge of Allegiance

- 1. Approval of Agenda (Additions/Corrections/Deletions)**
- 2. Open Forum-** Comments are limited to five minutes
- 3. Consent Agenda:**
 - a. Treasurers Report**
 - b. Board meeting minutes-February 19, 2019**
- 4. Approve Payment of Bills**
- 5. New Business**
 - a. Lower St. Croix Conservation Planer presentation- Chisago SWCD**
 - b. Authorization to amend the Anoka Sandplain Partnership Outdoor Heritage Fund Grant to include habitat restoration at the Cedar Creek Ecosystem Reserve (CCER)***
 - i. CCER information: Caitlin Potter, PhD**
 - ii. Amendment request***
 - c. Authorization to execute Lake Service Agreements as follows*:**
 - i. Blue LID: Monitoring, AIS Survey and 2nd ½ of grant match \$23,162**
 - ii. Francis LID: Monitoring, \$1,818**
 - iii. Green LID: AIS Survey and Lakeshore Restoration Program, \$7,500**
 - iv. Long LID: Monitoring, \$3,776**
 - v. Oxford Township: Monitoring, \$9,185**
 - vi. Spectacle Lake: AIS Survey, \$892**
 - d. Authorization to execute Service Agreement with Chisago SWCD for the Lower St. Croix Surface Water Assessment Grant (SWAG) for \$3,550***
 - e. Authorization to amend High Meadows Re-meander Contract with MN Native Landscapes, not to exceed an additional \$2,846.00***
 - f. Discussion regarding ditch survey assistance for Isanti County Ditch Modernization Plan* Info available at meeting**
 - g. Authorization to execute Rum River 1W1P subcontract with Sherburne SWCD***

6. Old Business

- a. **Day at the Capitol follow-up (see enclosed letter)***

7. Informational/Announcements

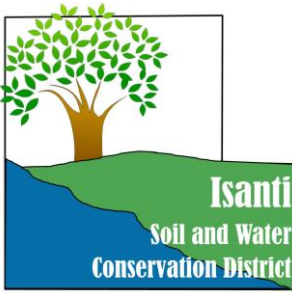
- a. **Program updates:** 1W1P updates, Rum Re-meander time-lapse video, 2018 SWCD Highlights, Fannie Lake Access Project
- b. **Upcoming meetings/events:** EQIP Local Work Group, March 19th 10:30-11:30 (or after board meeting); March 25th 4-6PM LSC Policy Committee Meeting; April 29th, Rum River Policy Committee Meeting TBD; March 22nd 9:00-12:00, MCD Legislative Reception

8. Staff and Committee Reports

- a. **SWCD Staff**
- b. **NRCS District Conservationist**
- c. **County Commissioners**
- d. **Committee Reports**

9. Adjourn

***Requires Board Action**



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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
May 21st, 2019 8:00 A.M

AGENDA

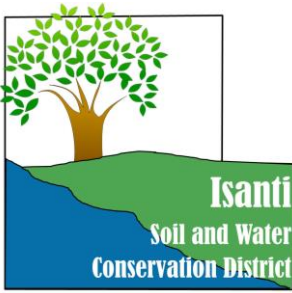
Call meeting to order, Pledge of Allegiance

- 1. Approval of Agenda (Additions/Corrections/Deletions)**
- 2. Open Forum- Comments are limited to five minutes**
- 3. Consent Agenda:**
 - a. Treasurers Report**
 - b. Board meeting minutes-March 19, 2019**
- 4. Approve Payment of Bills**
- 5. New Business**
 - a. Authorization to execute a change order to the MN Native Landscapes contract for Rum River Re-meander reinforcements- Info available at meeting**
 - b. Resolution to support Snake River Watershed 1W1P**
 - c. Decision to pay National Association of Conservation District (NACD) annual dues- Info available at meeting**
 - d. MASWCD Resolution discussion**
 - e. No-Till Drill - consider charging landowner for damage and repairs**
- 6. Campus Groundwater Conservation Program - Board Training**
- 7. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. LSC 1W1P Policy Committee**
 - e. Rum 1W1P Policy Committee**

8. Informational/Announcements

- a. **Program updates/other:** Blue Lake CWF grants
- b. **Upcoming meetings/events:** SWCD Audit is scheduled for July 22nd
- c. **Meeting evaluation:** What worked? What were the gaps? What could be done to improve the meeting?

9. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
June 18, 2019 8:00 A.M

Optional post meeting tour- Fannie Lake Township Access Restoration

AGENDA

Call meeting to order, Pledge of Allegiance

- 1. Approval of Agenda (Additions/Corrections/Deletions)**
- 2. Open Forum-** Comments are limited to five minutes
- 3. Consent Agenda:**
 - a. Treasurers Report**
 - b. Board meeting minutes-May 21, 2019**
- 4. Approve Payment of Bills**
- 5. New Business**
 - a. Authorization to approve FY20 DNR observation well monitoring agreement***
 - b. Authorization to enter into agreement with Washington Conservation District for engineering services for \$5,000***
 - c. FY2020 Clean Water Fund Grant idea discussion:** Info available at meeting
 - d. Authorization to enter into agreement with Wenck Associates to complete a diagnostic study for Green Lake*:** info available at meeting
 - e. Rum River Watershed 1W1P Advisory Committee recommendations:** info available at meeting
 - f. Authorization to execute contracts for Green Lakeshore Restoration Program projects*:** info available at meeting
- 6. Old Business**
 - a. Decision to pay National Association of Conservation District (NACD) annual dues-** Info available at meeting
 - b. Follow-up from May board meeting:** MASWCD Resolutions, Snake River Watershed 1W1P

7. **Board Training:** we have adopted the County Water Plan as our 10-year plan. We will review the Surface Water priority, actions and 2019 planned tasks. Please review spreadsheet prior to meeting.

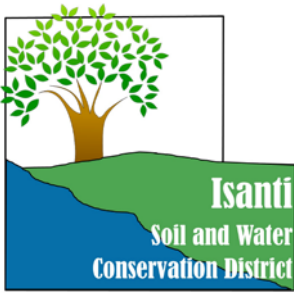
8. **Activity Reports**

- a. **Staff**
- b. **NRCS District Conservationist**
- c. **County Commissioners**
- d. **Metro Conservation District**
- e. **1W1P Policy Committee's**

9. **Informational/Announcements**

- a. **Program updates/other:** Rum River Re-meander
- b. **Upcoming meetings/events:** MACD summer meeting and tour, June 27th;
- c. **Meeting evaluation:** What worked? What were the gaps? What could be done to improve the meeting?

10. **Adjourn**



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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
July 16, 2019 8:00 A.M

AGENDA

Call meeting to order, Pledge of Allegiance

1. **Approval of Agenda** (Additions/Corrections/Deletions)
2. **Open Forum-** Comments are limited to five minutes
3. **Consent Agenda:**
 - a. **Treasurers Report**
 - b. **Board meeting minutes-June 18, 2019**
4. **Approve Payment of Bills**
5. **New Business**
 - a. **2019 Outstanding Conservationist(s)**
 - b. **2020 County Allocation** (Information)
 - c. **Rum River re-meander enhancement cost increase***
 - d. **Approve job description and authorize District Manager to hire a part-time Administrative Assistant***
 - e. **Approve contract #SCS19-02 for multi-species cover crop for \$544.00; Barry Springborn: 13.6 acres @ \$40/acre* info provided at meeting**
 - f. **County ditch inspection services discussion** (Info available at meeting)
6. **Old Business**
7. **Board Training:** we have adopted the County Water Plan as our 10-year plan. We will review the Groundwater priority, actions and 2019 planned tasks. Information will be available at meeting.

8. Activity Reports

- a. Staff
- b. NRCS District Conservationist
- c. County Commissioners
- d. Metro Conservation District
- e. 1W1P Policy Committee's

9. Informational/Announcements

- a. Program updates/other:
- b. Upcoming meetings/events: Water Plan meeting, June 16 3-4:30.
- c. Meeting evaluation: What worked? What were the gaps? What could be done to improve the meeting?

10. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
August 20, 2019 8:00 A.M

AGENDA

Call meeting to order, Pledge of Allegiance

- 1. Approval of Agenda (Additions/Corrections/Deletions)**
- 2. Open Forum-** Comments are limited to five minutes
- 3. Consent Agenda:**
 - a. Treasurers Report**
 - b. Board meeting minutes-July 16th, 2019**
- 4. Approve Payment of Bills**
- 5. New Business**
 - a) Authorization to execute 2020/2021 Programs and Operations grants with Board of Water and Soil Resources.***
 - b) Authorization to accept and distribute \$1,000 from The Nature Conservancy for the Joe Mustari wetland restoration project located in Isanti MN.***
 - c) Annual tree sale complaint deadline discussion (June 15th)* info available at meeting**
 - d) Draft 2020 Budget***
- 6. Old Business**
 - a. Rum River Re-meander: landowner access agreements***
 - b. Administrative Assistant position progress report**
- 7. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation District**
 - e. 1W1P Policy Committee's**

8. Board Training: we have adopted the County Water Plan as our 10-year plan. We will review the Groundwater priority actions and 2019 planned tasks. Information will be available at meeting.

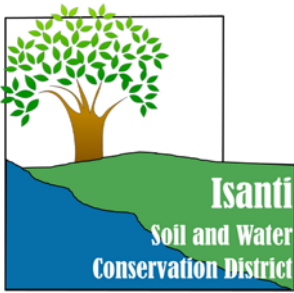
9. Informational/Announcements

a. Program updates/other: Rum River Re-meander

b. Upcoming meetings/events: September 5th, SWCD Tour of Practices 9:30-2:30 PM; Fall MACD meeting; September 10th County Budget meeting 9:00AM; November 15th 9:30-3:30 Cabelas.

c. Meeting evaluation: What worked? What were the gaps? What could be done to improve the meeting?

10. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
September 17, 2019 8:00 A.M

AGENDA

Call meeting to order, Pledge of Allegiance

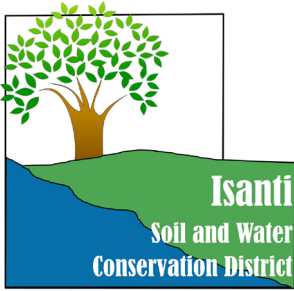
- 1. Approval of Agenda (Additions/Corrections/Deletions)**
- 2. Administrative Assistant Introduction**
- 3. Open Forum-** Comments are limited to five minutes
- 4. Consent Agenda:**
 - a. Treasurers Report**
 - b. Board meeting minutes-August 20th, 2019**
- 5. Approve Payment of Bills**
- 6. New Business**
 - a. Authorization to submit Conservation Partners Legacy Grant in partnership with Anoka Conservation District* (info available at meeting)**
 - b. Authorization to reimburse Isanti Township for contract #2019-01 for Fannie Lake Access Restoration: \$4,109.92 (info available at meeting)**
- 7. Old Business**
 - a. Authorization to sign the 2018 Management Representation Letter* and review Draft Audit**
- 8. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Metro Conservation District**
 - e. 1W1P Policy Committee's**

9. Board Training: Isanti County Water Plan- Land Use and Aquatic Invasive Species Priority review.

10. Informational/Announcements

- a. **Program updates/other:** Spectacle Lake Clean Water Fund Grant (enclosed)
- b. **Upcoming meetings/events:** Rum River Policy Committee meeting, September 26th; LSC Policy Committee meeting, September 30th, 4-6 PM; Fall MACD meeting November 15th 9:30-3:30 Cabelas
- c. **Meeting evaluation:** What worked? What were the gaps? What could be done to improve the meeting?

11. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
October 15, 2019 8:00 A.M

AGENDA

Call meeting to order, Pledge of Allegiance

- 1. Approval of Agenda (Additions/Corrections/Deletions)**
- 2. Open Forum- Comments are limited to five minutes**
- 3. Admin. Assistant Introduction**
- 4. Consent Agenda:**
 - a. Treasurers Report**
 - b. Board meeting minutes-September 17, 2019**
- 5. Approve Payment of Bills**
- 6. Old Business**
 - a. 2018 Audit follow-up**
- 7. New Business**
 - a. Authorization to initiate sweeping program with First Bank and Trust***
 - b. Authorization to transfer funds and close Minnco Credit Union Account***
 - c. Authorization to provide final payment for Isanti Township Lakeshore and Stormwater Restoration(s)- SCS2019-01; \$4,109.92 * (info provided at meeting)**
 - d. Authorization to provide final payment for J. Mustari Wetland Restoration- Funded by The Nature Conservancy- \$1,000***
 - e. Lower St. Croix One Watershed One Plan: Organizational agreements**
 - f. Review MASWCD 2019 Resolution Ballot: **be prepared to vote on resolutions****
 - g. November Regular Board meeting**

8. Activity Reports

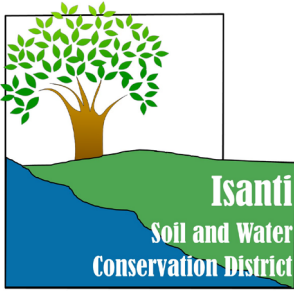
- a. Staff
- b. NRCS District Conservationist
- c. County Commissioners
- d. Committees

9. Board Training: None

10. Informational/Announcements

- a. **Program updates/other: Green Lake Diagnostic**
- b. **Upcoming meetings/events:** Oct. 24th, Rum River 1W1P Policy Committee; October 28th, Lower St. Croix Policy Committee; November 15th 9-3:30 PM, MACD Fall meeting, Cabelas; Nov. 20th, MCD; Ramsey County Public Works.
- c. **Meeting evaluation:** What worked? What were the gaps? What could be done to improve the meeting?

11. Adjourn



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SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
December 17th, 2019 8:00 A.M

AGENDA

Call meeting to order, Pledge of Allegiance

- 1. Approval of Agenda (Additions/Corrections/Deletions)**
- 2. Open Forum- Comments are limited to five minutes**
- 3. Consent Agenda*:**
 - a. Treasurers Reports: November & December**
 - b. Board meeting minutes-October 15, 2019**
- 4. Approve Payment of Bills***
- 5. Old Business**
 - a. Adopt 2020 Budget***
 - b. FY19 State Cost Share and Conservation Delivery Grants Closeout**
 - c. Consensus on Lower St. Croix 1W1P Organizational Agreement type and funding usage**
- 6. New Business**
 - a. Authorize 2.5% cost of living increases for 2020 PayScale***
 - b. Personnel evaluation outcomes or actions***
 - c. Authorize automatic deposit for staff payroll***
 - d. Consider Medvecky Drill Maintenance Gratuity***
 - e. Reschedule annual meeting (January)***
 - f. Authorization to enter into contract with CLIMB theater for 2020 AIS Elementary Education***
- 7. Activity Reports**
 - a. Staff**
 - b. NRCS District Conservationist**
 - c. County Commissioners**
 - d. Committees**

8. Board Training: Agriculture outreach plan- T. Zimmermann

9. Informational/Announcements

a. Program updates/other:

b. Upcoming meetings/events:

c. Meeting evaluation: What worked? What were the gaps? What could be done to improve the meeting?

10. Adjourn

***Decision items**