

## ISANTI SWCD

### REGULAR SUPERVISORS MEETING MINUTES 8:00 A.M. September 20, 2023

#### Attendance

**Present:** Al Koczur, Clark Anderson, David Medvecky, Valerie Anderson, Tom Anderson

**Staff Present:** Tiffany Determan, Linda Gehrking

**Others Present:** Bill Berg, County Commissioner

#### 1. Approve Agenda

Determan requested addition of item 4a. 8 Payment for Contract #2021-9, 3<sup>rd</sup> yr payment for S. Osborn for \$1,100.

**Motion/Seconded** Koczur/V. Anderson to approve Agenda with addition of 4a. 8 as recommended.

**Affirmative:** Koczur, C. Anderson, Medvecky, V. Anderson, T. Anderson

**Opposed:** None. Motion carried.

#### 2. Public Comment

None

#### 3. Consent Agenda

a. Treasurers Report July & August 2023

b. Regular Board Meeting Minutes – July 19, 2023

**Motion/Seconded:** No motion needed.

#### 4. Old Business Items

##### a. Payments

1. Green Lake 319: 2023-1, M. Elrath raingarden for \$4,167.00
2. Green Lake 319. K. Hocamp (paid to LK Landscaping) shoreline stabilization for \$15,765
3. FY20 Spectacle Lake CWF: 2023-3, G. Lambert raingarden for \$7,273.50
4. FY20 Spectacle Lake CWF: 2023.4, J. Hammerstrom raingarden for \$7,401.78
5. FY20 Spectacle Lake CWF: 2023-6 M. Brotscheller hillside and shoreline stabilization for \$5,250
6. FY20 Spectacle Lake CWF: 2023-7, J. Runyon raingarden for \$5,962.50
7. FY23 Rum WBIF: 2023-11, R. Shultz shoreline restoration for \$3,650.04
8. Cover Crop: Contract #2021-9, Sharon Osborn for \$1,100

Determan mentioned that all above projects are completed and have been certified.

**Motion/Seconded** T. Anderson/C. Anderson to approve payments for Green Lake 319: 2023-1, M. Elrath raingarden for \$4,167; Green Lake 319. K. Hocamp (paid to JK Landscaping) shoreline stabilization for \$15,765; FY20 Spectacle Lake CWF: 2023-3, G. Lambert raingarden for \$7,273.50; FY20 Spectacle Lake CWF: 2023-4, J. Hammerstrom raingarden for \$7,401.78; FY20 Spectacle Lake CWF: 2023-6 M. Brotscheller hillside and shoreline stabilization for \$5,250; FY20 Spectacle Lake CWF: 2023-7, J. Runyon raingarden for \$5,962.50; FY23 Rum WBIIF: 2023-11, R. Shultz shoreline restoration for \$3,650.04 and Cover Crops, Contract #2021-9, Sharon Osborn for \$1,100.

**Affirmative:** Koczur, C. Anderson, Medvecky, V. Anderson, T. Anderson

**Opposed:** None. Motion carried.

## **5. New Business Items**

### **a. FY23 BWSR Conservation Delivery Closeout**

Determan submitted FY23 BWSR Conservation Delivery Closeout on eLINK. This grant covered a portion of Gehrking's position.

**Motion/Seconded:** No motion needed.

### **b. Approve 2023 Adjusted Budget**

Determan reminded the board that she felt the 2023 budget should be adjusted due to significant changes to some lines such as computers/software. She noted that the Finance Committee has approved the adjusted budget.

**Motion/Seconded** V. Anderson/C. Anderson to approve 2023 Adjusted Budget.

**Affirmative:** Koczur, C. Anderson, Medvecky, V. Anderson, T. Anderson

**Opposed:** None. Motion carried.

### **c. Approve 2022 Audit**

- 1. Management and Representation Letter**
- 2. Draft Audit**
- 3. Adjusting Journal Entries**

Determan explained the findings for the 2022 Audit. Determan noted there were three findings, none of which were significant. She went on to question whether the board felt the SWCD should be completing their own year-end financial statements. The board concurred that it makes financial sense to have Peterson Co. complete the statements.

**Motion/Seconded** C. Anderson/V. Anderson to approve 2022 Audit and have Peterson continue doing our year end financials.

**Affirmative:** Koczur, C. Anderson, Medvecky, V. Anderson, T. Anderson

**Opposed:** None. Motion carried.

**d. Approve FY2024 BWSR Buffer Law Agreement**

**Motion/Seconded** V. Anderson/Koczur to approve FY2024 BWSR Buffer Law Agreement.

**Affirmative:** Koczur, C. Anderson, Medvecky, V. Anderson, T. Anderson

**Opposed:** None. Motion carried.

**e. Approve ISG Proposal for concept design for Green Lake wetland for \$2,500**

Determan explained that Kulaf is working with a landowner on Green Lake to design a near-shore wetland restoration. She noted that staff would like to continue to contract with ISG as they do an excellent job. This project may be funded with a combination of 319 and Rum WBIF funds.

**Motion/Seconded** Koczur/T. Anderson to approve ISG Proposal for concept design for Green Lake wetland for \$2,500.

**Affirmative:** Koczur, C. Anderson, Medvecky, V. Anderson, T. Anderson

**Opposed:** None. Motion carried.

**6. Approve Payment of Bills**

Gehrking reviewed the district expenses. Checks as follows: Check #'s 7097 through 7116 , and all electronically paid bills.

**Motion/Seconded** V. Anderson/Koczur to approve Payment of Bills.

**Affirmative:** Koczur, C. Anderson, Medvecky, V. Anderson, T. Anderson

**Opposed:** None. Motion carried.

**7. Reports**

**a. Staff**

Determan presented at a County Committee of the Whole (COW) meeting regarding SWCD values within the community. She went on to mention that D. Howard attended the meeting with her and briefly spoke on the value of the SWCD to the Green Lake Improvement District. She also mentioned that C. Bjorklund planned to attend the COW but instead called all five County Commissioners regarding the importance of the SWCD funding. Determan also noted she will be sitting on the MASWCD Human Resources Sub-committee and discussed the potential Federal shutdown impacts to the SWCD. Finally, Determan mentioned that staff are signing up for BWSR October 2023 Academy and she will be presenting a friendly partnerships class.

Kulaf explained that he completed seven projects during the 2023 field season. He went on to note that he is now working on a few projects ready on Skogman Lake. Kulaf highlighted that he has been approved for authority signoff on raingardens and is now working on building a list of wetland restoration projects.

Gehrking noted that she provided administrative support as usual.

**b. NRCS District Conservationist**

Not present

**c. Committee Reports**

T. Anderson attended Lower St. Croix meeting on July 24<sup>th</sup>. He reviewed the plans phosphorus goals and highlighted the groups presence on social media. Anderson also mentioned the group plans to host a webinar on how to restore and protect your shore. Finally, he recommended that the board watch the MIDS recording on You Tube: Presented by Jay Michels, "Program snapshot: Minimal Impact Development Standards (MIDS)".

Medvecky provided feedback he heard about soil health day and conservation tour.

**d. Commissioner Report**

Berg mentioned the SWCD has been approved for it's full funding request for 2024. He went on to note that 2025 may be a different story. He went on to indicate that Determan's presentation on how funds are used was an excellent presentation because a lot of people do not understand what all the funding is used for. Berg lives on Skogman Lake and appreciates all the work that is being done.

**8. Information/Announcements**

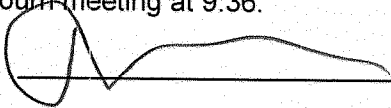
**a. Approved meetings & events**

| Meeting/Event                                   | Approved             | Date/time                          |
|---|----------------------|------------------------------------|
| Treasures Report and Bank Reconciliation Review | Koczur               | Monthly                            |
| LSC Policy Committee Meeting                    | T. Anderson/Medvecky | July 24 <sup>th</sup> , 4-6PM      |
| 2023 Adjusted Budget                            | Finance Committee    | August 2, email/review             |
| Isanti SWCD Conservation Tour                   | All                  | September 7, 10-2PM                |
| Soil Health Field Day                           | All                  | September 14 <sup>th</sup> , 9-1PM |
| RRWP Board Meeting                              | Koczur               | September 27 <sup>th</sup>         |

**9. Adjourn**

Medvecky to Adjourn meeting at 9:36.

Board Secretary:



Date 10-19, 2023