

**Isanti Conservation District
380 Garfield St South
Cambridge, MN 55008
763-689-3224 Ext. 5**

**REGULAR SUPERVISORS MEETING
ISANTI CONSERVATION DISTRICT OFFICE
CAMBRIDGE, MN 55008**

**01-20-09
8:00 A. M.**

The regular supervisor's meeting was called to order by Chairman, Wayne Calander.

ATTENDANCE:

Present: Brian Devries, Al Koczur, Ray Marsh, Ryan Carpenter and Wayne Calander
Staff Present: Annette Swanson, Mark DeMuth and Josh Bork

SECRETARIES REPORT:

Minutes of the regular board meeting held December 16, 2008 were reviewed. M/S Koczur, Marsh to approve the minutes as sent out.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh
Opposed: None
Motion Carried.

TREASURER'S REPORTS:

The monthly treasurer's report was presented for the Board's review. M/S Marsh, Koczur to approve the treasurer's report and pay all bills due and payable.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh
Opposed: None
Motion Carried.

STAFF REPORT:

Election of Officers for 2009:

M/S Koczur, Carpenter to retain same positions for 2009 as was in 2008:

Chairman:	Wayne Calander
Vice Chairman:	Brian Devries
Treasurer:	Al Koczur
Secretary:	Ray Marsh
Public Relations:	Ryan Carpenter

M/S Marsh, Koczur to name the Peoples Bank of Commerce as the Districts official depository for 2009.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh
Opposed: None
Motion Carried.

M/S Koczur, Devries to table the MN Association of Soil and Water Conservation Districts (MASWCD) annual dues until the March 2009 District meeting.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh

Opposed: None

Motion Carried.

M/S Koczur, Carpenter to approve for payment, State Cost-Share plans for stream bank erosion control contracts for Kendra Leibel as follows not to exceed 75% of the total approved cost.

FY-05-02 \$8892.40

FY-08-02 \$5923.41

FY-09-01 \$ 932.67

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh

Opposed: None

Motion Carried

DISTRICT CONSERVATIONIST:

Josh Bork, District Conservationist

See attached report.

IMPACT 6 Report:

Next meeting March 9, 2009

ADJOURN:

M/S Marsh, Koczur to adjourn the meeting at 9:10 A.M.

Affirmative: Devries, Calander, Marsh, Carpenter and Koczur

Opposed: None

Motion carried.

Ray Marsh
Board Secretary

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**REGULAR SUPERVISORS MEETING
ISANTI CONSERVATION DISTRICT OFFICE
CAMBRIDGE, MN 55008**

**02-17-09
8:00 A. M.**

The regular supervisor's meeting was called to order by Vice Chairman, Brian Devries.

ATTENDANCE:

Present: Brian Devries, Al Koczur and Ryan Carpenter
Staff Present: Annette Swanson, Mark DeMuth and Josh Bork
Others present: Jason Weinerman
Absent: Wayne Calander and Ray Marsh

SECRETARIES REPORT:

Minutes of the regular board meeting held January 20, 2009 were reviewed. M/S Koczur, Carpenter to approve the minutes as sent out.

Affirmative: Devries, Koczur and Carpenter
Opposed: None
Motion Carried.

TREASURER'S REPORTS:

The monthly treasurer's report was presented for the Board's review. M/S Carpenter, Koczur to approve the treasurer's report and pay all bills due and payable.

Affirmative: Devries, Koczur and Carpenter
Opposed: None
Motion Carried.

STAFF REPORT:

Jason Weinerman, Board Conservationist spoke to staff and supervisors regarding District finances, offering his assistance and BWSR's if needed.

M/S Koczur, Carpenter to apply for 2009 State of Minnesota-Erosion, Sediment Control, or Water Quality Improvements-Native Buffer Grant Agreement. This is to be used to establish and/or maintain restored native prairie and restored prairie using seeds of local ecotype.

Affirmative: Devries, Koczur, and Carpenter
Opposed: None
Motion Carried.

2009 tree sales are coming in steadily, falling a little behind last year.

DISTRICT CONSERVATIONIST:

Josh Bork, District Conservationist

Bork will be acting DC in Mille Lacs County Mid-March thru May.

See attached report.

IMPACK 6 Report:

Next meeting March 9, 2009

ADJOURN:

M/S Koczur, Carpenter to adjourn the meeting at 9:10 A.M.

Affirmative: Devries, Carpenter and Koczur

Opposed: None

Motion carried.

Ray Marsh

Board Secretary

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**REGULAR SUPERVISORS MEETING
ISANTI CONSERVATION DISTRICT OFFICE
CAMBRIDGE, MN 55008**

**03-17-09
8:00 A. M.**

The regular supervisor's meeting was called to order by Chairman, Wayne Calander.

ATTENDANCE:

Present: Wayne Calander, Ray Marsh, Ryan Carpenter, Brian Devries and Al Koczur

Staff Present: Mark DeMuth and Josh Bork

Absent: Annette Swanson

SECRETARIES REPORT:

Minutes of the regular board meeting held February 17, 2009 were reviewed. M/S Koczur, Devries to approve the minutes as sent out with corrections to supervisors voting on Native Buffer Grant Agreement, removing Calander and Marsh.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh

Opposed: None

Motion Carried.

TREASURER'S REPORTS:

The monthly treasurer's report was presented for the Board's review. M/S Marsh, Devries to approve the treasurer's report and pay all bills due and payable.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh

Opposed: None

Motion Carried.

STAFF REPORT:

DeMuth will contact Isanti County Attorney regarding any legal action against Copar Development in the refund of earnest money to the District.

DeMuth will check with Area IV on what the dues are for 2009.

M/S Koczur, Carpenter to pay Area IV dues when due date is found for 2009.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh

Opposed: None

Motion Carried.

M/S Marsh, Devries to pay MASWCD dues for 2008-09.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh

Opposed: None

Motion Carried

M/S Koczur, Marsh to pay \$245.00 for continued payroll support thru QuickBooks.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh
Opposed: None
Motion Carried

DISTRICT CONSERVATIONIST:

Josh Bork, District Conservationist
See attached report.

RC&D Report:

See attached report.

IMPACK 6 Report:

See attached report.

ADJOURN:

M/S Marsh, Devries to adjourn the meeting at 9:05 A.M.

Affirmative: Devries, Calander, Marsh, Carpenter and Koczur
Opposed: None
Motion carried.

Ray Marsh
Board Secretary

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**REGULAR SUPERVISORS MEETING
ISANTI CONSERVATION DISTRICT OFFICE
CAMBRIDGE, MN 55008**

**04-21-09
8:00 A. M.**

The regular supervisor's meeting was called to order by Chairman, Wayne Calander.

ATTENDANCE:

Present: Wayne Calander, Ray Marsh, Ryan Carpenter, Brian Devries and Al Koczur
Staff Present: Mark DeMuth, Annette Swanson and Josh Bork

SECRETARIES REPORT:

Minutes of the regular board meeting held March 17, 2009 were reviewed. M/S Koczur, Devries to approve the minutes as sent out.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh
Opposed: None
Motion Carried.

TREASURER'S REPORTS:

The monthly treasurer's report was presented for the Board's review. M/S Marsh, Carpenter to approve the treasurer's report and pay all bills due and payable.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh
Opposed: None
Motion Carried.

STAFF REPORT:

DeMuth informed the supervisors of the sale of the District tractor.

M/S Koczur, Devries due to loss of revenue the Isanti District shall apply for a financial hardship with the MASWCD Finance Committee and Board of Directors to review financial information regarding having to pay a lesser 2008/2009 dues.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh
Opposed: None
Motion Carried

M/S Devries, Marsh to purchase the 2009 version of QuickBooks for district accounting.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh
Opposed: None
Motion Carried

District website is up and running. More and more will be added as time goes.

The Office of the State Auditor has requested a new report. Special District Financial Reporting Form which has since been completed for the years of 2007 and 2008

JASON WEINERMAN, BOARD CONSERVATIONIST, BWSR:

Weinerman was in attendance to discuss the financial condition of the District with the staff and supervisors to offer suggestions and any help in the matter.

DISTRICT CONSERVATIONIST:

Josh Bork, District Conservationist

See attached report.

RC&D Report:

See attached report.

April meeting will be held in Carlton County at the Carlton Transportation Building at 10:00 a.m.

IMPACK 6 Report:

Next meeting will be April 6, 2009.

ADJOURN:

M/S Marsh, Koczur to adjourn the meeting at 9:20 A.M.

Affirmative: Devries, Calander, Marsh, Carpenter and Koczur

Opposed: None

Motion carried.

Ray Marsh
Board Secretary

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**REGULAR SUPERVISORS MEETING
ISANTI CONSERVATION DISTRICT OFFICE
CAMBRIDGE, MN 55008**

**06-16-09
8:00 A. M.**

The regular supervisor's meeting was called to order by Chairman, Wayne Calander.

ATTENDANCE:

Present: Wayne Calander, Ray Marsh, Ryan Carpenter, Brian Devries and Al Koczur

Staff Present: Mark DeMuth, Annette Swanson and Josh Bork

Others Present: Kevin Daw, Larry Southerland and Jason Weinerman

SECRETARIES REPORT:

Minutes of the regular board meeting held May 19, 2009 were reviewed. M/S Koczur, Marsh to approve the minutes as sent out.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh

Opposed: None

Motion Carried.

TREASURER'S REPORTS:

The monthly treasurer's report was presented for the Board's review. M/S Carpenter, Devries to approve the treasurer's report and pay all bills due and payable.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh

Opposed: None

Motion Carried.

STAFF REPORT:

The MASWCD Finance Committee and Board of Directors both reviewed the Districts financial information and granted the Isanti Conservation District a designation of "hardship" and accepted \$1,375 as a 2008/2009 dues payment, which is one half the original dues.

M/S Koczur, Devries to accept the Agreement for Ground Water Level Monitoring Program. The District shall measure the water level in a total of 5 non-irrigation observation wells at an interval of once monthly. Monitoring results shall be submitted to MN DNR-Division of Waters. Agreement shall be in effect July 1, 2009 thru June 30, 2010.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh

Opposed: None

Motion Carried

M/S Koczur, Carpenter to approve the 2009 State of Minnesota Erosion, Sediment Control, or Water Quality Improvements Native Buffer Grant Agreement for Isanti County Parks FY-2009-01. Assistance to establish and/or maintain restored native prairie and restored prairie using seeds of local ecotype not to exceed \$44,156.00 or 75%.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh
Opposed: None
Motion Carried

A resolution passed at last December's MASWCD convention called for realignment of Area Boundaries and acknowledged a process that reduced the number of Non-Point Engineering Assistance Program (NPEAP) Technical Service Areas (TSAs) from 11 to 8; and called for the TSA boundaries to be aligned with the Area boundaries. The result of this action calls for the need to amend the existing Joint Powers Agreement of the Association of the Metropolitan Soil and Water Conservation Districts (AMSWCD) to include four additional Soil and Water Conservations Districts (Chisago, Isanti, Sherburne, and Wright SWCD's).

M/S Devries, Marsh to join into the AMSWCD Joint Powers Board through the amended Joint Powers Agreement.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh
Opposed: None
Motion Carried

The District received on half of year 2009 County Appropriation. The second half of the appropriation is uncertain at this time. The County is awaiting an unallotment announcement from the State of Minnesota. This unallotment will quite likely affect future appropriation amounts.

M/S Koczur, Devries to approve the application received by the board to replace a failed septic system thru the AgBMP (Best management loan Program) thru Agstar in Isanti Twp. Sec. 5. These loans provide for projects that reduce existing water quality problems caused by agricultural activities or failing septic system. The application will be sent on to Kanabec County for further approval.

Affirmative: Devries, Calander, Marsh, Carpenter and Koczur
Opposed: None
Motion Carried

JASON WEINERMAN, BOARD CONSERVATIONIST, BWSR:

Weinerman was in attendance to discuss the financial condition of the District. With the recent financial challenges in the District including the delay of the county transfer and the loss of revenue from tree sales, BWSR would like to offer the district the opportunity to participate in a District Assessment.

M/S Koczur, Devries to table the decision to participate in the Assessment until the next District Board Meeting.

Affirmative: Devries, Calander, Marsh, Carpenter and Koczur
Opposed: None
Motion Carried

KEVIN DAW, AREA CONSERVATIONIST:

Daw gave the District an update on all programs including the Conservation Stewardship program having an expected fall sign-up. He also answered some question regarding leasing for the Board.

DISTRICT CONSERVATIONIST:

Josh Bork, District Conservationist

See attached report.

RC&D Report:

See attached report.

June 25 meeting will be held in Chisago County.

2009 Annual Summer Conference will be held July 29 thru July 30 at the Cloquet Forestry Center.

IMPACT 6 Report:

See attached report.

Appoint someone to represent Isanti Conservation District at meetings.

ADJOURN:

M/S Koczur, Carpenter to adjourn the meeting at 9:30 A.M.

Affirmative: Devries, Calander, Marsh, Carpenter and Koczur

Opposed: None

Motion carried.

Ray Marsh

Board Secretary

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**REGULAR SUPERVISORS MEETING
ISANTI CONSERVATION DISTRICT OFFICE
CAMBRIDGE, MN 55008**

**07-21-09
8:00 A. M.**

The regular supervisor's meeting was called to order by Chairman, Wayne Calander.

ATTENDANCE:

Present: Wayne Calander, Ray Marsh, Ryan Carpenter, Brian Devries and Al Koczur
Staff Present: Mark DeMuth, Annette Swanson and Josh Bork

SECRETARIES REPORT:

Minutes of the regular board meeting held June 16, 2009 were reviewed. M/S Koczur, Devries to approve the minutes as sent out.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh
Opposed: None
Motion Carried.

TREASURER'S REPORTS:

The monthly treasurer's report was presented for the Board's review. M/S Marsh, Carpenter to approve the treasurer's report and pay all bills due and payable.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh
Opposed: None
Motion Carried.

STAFF REPORT:

Discussed the increase in Minnesota Sales Tax effective July 1, 2009.

The district is in the process of ordering trees for the 2010 tree sale program.

M/S Devries, Marsh to have Ryan Carpenter as primary representative and Al Koczur Alternate to the Area IV Metro Conservation District.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh
Opposed: None
Motion Carried

Reminder to supervisors August 5th at 10:05 is the date and time for the District to request yearly funding from Isanti County.

M/S Koczur, Marsh to have the District be a sponsor for the 2009-10 Pheasants Forever banquet in the amount of \$250.00 and place an ad in the banquet program in the amount of \$50.00.

Affirmative: Devries, Calander, Koczur, Carpenter and Marsh
Opposed: None
Motion Carried

DISTRICT CONSERVATIONIST:

Josh Bork, District Conservationist
See attached report.

RC&D Report:

2009 Annual Summer Conference will be held July 29 thru July 30 at the Cloquet Forestry Center.

ADJOURN:

M/S Koczur, Carpenter to adjourn the meeting at 9:15 A.M.

Affirmative: Devries, Calander, Marsh, Carpenter and Koczur

Opposed: None

Motion carried.

Ray Marsh
Board Secretary

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**REGULAR SUPERVISORS MEETING
ISANTI CONSERVATION DISTRICT OFFICE
CAMBRIDGE, MN 55008**

**08-18-09
8:00 A. M.**

The regular supervisor's meeting was called to order by Chairman, Wayne Calander.

ATTENDANCE:

Present: Wayne Calander, Ray Marsh, Ryan Carpenter, and Al Koczur

Staff Present: Mark DeMuth, Annette Swanson and Josh Bork

Absent: Brian Devries

SECRETARIES REPORT:

Minutes of the regular board meeting held July 21, 2009 were reviewed. M/S Koczur, Carpenter to approve the minutes as sent out.

Affirmative: Calander, Koczur, Carpenter and Marsh

Opposed: None

Motion Carried.

TREASURER'S REPORTS:

The monthly treasurer's report was presented for the Board's review. M/S Marsh, Koczur to approve the treasurer's report and pay all bills due and payable.

Affirmative: Calander, Koczur, Carpenter and Marsh

Opposed: None

Motion Carried.

STAFF REPORT:

M/S Koczur, Carpenter to approve the Fiscal year 2010 State of Minnesota Board of Water and Soil Resources SWCD Base Grant Agreement. The grant agreement is for the following grant programs: Easement Services Base Grant, General Services Base Grant, State Cost Share Base Grant. Grant Contract Period; July 1, 2009 thru June 30, 2010. These grants to SWCDs are to help offset their general operating costs and for the conveyance of easements, and to apply local soil and water conservation practices and water quality practices.

Affirmative: Calander, Koczur, Carpenter and Marsh

Opposed: None

Motion Carried

M/S Koczur, Carpenter to approve an application that was received by the board to replace a failed septic system thru the AgBMP(Best Management Loan Program) thru Agstar for an applicant in Athens twp. in Isanti County. These loans provide for projects that reduce existing water quality problems caused by agricultural activities or failing septic systems. The application will be sent on to Kanabec County for further approval.

Affirmative: Calander, Koczur, Carpenter and Marsh

Opposed: None

Motion Carried

M/S Carpenter, Marsh to pay the \$100 annual dues and commitments to the Landscape Restoration Program (LRP) in regard to the Metro Conservation District Work plan 2009-2010.

Affirmative: Calander, Koczur, Carpenter and Marsh

Opposed: None

Motion Carried

DeMuth reported to the Board that himself and A. Koczur met with the Isanti County Board of Commissioners to request funding for the Isanti Conservation District for 2010 on August 5, 2009.

DISTRICT CONSERVATIONIST:

Josh Bork, District Conservationist

See attached report.

RC&D Report:

Next meeting August 27, 2009 at the Isanti County Government Center

See attached report.

ADJOURN:

M/S Koczur, Marsh to adjourn the meeting at 9:05 A.M.

Affirmative: Calander, Marsh, Carpenter and Koczur

Opposed: None

Motion carried.

Ray Marsh

Board Secretary

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**REGULAR SUPERVISORS MEETING
ISANTI CONSERVATION DISTRICT OFFICE
CAMBRIDGE, MN 55008**

**11-17-09
8:00 A. M.**

The regular supervisor's meeting was called to order by Chairman, Wayne Calander.

ATTENDANCE:

Present: Wayne Calander, Ray Marsh, Brian Devries and Al Koczur

Staff Present: Mark DeMuth, Annette Swanson and Josh Bork

Absent: Ryan Carpenter

SECRETARIES REPORT:

Minutes of the regular board meeting held October 20, 2009 were reviewed. M/S Koczur, Marsh to approve the minutes as sent out.

Affirmative: Devries, Calander, Koczur, and Marsh

Opposed: None

Motion Carried.

TREASURER'S REPORTS:

The monthly treasurer's report was presented for the Board's review. M/S Marsh, Koczur to approve the treasurer's report and pay all bills due and payable.

Affirmative: Devries, Calander, Koczur, and Marsh

Opposed: None

Motion Carried.

STAFF REPORT:

DeMuth informed the board that under our new separate lease agreement we will need to be making monthly payments due the 1st of each month.

M/S Koczur, Devries to make the November 2009 payment to Floyd Olson.

Affirmative: Devries, Calander, Koczur, and Marsh

Opposed: None

Motion Carried

M/S Marsh, Koczur to approve final payment of State Cost Share funds for the Kurt Daudt contract (FY 08-01) in the amount of \$3559.74 for Streambank & Shoreland Protection. Total not to exceed 75% of the total cost.

Affirmative: Devries, Calander, Koczur, and Marsh

Opposed: None

Motion Carried

DISTRICT CONSERVATIONIST:

Josh Bork, District Conservationist

See attached report.

RC&D Report:

See attached report.

Next meeting Dec. 3 in Milaca

ADJOURN:

M/S Koczur, Devries to adjourn the meeting at 8:45 A.M.

Affirmative: Devries, Calander, Marsh, and Koczur

Opposed: None

Motion carried.

Ray Marsh
Board Secretary

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**REGULAR SUPERVISORS MEETING
ISANTI CONSERVATION DISTRICT OFFICE
CAMBRIDGE, MN 55008**

**12-15-09
8:00 A. M.**

The regular supervisor's meeting was called to order by Chairman, Wayne Calander.

ATTENDANCE:

Present: Wayne Calander, Ray Marsh, Ryan Carpenter, and Al Koczur
Staff Present: Mark DeMuth, Annette Swanson and Josh Bork
Absent: Brian Devries

SECRETARIES REPORT:

Minutes of the regular board meeting held November 17, 2009 were reviewed. M/S Koczur, Marsh to approve the minutes as sent out.

Affirmative: Calander, Koczur, Carpenter and Marsh
Opposed: None
Motion Carried.

TREASURER'S REPORTS:

The monthly treasurer's report was presented for the Board's review. M/S Marsh, Carpenter to approve the treasurer's report and pay all bills due and payable.

Affirmative: Calander, Koczur, Carpenter and Marsh
Opposed: None
Motion Carried.

STAFF REPORT:

M/S Koczur, Marsh to amend the November minutes motion regarding State Cost Share final payment to read: M/S Marsh, Koczur to approve final payment of State Cost Share funds for Kurt Daudt contract (FY 08-01) in the amount of \$3559.74 for Streambank & Shoreland Protection. Total not to exceed 75% of the total cost. The previous motion had left out the name and contract amount.

The certificate fee in the amount of \$550.00 has been mailed to the Minnesota Department of Agriculture for the 2010 Nursery Stock Dealer Certificate Renewal.

Information on the Rural Preserve Property Tax Program was given to the supervisors. The 2009 MN Legislature created the Rural Preserve Property Tax Program under MS 273.114. In general this program provides tax relief for preserving undeveloped class 2b rural vacant lands that may be subject to a higher valuation for development or recreational purposes. It also provides a "fix" for 2008 modifications to the Green Acres program that rendered class 2b rural vacant lands, ineligible for Green Acres. Landowners have until May 1, 2010 to make decisions about their Green Acres participation. They will then have until May 1, 2013 to complete the transition process to

Rural Preserve Property Tax Program. SWCDs and BWSR were identified in legislation to be involved in the Conservation Management Plan development and approval process.

M/S Koczur, Carpenter to sign the “Acknowledgement of Section 1619 Compliance” This is to amend the previously signed “Mutual Agreement” as supplemented by the “Cooperative Working Agreement”. The purpose of this Acknowledgment of Section 1619 compliance is to require acknowledgment by Isanti SWCD of the requirements of Section 1619 of the Food , Conservation, and Energy Act of 2008 (the 2008 Farm Bill) which prohibits disclosure of certain information by the Department of Agriculture (USDA) and its cooperators.

**Affirmative: Calander, Koczur, Carpenter and Marsh
Opposed: None
Motion Carried.**

The 2010 tree order forms have been mailed to previous tree customers and upon request.

M/S Koczur, Marsh to approve “partial” payment of State Cost Share funds-Native Buffer Cost Share Program for Barry Wendorff, Isanti County Parks for Anderson Park ----- contract (FY 09-01) in the amount of \$11,175.00

**Affirmative: Calander, Koczur, Carpenter and Marsh
Opposed: None
Motion Carried**

DISTRICT CONSERVATIONIST:

**Josh Bork, District Conservationist
See attached report.**

RC&D Report:

**See attached report.
January meeting will be in Aitkin County**

ADJOURN:

M/S Koczur, Carpenter to adjourn the meeting at 9:10 A.M.

**Affirmative: Calander, Marsh, Carpenter and Koczur
Opposed: None
Motion carried.**

**Ray Marsh
Board Secretary**